



Maple Valley Fire and Life Safety

Board of Fire Commissioners

*Protecting and Serving the City of Maple Valley
and the Greater Maple Valley Area*

Regular Board Meeting Minutes January 20, 2022

1. Call Meeting to Order

The Maple Valley Fire and Life Safety Board of Fire Commissioners Meeting was called to order by Board Chairperson Camille Walls at 6:04 p.m. In attendance were Commissioners John Herbert, Ben Hayman, Craig Hooper and Russell Calcote; Deputy Chief Mark Jones, Finance Manager Lavina Brennecke, Union President PJ Knowles, Division Chief Sean Penwell, and District Secretary Jessica Steward.

2. Pledge of Allegiance

Due to the webinar format of the meeting, the Pledge of Allegiance was not recited.

3. Agenda Modifications

There were no agenda modifications.

4. Announcements, Proclamations, and Presentations

An Operations Risk Factors presentation was given by Division Chief Sean Penwell. This was the second part of a full risk assessment for the District, the first part being the station maintenance and upgrade projects. Discussed the role of a Planner, which the organization is reevaluating and will potentially be re-opened later this year. Please send any questions to District Secretary Steward for compilation, and Chief Penwell will attend the next meeting to answer any further questions that may arise after tonight.

5. Public Comment

There was no public comment.

6. Consent Agenda

A MOTION was made by Commissioner Hayman and SECONDED by Commissioner Herbert to approve the Consent Agenda. (MOTION CARRIED 5-0)

7. Report Outs

PSRFA Status Update:

- The RFA is continuing to battle the effects of the new COVID variant, with 180 staff member exposures since the beginning of the year. Noticing the effects in the supply chain as well. The order was submitted for the five new pumpers before the steel price increase. Chief Jones is working through the capital plan. Five recruits are

graduating tonight, and 17 are in the current academy. WSRB ratings should be finalized and official soon. Planning of the annual awards ceremony has begun; it will be held virtually in late March.

Financial Report:

- Finance Director Brennecke shared an update on the District's GO Bond. At the end of 12/31/2021 there is one payment left on the GO Bond. The debt schedule shows that \$300,000 is owed in December 2022 and with that payment the bonds are paid off. In 2021 the District received taxes of around \$331,000 to support the payments. We paid \$300,000 principal in 2021 and interest of \$21,750.00. Currently there is a balance of \$26,765.15 in the GO Bond Fund.

Local 1747:

- Union President PJ Knowles shared that there are three new union officers on the Executive Board this year. They traveled to Orlando, FL for an advanced leadership training summit. Next week they will attend their annual retreat in Leavenworth. Contract negotiations are complete and will be staggered moving forward in a 3-year cycle.

8. Correspondence

There was no correspondence.

9. Unfinished Business

There was no unfinished business.

10. New Business

GEMT

No money is being collected for transports, but it was not budgeted and therefore will not affect funding. Will reapply for the funds at a later time when the volunteer program is reestablished.

Election of Board Chairperson and Vice Chairperson

Board Chairperson Walls nominated Commissioner Herbert for 2022 Board Chairperson, and Commissioner Hooper seconded the nomination. Commissioner Hayman nominated Commissioner Calcote for 2022 Board Vice Chair, and Commissioner Hooper seconded the nomination. Commissioner Walls will serve as the advisory member for the RFA Governance Board.

Administer Oath of Office to Re-Elected Commissioner Camille Walls

Commissioner Walls was re-elected for a 6-year term through 2027. Her oath of office will be administered in person and notarized by District Secretary Steward.

11. Executive Session

There was no Executive Session.

12. Good of the Order/Events

Commissioner Hayman praised the December tree lighting ceremony and thanked Puget Sound for being in attendance.

13. Adjournment

Commissioner Walls adjourned the meeting at 7:08 p.m.



John Herbert (Feb 20, 2022 11:39 PST)

Chairperson John Herbert



Russell Calcote (Feb 22, 2022 07:42 PST)

Vice Chairperson Russell Calcote



Craig Hooper (Feb 23, 2022 13:31 PST)

Commissioner Craig Hooper



BH (Feb 18, 2022 10:26 PST)

Commissioner Ben Hayman



Commissioner Camille Walls



Jessica Steward (Feb 18, 2022 08:07 PST)

Jessica Steward, District Secretary

