



Maple Valley Fire and Life Safety

Board of Fire Commissioners

*Protecting and Serving the City of Maple Valley
and the Greater Maple Valley Area*

Regular Board Meeting Minutes March 17, 2022

1. Call Meeting to Order

The Maple Valley Fire and Life Safety Board of Fire Commissioners Meeting was called to order by Board Chairperson John Herbert at 6:00 p.m. In attendance were Commissioners Camille Walls, Ben Hayman, Craig Hooper, and Russell Calcote; Deputy Chief Mark Jones, Division Chief Sean Penwell, Local 1747 Union President PJ Knowles, and District Secretary Jessica Steward.

2. Pledge of Allegiance

Due to the webinar format of the meeting, the Pledge of Allegiance was not recited.

3. Annexation Public Hearing

A MOTION was made by Commissioner Hooper and SECONDED by Commissioner Calcote to adjourn the regular public meeting at 6:02 p.m. Board Chair Herbert then read the Public Hearing opening statement and solicited public comment. There were no members of the public in attendance and no public comment. The regular meeting was reconvened at 6:04 p.m.

4. Consideration of Resolution No. R-2022-003 Approving the Annexation of King County Tax Parcel 082207-9034-00

A MOTION was made by Commissioner Hayman and SECONDED by Commissioner Calcote to approve Resolution No. R-2022-003 Approving the Annexation of King County Tax Parcel 082207-9034-00 into King County Fire Protection District No. 43 (MOTION CARRIED 5-0)

4. Agenda Modifications

Chief Jones requested that an Executive Session per *RCW 42.30.110 (1) (i)* – *To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency* be added to the agenda under New Business.

5. Announcements, Proclamations, and Presentations

There were no announcements, proclamations, or presentations.

5. Public Comment

There was no public comment.

6. Consent Agenda

A MOTION was made by Commissioner Calcote and SECONDED by Commissioner Walls to approve the Consent Agenda. (MOTION CARRIED 5-0)

7. Report Outs

PSRFA Status Update:

- Chief Jones attended the first fishing derby meeting. An aid car and aid station will be provided by the RFA.
- Budget season is approaching for the 2023-2024 budget.
- The Executive Team is working on updating the strategic plan and goals.
- Five new pumpers are on order (one for SeaTac). There is a 6 month build time plus inspections.
- The RFA signed an ILA with the city of Tukwila for Fire Investigation services. The RFA will receive one FTE Investigator and the city of Tukwila will be added to the RFA's service area.

Financial Report:

- 2021 was closed out and the Quarter 4 report will be presented at the next meeting.
- The SAO exit interview is scheduled for this week.

Local 1747:

- Union President Knowles congratulated Commissioner Hayman on his new position as Deputy Chief in Enumclaw.
- Members of the Local met with congressional members in Washington D.C.
- PERC mediation was held today with the RFA to discuss the impact bargaining of the vaccine mandate. No agreement was reached so the process will move into arbitration.

8. Correspondence

- A Certified Assessed Valuation Letter from King County was reviewed. The numbers are the same as those that were on the levy limit worksheet
- An invoice from Quinn & Quinn. P.S. was reviewed. The District's \$310.00 carryover dollars were applied to the invoice, so the amount owed is \$20.00.

A MOTION was made by Commissioner Hooper and SECONDED by Commissioner Walls to approve payment of Invoice #3251 for Quinn & Quinn P.S. in the amount of \$20.00. (MOTION CARRIED 5-0)

9. Unfinished Business

Risk Analysis Presentation Follow Up

The information presented so far to the Board has been condensed into a list of four key points: apparatus access issues, water supply, incidents and benchmarks, and wildland

urban interface. Discussed apparatus solutions such as smaller rigs and rigs that can be used offroad, ways to decrease response time, and how to address the increasing number of high-rise type buildings in Maple Valley. A grant has been submitted for an urban interface wildland truck (California DNR model). The current brush truck is ready to be put out of service due to age. Discussed community education and opportunities for teaching residents how to be “fire wise”. Chief Jones will send out the list and the priorities will be set at the next meeting. Board Chair Herbert suggested a special meeting or subcommittee/workshop to discuss the plans and how to move forward. Commissioner Hayman and Commissioner Hooper volunteered to be the leads on this and will meet with Chief Jones and Chief Penwell as needed.

10. New Business

VFIS 24 Hour AD&D and Accident & Sickness Policy Renewal

The VFIS Accident & Sickness policy provides in the line of duty AD&D and disability benefits to the volunteers and five (5) Commissioners of King County Fire District #43. The A&S premium would be \$3,646 for the 2022-2023 policy period.

The Special Risk Accident policy is also up for renewal for an additional premium of \$60. This policy would provide a \$10,000 AD&D death benefit (24/7, business and pleasure) to the volunteers and Commissioners.

These policies offer blanket coverage, and the cost is not dependent on a specific number of volunteers.

A MOTION was made by Commissioner Walls and SECONDED by Commissioner Hooper to approve the renewal of the VFIS Policy for 2022-2023 as presented. (MOTION CARRIED 5-0)

Approval of Training and Travel Request Forms – WFCA New & Experienced Commissioner, Chief, & Secretary Training

At least one Commissioner has expressed interest in attending the above-mentioned seminar. The attached training and travel forms outline the estimated per person cost to attend for both in person and virtual options: \$273.00 for the virtual seminar and \$768.74 to attend in person.

A MOTION was made by Commissioner Hooper and SECONDED by Commissioner Walls to approve the Training and Travel Request Forms for the WFCA New & Experienced Commissioner, Chief, & Secretary Training, both in person and virtual options. (MOTION CARRIED 5-0)

WSRB Review

Deputy Chief Jones gave a presentation on the recently completed WSRB review. This process is done every five years and is a basis for home insurance calculations. Most of the service areas in the RFA went up one protection class. There is room to continue to

improve and hopefully see even better numbers at the next review. Chief Jones will send a summary for Maple Valley/District 43 to the Board.

11. Executive Session

A 10 minute Executive Session was called at 7:18 per RCW 42.30.110 (1) (i) – To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

The meeting was called back to order at 7:18 p.m. No action was taken during the Executive Session.

12. Good of the Order/Events

- Discussed a property in Maple Valley that had large stacks of tires in the yard.
- A department BBQ is being planned for August 13th in Kent. Board Secretary Steward will send out a Save the Date.

13. Adjournment

Commissioner Herbert adjourned the meeting at 7:33 p.m.



[John Herbert \(Apr 26, 2022 14:13 PDT\)](#)

Chairperson John Herbert



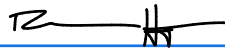
[Russell Calcote \(Apr 24, 2022 20:29 PDT\)](#)

Vice Chairperson Russell Calcote



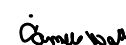
[Craig Hooper \(Apr 25, 2022 06:39 PDT\)](#)

Commissioner Craig Hooper



[Ben Hayman \(Apr 22, 2022 08:58 PDT\)](#)

Commissioner Ben Hayman



[Camille Walls \(Apr 22, 2022 10:29 PDT\)](#)

Commissioner Camille Walls



[Jessica Steward \(Apr 22, 2022 08:55 PDT\)](#)

Jessica Steward, District Secretary











03-17-2022 APPROVED Dist 43 Board Meeting Minutes

Final Audit Report

2022-04-26

Created:	2022-04-22
By:	Jessica Steward (jsteward@pugetsoundfire.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAMX7wIPAxmJa7sXYQFOyXhzTvVHb2ItAt

"03-17-2022 APPROVED Dist 43 Board Meeting Minutes" History


-  Document created by Jessica Steward (jsteward@pugetsoundfire.org)
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-  Document emailed to Camille Walls (insp112@aol.com) for signature
2022-04-22 - 3:55:02 PM GMT
-  Document emailed to Ben Hayman (bhayman@maplevalleyfire.org) for signature
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-  Document emailed to Craig Hooper (chooper@maplevalleyfire.org) for signature
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 Agreement completed.

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