



## SARA – Title III: EPCRA Reporting

“Community Right-to-know” law known as SARA Title III requires both small and large businesses to report chemical information. Required reporting includes preparation of a detailed chemical inventory, reporting spills and releases, and providing information to first responders and emergency planners.

- Is your business covered by the requirements
- How to comply

1986 Washington adopted Title II and established the SERC and divided the state into nearly 50 LEPC Districts. LEPCs are formed to represent local government and is responsible for developing a local emergency plan and collect information from industry.

### **IS YOUR BUSINESS COVERED?**

TITLE III HAS FOUR KEY ELEMENTS, YOUR FACILITY MAY BE SUBJECT TO ONE OR ALL SECTIONS.

1. Emergency Planning – 301-303:
  - a. Establishes the SERC and LEPC's
  - b. Facilities must notify the SERC/LEPC within 60 days. Penalties start at \$32,500 per day per chemical per jurisdiction.
  - c. About 350 EHS's
2. Emergency Release Reporting – 304
  - a. If in excess of the reportable quantity for that substance or off site.
  - b. Immediate notification within 15 minutes.
  - c. 911, SERC (Washington State Duty Officer), and the NRC.
  - d. Requires Release follow up report.
3. Hazardous Chemical Inventory Reporting – 311-312
  - a. 311 is the one time chemical reporting form **for initial submittal** unless updates to the chemical inventory have occurred.
  - b. Hazardous chemicals are defined under the Hazard Communication Standard as any chemical which has a physical or health hazard. This means any chemical at a business that is required by OSHA to have an MSDS.
  - c. 312 is **the TIER II report submitted annually to the SERC and the Kent LEPC.** It is a year in review of the amounts and locations of all the chemicals stored. The TIER II is due no later than March 1<sup>st</sup> for the previous year.
  - d. Penalties are \$27,500 per day per chemical per jurisdiction.
4. Toxic Chemical Release Inventory – 313

SUBMIT TO: ECOLOGY  
Community Right-to-Know Unit  
Department of Ecology  
PO Box 47659  
Olympia, WA. 98504-6178  
(800) 633-7585 or (360) 407-6178

KENT LEPC  
Kent Office of Emergency Management  
Attn: LEPC  
24611 116<sup>th</sup> Ave. SE  
Kent, WA. 98030  
(253) 856-4440 or (253) 856-4345  
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