



Maple Valley Fire and Life Safety Board of Fire Commissioners

*Protecting and Serving the City of Maple Valley
and the Greater Maple Valley Area*

Regular Board Meeting Minutes August 19, 2021

1. Call Meeting to Order

The Maple Valley Fire and Life Safety Board of Fire Commissioners Meeting was called to order by Board Chairperson Camille Walls at 6:00 p.m. In attendance were Commissioners Ben Hayman, Craig Hooper, and John Herbert; Deputy Chief Mark Jones, Budget & Finance Manager Lavina Brennecke, Maple Valley resident Russell Calcote, and Board Secretary Jessica Steward.

*Union President PJ Knowles joined the meeting at 6:08 p.m.

2. Pledge of Allegiance

Due to the webinar format of the meeting, the Pledge of Allegiance was not recited.

3. Agenda Modifications

Commissioner Position #2 Candidate Interview

- The applicant for the vacant Commissioner #2 position, Mr. Russell Calcote, was interviewed by the Board. Mr. Calcote was then voluntarily excused to the waiting room while the Commissioners deliberated. Mr. Calcote was brought back into the active meeting, and the Commissioners welcomed him as the newest member to the Board.

A MOTION was made by Vice Chairperson Herbert and SECONDED by Commissioner Hooper to appoint Russell Calcote to the Maple Valley/King County Fire District #43 Position #2 Commissioner vacancy. (MOTION CARRIED 4-0)

Mr. Calcote was administered a verbal Oath of Office by Board Chairperson Walls. Mr. Calcote will sign the Oath of Office in person with Board Secretary Steward, so the document may be notarized.

A request for approval to allocate \$100 toward the purchase of food for the September King County Fire Commissioners meeting was added by Vice Chairperson Herbert under New Business.

4. Announcements, Proclamations, and Presentations

There were no announcements, proclamations, or presentations.

5. Public Comment

- Union President Knowles gave an update on the Local – the lifetime FBC renewal was passed, members are actively negotiating the third contract for Battalion Chiefs, and efforts continue on navigating the Governor’s vaccine mandate.
- Commissioner Calcote thanked the crews of E380 and M11 for their service to his family’s unexpected homebirth.

6. Consent Agenda

A MOTION was made by Commissioner Hooper and SECONDED by Commissioner Hayman to approve the Consent Agenda. (MOTION CARRIED 5-0)

7. Report Outs

PSRFA Status Update:

- Permanent FBC passed at over 70%. Puget Sound Fire is the first agency in WA state to utilize this new voting option.
- COVID Update: masking and social distancing are required for all employees indoors, two day per week telecommuting for positions that allow it and continuing virtual meetings whenever possible. The Governor’s vaccine mandate is a complex legal issue that the organization is navigating. Chief Morris held a webinar for the department today, but many questions remain unanswered as we wait for more state and legal guidance.
- Rescue 7 was delivered, and the new ladder truck is in service at Station 74.
- Working through our WSRB rating. Chief Jones will share an update at the September meeting.

Financial Report:

- The Quarter 2 financial statements and a cash projection document were presented and reviewed.

8. Correspondence

A July 2021 invoice from Quinn and Quinn, P.S.’ was reviewed. The District has a carryover balance available of \$536.00.

9. Unfinished Business

Vice Chairperson Herbert will meet with Chief Pawlak to tour the volunteer stations as soon as possible. Chief Pawlak is working with a vendor to ensure regular maintenance is being done. Board Chairperson Walls noted that Station 83 needs a trim paint refresh. Working on an asset preservation list as part of the District’s capital plan. The Board discussed potential of increasing the budget for Station maintenance for all stations.

10. New Business

9/11 Ceremony Update

The ceremony will include speeches by Mayor Kelly and Chief Morris, recognition/dedication of the three new pumpers, and a regular push in ceremony for the

Heavy Rescue truck. Chief Jones asked if a Commissioner would like to also speak at the ceremony. Board Chair Walls will confirm her schedule and report back to the Board. Vice Chairperson Herbert is available to speak in her absence.

Additional Item – Approval of Food Purchase for KCFC Meeting

The King County Fire Commissioners will hold their September meeting at Station 81. Past practice has been to provide food for the meeting. Vice Chairperson Herbert would like approval to allocate \$100 toward the purchase of food for the meeting.

A MOTION was made by Vice Chairperson Herbert and SECONDED by Board Chairperson Walls to allocate \$100 for the September King County Fire Commissioners meeting.
(MOTION CARRIED 5-0)

Travel & Training Request Approval

A training & travel request form for the 2021 WFCA Annual Conference was presented for approval. The per person estimated cost to attend this conference is \$1,626.35.

A MOTION was made by Commissioner Hayman and SECONDED by Commissioner Hooper to approve the travel & training form for the 2021 WFCA Annual Conference as presented.
(MOTION CARRIED 5-0)

11. Executive Session

There was no Executive Session.

12. Good of the Order/Events

- Commissioner Hayman commended the Station 74 open house event. He also noted that Puget Sound Fire was well represented and supportive during the recent apartment fire in Tukwila.

13. Adjournment

Commissioner Walls adjourned the meeting at 7:35 p.m.

Chairperson Camille Walls

Commissioner Ben Hayman

Vice Chairperson John Herbert

Commissioner Russell Calcote

Commissioner Craig Hooper

Jessica Steward, District Secretary