



Maple Valley Fire and Life Safety Board of Fire Commissioners

Protecting and Serving the City of Maple Valley and the Greater Maple Valley Area

Regular Board Meeting Agenda

Thursday, November 18, 2021

6:00 p.m.

This meeting will be held via Zoom.

To: Camille Walls, Chairperson
John Herbert, Vice Chairperson
Craig Hooper, Board Member
Ben Hayman, Board Member
Russell Calcote, Board Member

From: Jessica Steward, District Secretary

cc: Matthew Morris, Fire Chief
Mark Jones, Deputy Chief
Lavina Brennecke, Finance Director
PJ Knowles, Engineer, Local 1747 President

1. Call Meeting to Order

2. Pledge of Allegiance

3. Agenda Modifications

4. Announcements, Proclamations, and Presentations

- Risk Assessment Presentation (Division Chief Sean Penwell)

5. Public Comment

Members of the audience may comment on items relating to any matter related to District business under the Public Comment period. Comments are limited to three (3) minutes per person, and a total of fifteen (15) minutes per topic pursuant to the rules established under Section 8 of these Bylaws. Citizens may also speak on individual agenda items on the printed agenda at the time they are considered by the Board as requested by the Chair.

6. Consent Agenda

- Approval of Minutes from the October 21, 2021 Board of Fire Commissioners Meeting (Attachment 1)

7. Report Outs

- PSRFA Status Update (Chief Jones)
- Financial Report – Review 2022 Preliminary Budget Version 2 (Finance Director Brennecke – Action Item) (Attachment 2)
- Local 1747 (Union President Knowles)

8. Correspondence

9. Unfinished Business

10. New Business

- Resolution No. R-2021-002 Property Tax Levy Increase for 2022 (Deputy Chief Jones – Action Item) (Attachment 3)
- Resolution No. R-2021-003 Annual Property Tax Resolution for 2021 To Be Collected in 2022 (Deputy Chief Jones – Action Item) (Attachment 4)
- Draft District #43 Fund Balance Policy (Deputy Chief Jones – Action Item) (Attachment 5)
- Renewal Documents for Maple Valley Fire & Life Safety’s VFIS Package Policy (District Secretary Steward – Action Item) (Attachment 6)
- Quinn and Quinn, P.S. Legal Services Contract for 2022 (District Secretary Steward – Action Item) (Attachment 7)
- Commissioner Logo Attire (Deputy Chief Jones – Informational Item)

11. Executive Sessions

- RCW 42.30.110 (1) (b) – Property Acquisition
- RCW 42.30.110 (1) (g) – To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee
- RCW 42.30.110 (1) (i) – To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.
- RCW 42.30.110 (1) (f) – To receive and evaluate complaints or charges brought against a public officer or employee.
- RCW 42.30.140 (2) – That portion of a meeting of a quasi-judicial body which relates to a quasi-judicial matter between named parties as distinguished from a matter having general effect on the public or on a class or group
- RCW 42.30.140 (4) – Labor Negotiations

12. Good of the Order/Events

13. Adjournment