



GOVERNANCE BOARD MEETING MINUTES

April 7, 2021

Call Meeting to Order

The Puget Sound Regional Fire Authority Governance Board Meeting was called to order by Board Chairperson Toni Troutner at 5:30 p.m. In attendance were Board Vice Chairperson Allan Barrie, Board Members Margaret Harto, Les Thomas, Jim Scott, and Bill Boyce, and Board Advisory Members Sean Smith and Erin Sitterley. Board Advisory Member Craig Hooper had an excused absence.

The following department personnel were in attendance: Fire Chief Matt Morris, Deputy Chief Aaron Tyerman, Deputy Chief Mark Jones, Division Chief Pat Pawlak, Division Chief Larry Rabel, Division Chief Sean Penwell, Division Chief Jeff DiDonato, Budget & Accounting Manager Lavina Brennecke, HR Manager Lindsey Arsanto, Local 1747 Union President PJ Knowles, Attorney Brian Snure, and Board Secretary Jessica Steward.

CAPC member Charles Sundberg, Covington resident Jonathan Ingram, Captain Daniel Hardman, and the Breidenbach family were also in attendance.

Flag Salute

- Due to the teleconference format of the meeting, the Pledge of Allegiance was not recited.

Agenda Modifications

- There were no agenda modifications.

Announcements, Proclamations, and Presentations

- Dylan Breidenbach, son of Captain Jason Breidenbach, was recognized for extinguishing a fire that occurred in their family's shop.

Public Comment

- Sam Sullivan spoke of his positive experience with the Station 72 crews responding to his wife.

Consent Agenda

- A MOTION was made by Board Member Thomas and SECONDED by Board Member Scott to approve the Consent Agenda. (MOTION CARRIED 6-0)

Committee Reports

- *Citizens Advisory Planning Committee*
 - Next meeting is Wednesday, April 14.

Board Member Reports

- *City of Covington*
 - Following legislature and budget items.
 - Covington Connector continues to move forward.
 - Hoping to move forward with summer events while maintaining social distancing.
 - City is doing maintenance and litter pickup.
 - Sales tax is up 15% from last year.
 - Preventing Mail Theft virtual town hall will be held on April 27. A link to join can be found on the city's Facebook page.

- **City of Kent**
 - A workshop on public works was held at last night’s Council meeting.
 - A ribbon cutting ceremony was held today at the roundabout on Willis. Another ribbon cutting for S 228th will be held next week.
 - The city will receive \$28 million from American Plan Relief, which will be spread out over four years and used for various programs.

- **City of SeaTac**
 - SeaTac Airport is experiencing record travel since the beginning of the pandemic.
 - The drive through Easter egg hunt was a success.
 - Summer events will be held this year while maintaining social distancing.
 - From April 1 – June 30th pet licensing fees will be waived.
 - Shared details of the locking mailbox program as Covington is looking into similar programs.
 - Appreciation was expressed to the RFA for their mobile team vaccinations.

- **King County Fire Protection District #37**
 - King County Fire Commissioners meet next week.

- **King County Fire Protection District #43**
 - No Report.

Chief’s Report

- IT Director Don Gentry has resigned, effective last week.
- Zero COVID exposures to our crews in the last month.
- Logistics has received more N95 masks and we currently have three years’ worth of masks.
- A team of our mechanics will inspect the two new apparatuses in Wisconsin tomorrow.
- Sid Mickelson, a former Kent firefighter, passed away. He was known for designing a hand tool that is still used on apparatus today.
- Kent Police Department and Puget Sound Fire held a grocery shopping challenge this morning at Grocery Outlet, with the proceeds going to the local food bank.
- Deputy Chief Jones gave an update on the 3M counterfeit mask situation.

Department Reports

- **Finance**
 - No Report.
- **Human Resources**
 - Engineer promotional exam was completed.
 - Joint hiring process has almost 500 applicants.
 - The last open Nurse position has been filled.
 - Four positions were posted today – GIS Analyst, HR Specialist, Senior Accountant III, and a Planner.
- **IT**
 - No Report.
- **Operations**
 - No Report.

Attorney Report

- No Report.

Correspondence

- The flyer for the WFCFA Annual Conference, to be held October 21-23, was reviewed. Board Secretary Steward will handle registrations for this event.

Unfinished Business

- There was no unfinished business.

New Business

- **City of Covington Amended and Restated Emergency Management Services Interlocal Agreement**

This is an update to the existing Interlocal Agreement. The update addresses the following:

- The rate structure changes from an hourly rate to a flat rate and will be billed quarterly rather than monthly.
- The list of services available is updated to accurately reflect what PSRFA Emergency Management can provide to the City of Covington.
- The updated version allows the City of Covington to increase the level of Emergency Management services in the future without renegotiation of the ILA.
- The updated version is adjusted to reflect the true cost of Emergency Management Services.

A MOTION was made by Board Member Harto and SECONDED by Board Vice Chair Barrie to authorize the Fire Chief to sign the Amended and Restated Emergency Management Services Interlocal Agreement as presented. (MOTION CARRIED 6-0)

- **RFA Benefit Charge Reauthorization Discussion**

The RFA is obligated to reauthorize the Fire Benefit Charge by the end of 2022. Chief Morris shared the options of a 6 year, 10 year, or lifetime renewal. Discussion ensued. The Board is in favor of a lifetime renewal. Union President PJ Knowles shared that Local 1747 concurs with a lifetime reauthorization. A resolution will be presented at the next meeting.

**Board Advisory Member Craig Hooper joined the meeting at 6:11 p.m.

Executive Session

- There was no Executive Session.

Good of the Order

- Sam Sullivan and Board Member Thomas shared their positive experiences of having a locking mailbox.

Future Meetings

- Discussed future meetings. The second meeting in April will not be held unless urgent business should occur. The next meeting will be held on May 5.

Signing of Vouchers

- The vouchers presented in the April 7th Board agenda packet will be signed electronically.

Meeting Adjourned

- Meeting was adjourned at 6:20 p.m.