

Date: Wednesday, March 17, 2021

Time: 5:30 p.m.

Location: Held remotely via conference call due to COVID-19 Governor Mandate

To: Toni Troutner, RFA Board Chairperson (City of Kent)

Allan Barrie, RFA Board Vice Chairperson (Fire District 37) Margaret Harto, RFA Board Member (Fire District 37)

Bill Boyce, RFA Board Member (City of Kent) Les Thomas, RFA Board Member (City of Kent) Erin Sitterley, RFA Advisory Member (City of SeaTac) Sean Smith, RFA Advisory Member (City of Covington)

Craig Hooper, RFA Advisory Member (King County Fire District #43)

From: Matthew Morris, Fire Chief

Date of Notice: Friday, March 12, 2021

cc: Brian Carson, Assistant Chief

Aaron Tyerman, Deputy Chief Mark Jones, Deputy Chief Greg Markley, Division Chief Jeff DiDonato, Division Chief Jimmy Webb, Division Chief Jon Napier, Division Chief Larry Rabel, Division Chief Pat Pawlak, Division Chief Sean Penwell, Division Chief

PJ Knowles, Engineer, Local 1747 President

Don Gentry, IT Manager

Lindsey Arsanto, Human Resource Manager Lavina Brennecke, Budget & Accounting Manager

Brian Snure, RFA Attorney Jessica Steward, Board Secretary

Derek Matheson, Chief Administrative Officer, City of Kent

All Fire Department Personnel

RFA MISSION STATEMENT

To provide effective and sustainable services that meet the needs of a changing community with the resources entrusted to us.





Puget Sound Regional Fire Authority Governance Board Meeting AGENDA

- 1. Call Meeting to Order
- 2. Roll Call
- 3. Agenda Modifications
- 4. Announcements, Proclamations, and Presentations
 - Recognition of Outstanding Bravery by Dylan Breidenbach

5. Public Comment

Members of the audience may comment on items relating to any matter related to RFA business under the Public Comment period. Comments are limited to three (3) minutes per person, and a total of fifteen (15) minutes per topic pursuant to the rules established under Section 8 of these Bylaws. Citizens may also speak on individual agenda items on the printed agenda at the time they are considered by the Board as requested by the Chair.

6. Consent Agenda

- Approval of Minutes from the February 17, 2021 RFA Board Meeting (Attachment 1)
- Approval of Blanket Vouchers (Attachment 2)

7. Committee Reports

• Citizens Advisory Planning Committee (Board Vice Chair Barrie)

8. Board Member Reports

- City of Covington (Board Advisory Member Smith)
- City of Kent (Board Member Boyce)
- City of SeaTac (Board Advisory Member Sitterley)
- King County Fire District #43 (Board Advisory Member Hooper)
- King County Fire District #37 (Board Member Harto)

9. Chief's Report

10. Department/Division Reports

- Finance Update (Budget & Accounting Manager Brennecke)
- Human Resources Update (Human Resource Manager Arsanto)
- Information Technology Update (IT Manager Gentry)
- Operations Update (Assistant Chief Carson)

11. Attorney Report

12. Correspondence





13. Unfinished Business

14. New Business

• Approval of New Administrative Policy #120 Contract Review Process (Action Item – Board Secretary Steward) (Attachment 3)

15. Executive Sessions

- RCW 42.30.110 (1) (b) Property Acquisition
- RCW 42.30.110 (1) (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee
- RCW 42.30.110 (1) (i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.
- RCW 42.30.110 (1) (f) To receive and evaluate complaints or charges brought against a public officer or employee.
- RCW 42.30.140 (2) That portion of a meeting of a quasi-judicial body which relates to a quasi-judicial matter between named parties as distinguished from a matter having general effect on the public or on a class or group
- RCW 42.30.140 (4) Labor Negotiations

16. Good of the Order

17. Future Meetings

18. Adjournment

CALENDAR OF EVENTS

April 7, 2021 RFA Governance Board Meeting Benefit Charge Appeals Hearing	1730 Hours	Location/Format TBD
May 5, 2021 RFA Governance Board Meeting	1730 Hours	Location/Format TBD
May 19, 2021 RFA Governance Board Meeting	1730 Hours	Location/Format TBD

FUTURE AGENDA ITEMS

1	
2	

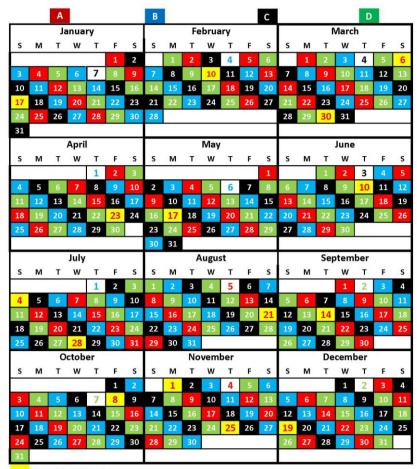




2021 Board Meetings

March 17, 2021 April 7, 2021 May 5, 2021 May 19, 2021 June 2, 2021 June 16, 2021 July 7, 2021 July 21, 2021 August 4, 2021 August 18, 2021 September 1, 2021 September 15, 2021 October 6, 2021 October 20, 2021 November 3, 2021 November 17, 2021 December 1, 2021 December 15, 2021

2021 Local 1747 Shift Schedule



Start of the FLSA period Union Meetings (White)

