

**MEMORANDUM OF UNDERSTANDING
KENT FIRE DEPARTMENT REGIONAL FIRE AUTHORITY
CITY OF SEATAC**

THIS MEMORANDUM OF UNDERSTANDING "MOU" is entered into by and between the Kent Fire Department Regional Fire Authority "Kent RFA", and the City of SeaTac "SeaTac" collectively referred to as "Parties."

RECITALS

1. SeaTac has traditionally funded and provides CERT training opportunities to its citizens and business on an annual basis
2. Kent RFA has the personnel available to provide CERT training to a number of different areas served by the Kent RFA and is willing to provide CERT training in SeaTac.

AGREEMENT

In consideration of the mutual rights and obligations established herein, the parties agree as follows:

1. Kent RFA Responsibilities:

- 1.1. Community Based CERT Classes.** The Kent RFA agrees to offer a minimum of two community based CERT classes annually (spring and fall) for Burien, Covington, Kent and SeaTac. Such classes will be held on eight consecutive Thursday nights and each class will be held only if there is a minimum enrollment of fifteen. The Kent RFA will guarantee that a minimum of 12 SeaTac/Burien residents are able to enroll in each class. Additional enrollment for SeaTac/Burien residents will be allowed on a space available basis.
 - 1.2. CERT For Businesses Classes.** The Kent RFA will coordinate and teach 2 "CERT for Businesses" classes each year and will work to partner with local businesses to provide these classes.
 - 1.3. Class Locations.** The classes will generally be held at the Fire Consortium Training Center at East Valley Hwy and S. 212 Street in the Kent Valley or at the Kent RFA Police/Fire Training facility on 116th for activities that need the drill field/tower. The parties may mutually agree to hold classes in other locations when beneficial to both parties.
- 2. Payment For Services.** SeaTac shall pay the Kent RFA the annual sum of \$2,000 for the services outlined in Section 1. Such sum may be adjusted each year through mutual negotiations of the parties provided such adjustments are agreed to by October 1 of each year to be effective the following year. The Kent RFA shall invoice the City for the annual fee in January of each year. SeaTac shall pay such invoices in full within 30 days of receipt of the invoice.

3. **Term.** This Agreement shall be effective on mutual execution. The Agreement may be terminated at the end of a calendar year by either party by providing the other party with notice of termination prior to October 1.

Dated: 02.27.2017

Kent Fire Department Regional Fire Authority

By: Jim Schneider
Jim Schneider, Chief

Dated: 2.22.2017

City of SeaTac

By: AJW [Signature] Acting C.M.

Approved as to Form:

[Signature]