



## Maple Valley Fire and Life Safety

*Protecting and Serving the City of Maple Valley,  
and the Greater Maple Valley Area*

### Document 15-021

### Minutes of the Regular Meeting of the Board of Fire Commissioners, December 3, 2015

Attending: Commissioners Herbert, Bodlovic, Walls, VanRuff and MacIvvennie; Chief Doerflinger; Deputy Chief O'Brien; Battalion Chief Handley; Captain Lewis; Lieutenant Erickson and Madden; Firefighter Knowles, Galassi and Rock; Administrative Assistant Knight; members of the public, William Stoeck and Warren Iverson.

Pledge of Allegiance

Commissioner VanRuff called the regular meeting to order at 6:00 p.m.

Amendments to Agenda: Add December 17<sup>th</sup> Board Meeting under Business.

#### Minutes:

**A MOTION was made, seconded and unanimously carried to approve the Regular Meeting Minutes of 11/19/2015.**

#### Financial Report:

The following reports were reviewed for information:

- December Expense Summary
- December Overtime Summary

#### Correspondence:

- City of Maple Valley Farewell Reception 12/14/15: Chief Doerflinger reported that a farewell reception for Councilmembers Barnes and Gerken is scheduled for 7 pm at the Regular Business Meeting of the City.

#### Meetings:

- Merger Steering Committee meeting 11/24/2015: Chief Doerflinger reported that the Steering Committee met on 11/24 and the meeting will be discussed under Business.

**Public comment:** none

#### Business:

- Resolution R-2015-010 Transport Billing Increase: Following discussion it was determined by a 4-1 vote that Resolution R-2015-010 would not be approved; thereby, increasing the Transport fees per schedule declared in Resolution R-2006-02 Transport Billing Rates.

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- **Chairperson Selection:** The Board of Fire Commissioners appointed Commissioner Walls to Chairperson and Commissioner Herbert to Vice Chairperson effective January 1<sup>st</sup>, 2016.
- **Steering Committee Recommendation:** Chief Doerflinger asked to delay this discussion to the end of the meeting.
- **Oath of Office Commissioner Walls:** The Department of Elections certified the November 3<sup>rd</sup> election for Commissioner Position 3, and the results were: Walls 98.94%, Write-in 1.06%. Chairperson VanRuff swore in Commissioner Walls for the new term.
- **Board Meeting on 12/17:** Chief Doerflinger announced he will not be able to attend the meeting on 12/17. The Board decided to cancel the regular meeting.

#### **Personnel:**

##### **Career/Volunteer Staff**

- Deputy Chief O'Brien reported that there are currently 4 employees on Disability with one returning to duty on December 20<sup>th</sup>.

#### **Operations:**

##### **Training**

- **Volunteers- Introduction/ Bridge Academy:** Deputy Chief O'Brien reported that the academy will begin in January.

##### **Incident Report**

- No major incidents to report.

#### **Support Services:**

**Fire Marshal's Office:** Nothing to report.

**Public Education:** Chief Doerflinger reported on the annual Job Shadow Event that was held on November 6<sup>th</sup> at Station 81 with the help of Battalion Chief DiDonato and Resident Firefighter Gage.

#### **Apparatus & Equipment**

- Chief Doerflinger reported that the Pumper/Tenders have arrived and are being outfitted to be placed in service and proposed marking them "Serving the Community of Hobart/Ravensdale." The Board of Fire Commissioners concurred with Chief Doerflinger's proposal.

**Facilities** – Nothing to report.

**Events:** Deputy Chief O'Brien reported that the Jerry Woods Holiday Engine is well on its way with the schedule that is available online at [holidayengine.org](http://holidayengine.org).

**Public Comment:** Warren Iverson; Andrew Erickson; Greg Lewis; Philip Knowles; William Stoeck; Steve Galassi; Andrew Erickson on behalf of Ryan Carpenter.

**Steering Committee Review:** Commissioners Herbert and Bodlovic reported on the member input from November 24<sup>th</sup>. Following discussion amongst the Board, it was determined to gather more information from Chief Doerflinger before determining the next step.

**Public Comment** (the Board allowed additional public comment out of order): Philip Knowles; Warren Iverson.

**A MOTION was made, seconded and unanimously carried to #12001 through #12034 for \$29,007.89 (General Fund); #12035 through #12041 for \$17,481.52 (Capital Fund); #12042 through #12060 for \$3,644.39 (General Fund) Payroll for \$161,347.58; Payroll Taxes for \$35,586.26 and Retirement for \$41,701.60.**

The regular meeting adjourned at 8:10 pm to Executive Session for approximately 45 minutes.

***RCW 42.30.110(1)(g)*** *To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.*

Executive Session ended at 8:55 pm and the regular meeting resumed.

The Board of Fire Commissioners presented Chief Doerflinger with an annual performance review and adjusted Chief Doerflinger's annual salary with a \$12,000 increase for 2016 and no CPI of 1.6% as approved on 11/19/2015. **A MOTION was made, seconded and unanimously carried to approve the Fire Chief's annual salary increase.**

With no further regular business before the Board, **A MOTION was made, seconded and unanimously carried to close the meeting at 9:05 pm.**

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Chairperson Camille Walls

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Commissioner Bill VanRuff

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Commissioner Gordon MacIvennie

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Commissioner Chris Bodlovic

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Commissioner John Herbert

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Michele de Leon, District Secretary