



Date: Wednesday, September 18, 2019

Time: 5:30 p.m.

Location: **Station 78**
17820 SE 256th Street
Covington, WA 98042

To: Bill Boyce, RFA Board Chairperson (City of Kent)
Margaret Harto, RFA Board Vice Chair (Fire District 37) (21)
Allan Barrie, RFA Board Member (Fire District 37) (23)
Harry George, RFA Board Member (Fire District 37) (19)
Les Thomas, RFA Board Member (City of Kent)
Toni Troutner, RFA Board Member (City of Kent)
Joel Wachtel, RFA Advisory Member (City of SeaTac)
Sean Smith, RFA Advisory Member (City of Covington)
Chris Bodlovic (King County Fire District #43)
Lindsey Arsanto, Human Resource Manager
Joe Monteil, CFO
Brian Snure, RFA Attorney
Jessica Steward, Board Secretary

From: Matthew Morris, Fire Chief

Date of Notice: Friday, September 13, 2019

cc: Eric Tomlinson, Assistant Chief
Aaron Tyerman, Deputy Chief
Brian Carson, Deputy Chief
Jon Napier, Deputy Chief
Mark Jones, Deputy Chief
Jeff DiDonato, Division Chief
Pat Pawlak, Division Chief
Larry Rabel, Division Chief
Greg Markley, Battalion Chief
PJ Knowles, Engineer, Local 1747 President
Don Gentry, IT Manager
Derek Matheson, Chief Administrative Officer, City of Kent
All Fire Department Personnel

RFA VISION STATEMENT

The Puget Sound Regional Fire Authority is a community partner, providing effective and sustainable fire and EMS services, that maximize the resources entrusted to us, to serve the needs of a changing community





**Puget Sound Regional Fire Authority
Governance Board
AGENDA**

1. **Call Meeting to Order**
2. **Roll Call**
3. **Flag Salute**
4. **Agenda Modifications**
5. **Announcements, Proclamations, and Presentations**
 - Recognition of Outstanding Work Awards Presentation
6. **Public Comment**

Members of the audience may comment on items relating to any matter related to RFA business under the Public Comment period. Comments are limited to three (3) minutes per person, and a total of fifteen (15) minutes per topic pursuant to the rules established under Section 8 of these Bylaws. Citizens may also speak on individual agenda items on the printed agenda at the time they are considered by the Board as requested by the Chair.
7. **Consent Agenda**
 - Approval of Minutes from the August 21, 2019 RFA Board Meeting (Attachment 1)
 - Approval of Blanket Vouchers (Attachment 2)
 - Approval of Travel Request Form – 31st Annual Preconference Laws Snure Seminar (Attachment 3)
8. **Committee Reports**
 - Citizens Advisory Planning Committee (Board Member Harto)
9. **Board Member Reports**
 - City of Covington (Board Advisory Member Smith)
 - City of Kent (Board Member Troutner)
 - City of SeaTac (Board Advisory Member Wachtel)
 - King County Fire District #43 (Board Advisory Member Bodlovic)
 - King County Fire District #37 (Board Member Barrie)
10. **Chief's Report**
11. **Department/Division Reports**
 - Finance Update (CFO Monteil)
 - Human Resources Update (Human Resource Manager Arsanto)
 - Information Technology Update (IT Manager Gentry)
12. **Attorney Report**





13. Correspondence

14. Unfinished Business

15. New Business

- MOU between Highline Amateur Radio Club (HARC), Puget Sound Regional Fire Authority (PSRFA), and City of SeaTac (SeaTac) – Informational Item (Division Chief DiDonato) (Attachment 4)
- Resolution Setting Hearing Date on Revenue Sources, Including Benefit Charge for Year 2020 - (Action Item) (CFO Monteil) (Attachment 5)
- Presentation of Puget Sound RFA Guiding Documents: 2020-2024 Strategic Plan, 2020 Preliminary Budget, Capital Plan, Level of Service Mitigation Plan, and Standards of Cover – Action Item (Chief Morris/Chief Rabel/CFO Monteil)
- Resolution Adopting the Puget Sound Regional Fire Authority 2019 Standards of Cover – (Action Item) (Chief Morris/Chief Rabel) (Attachment 6)

16. Executive Sessions

- RCW 42.30.110 (1) (b) – Property Acquisition
- RCW 42.30.110 (1) (g) – To evaluate the qualifications of an applicant for public employment.
- RCW 42.30.110 (1) (i) – To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.
- RCW 42.30.110 (1) (f) – To receive and evaluate complaints or charges brought against a public officer or employee.
- RCW 42.30.140 (2) – That portion of a meeting of a quasi-judicial body which relates to a quasi-judicial matter between named parties as distinguished from a matter having general effect on the public or on a class or group
- RCW 42.30.140 (4) – Labor Negotiations

17. Good of the Order

18. Future Meetings

19. Signing of Vouchers

20. Adjournment





CALENDAR OF EVENTS

October 2, 2019 RFA Governance Board Meeting	1730 Hours	Fire Station 78 17820 SE 256 th Street Covington, WA 98042
October 16, 2019 RFA Governance Board Meeting Revenue Source/Benefit Charge Public Hearing	1730 Hours	Fire Station 78 17820 SE 256 th Street Covington, WA 98042
November 6, 2019 RFA Governance Board Meeting	1730 Hours	Fire Station 78 17820 SE 256 th Street Covington, WA 98042

FUTURE AGENDA ITEMS

1. Revenue Source/Benefit Charge Public Hearing (October 16, 2019)
- 2.

2019 Board Meetings

October 2, 2019
October 16, 2019
November 6, 2019
December 4, 2019

2019 Local 1747 Shift Schedule

A							B							C							D											
January							February							March																		
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