



Maple Valley Fire and Life Safety Board of Fire Commissioners

*Protecting and Serving the City of Maple Valley
and the Greater Maple Valley Area*

Regular Board Meeting Minutes July 15, 2021

1. Call Meeting to Order

The Maple Valley Fire and Life Safety Board of Fire Commissioners Meeting was called to order by Board Chairperson Camille Walls at 6:02 p.m. In attendance were Commissioners Ben Hayman, Craig Hooper, and John Herbert; Deputy Chief Mark Jones, and Board Secretary Jessica Steward.

2. Pledge of Allegiance

Due to the webinar format of the meeting, the Pledge of Allegiance was not recited.

3. Agenda Modifications

There were no modifications to the agenda.

4. Announcements, Proclamations, and Presentations

There were no announcements, proclamations, or presentations.

5. Public Comment

There was no public comment.

6. Consent Agenda

A MOTION was made by Commissioner Hayman and SECONDED by Commissioner Hooper to approve the Consent Agenda. (MOTION CARRIED 4-0)

7. Report Outs

PSRFA Status Update:

- The new tiller has been delivered and is finishing acceptance testing and final details. A push in ceremony will be held on August 9th at STA74. The new heavy rescue truck is in Tacoma going through dealer outfitting. A ceremony will be held on September 11th at STA81 for the three new pumpers (this was delayed due to COVID). Chief Jones has requested Dave Reichert to attend as a guest speaker.
- WSRB Interview was conducted yesterday. There are a few minor follow up items, but all went well.

- Go live for the new inventory management system will happen at the end of July. Staff is currently doing a full inventory count in Logistics and the Garage.
- The IT Manager and GIS Specialist positions have been filled. The Planner position will be reevaluated at a future time, after input from the new GIS Specialist.
- Work on capital in the budget will begin soon.

Financial Report:

- There was no financial report. The Quarter 2 financial statements will be presented at the August meeting. Commissioner Walls requested an in-depth review of the financial report with Lavina as it is a new format.

8. Correspondence

The Memo ‘Actionable Duties of Police and Fire Agencies from Quinn and Quinn, P.S.’ was reviewed.

9. Unfinished Business

There was no unfinished business.

10. New Business

Station 85 Little League

Mr. Iverson, a resident of Hobart, has expressed interest in development of additional parking for overflow from the neighboring baseball stadium. Chief Pawlak is working with him to understand the developments and the impact they would have. Chief Jones will make a presentation once details are finalized.

Vacant Commissioner Position #2 Update

As of the application cutoff date, July 15th at 12:00 p.m., one application has been received. Board Secretary Steward will research the possibility/process of extending the timeframe to allow for more applicants.

Station Maintenance at Stations 82, 84, and 85

When patient transporting was shut down due to COVID, the volunteers moved on to other organizations. The RFA will resume work on this in the Fall in a joint program with Enumclaw, and possibly other agencies in the region. Several months ago, a bid was put out for station maintenance, and no applications were received. Facilities was mowing the lawns as they were able. A lawn maintenance company has been hired and pricing is being gathered for custodial services. Chief Jones will share the pricing at a future meeting. The broken garage door has been fixed. Stations are inspected once a month by the aid crew to check for any major issues. Chief Pawlak will reach out to Commissioner Herbert to setup an inspection and discuss potential upgrades.

11. Executive Session

There was no Executive Session.

12. Good of the Order/Events

- The push in ceremony for the three new pumpers, as discussed above, will be moved to September 11th.
- Commissioner Herbert shared that Commissioner Jon Kennison of Shoreline passed away.
- Commissioner Hayman complimented the Emergency Responder newsletter that was sent out to RFA residents.
- Commissioner Herbert gave a brief update on the King County Fire Commissioners.

13. Adjournment

Commissioner Walls adjourned the meeting at 6:44 p.m.

Chairperson Camille Walls

Commissioner Ben Hayman

Vice Chairperson John Herbert

Jessica Steward, District Secretary

Commissioner Craig Hooper