



Project Information: _____

Project Name: _____ **City/Jurisdiction:** _____

General Project Submittal Minimum Standards:
Plans which do not contain the minimum information required will not be accepted for plan check.

Applicant	Office Use Only	Minimum Plan Review Standards
		Completed Permit APPLICATION required at the time of plan submittal.
		Clear and legible DRAWINGS .
		LINES and letters must be dark enough to provide good contrast on paper.
		PAPER must be sturdy, such as blueprint or standard drafting paper. Tracing paper, graph paper, poster board, and cardboard are <u>not</u> acceptable.
		TEXT must be easily read without magnification.
		Pencil drawings are <u>not</u> acceptable (including corrections or alterations).
		SCALE: All drawings must be drawn to scale.
		SIZE REQUIREMENTS: Drawings must be of one size. Size of plans must be adequate size to allow for plan review. Do not attach information with clips, tape, glue, or staples.
		Washington State Law requires that any registered professional who prepares or supervises the preparation of drawings and construction documents stamp and sign such documents.
		Compass direction and clearly marked scale on all plans.
		Provide a narrative of the scope of work.

Requirements:

Applicant	Office Use Only	Description of Requirements
		Numbers of plan sets are dictated by the Permitting Authority. A minimum of THREE SETS of plans and cut sheets are required for submittal. Additional sets may be submitted if the applicant requires more than one stamped, approved set of plans.
		Working Drawings - Floor Plans:
		Site diagram showing the location of the gate.
		Type (electric or manual) and size of the gate.
		Location of the emergency operation switch or lock box location.
		Gate width is to be no smaller than the emergency road width.
		System Information:
		Make and model of gate.
		If electrical gate is installed it needs to have a click to enter option.
		Knox boxes can be purchased online at Knox website.

IFC 503.6 Security Gates

The installation of security gates across a fire apparatus access road shall be *approved* by the fire chief. Where security gates are installed, they shall have an *approved* means of emergency operation. The security gates and the emergency operation shall be maintained operational at all times. Electric gate operators, where provided, shall be *listed* in accordance with UL 325. Gates intended for automatic operation shall be designed, constructed and installed to comply with the requirements of ASTM F 2200.

Primary Access Gates require a Click2Enter system with a manual override.

Click2Enter information is available at <http://www.click2enter.net/>

Manual Override switch is available at <https://www.knoxbox.com/gate-keys-and-padlocks/>

Secondary Access Gates require Manual Override switch if electronically controlled. If it is not electronically controlled, it requires a Knox Padlock.

Please read the information below and sign before submitting your application:

Your application shall be deemed complete only if this checklist is completed and submitted along with the submittal package. Submittals not accompanied by a checklist will not be accepted.

Accuracy of the submittal package, including this checklist, is the responsibility of the applicant.

Failure to submit an accurate submittal package will be considered an incomplete application by the Plan Reviewer. An incomplete submittal will result in a HOLD. A resubmittal (new submittal package) will be required and always results in a delay.

I have checked the application boxes and have included those requirements in my submittal.

Print Name

Signature