



Maple Valley Fire and Life Safety

*Protecting and Serving the City of Maple Valley,
and the Greater Maple Valley Area*

Document 15-020

Minutes of the Regular Meeting of the Board of Fire Commissioners, November 19, 2015

Attending: Commissioners Herbert, Bodlovic, and MacIvvennie; Chief Doerflinger; Deputy Chief O'Brien; Battalion Chief DiDonato; Office Manager de Leon.

Excused Absence: Commissioner Walls & VanRuff

Pledge of Allegiance

Commissioner Herbert called the **Budget Hearing** to order at 6:05 p.m.

Chief Doerflinger reviewed the 2016 Budget for the Boards information. The Budget Hearing closed at 6:40 pm.

Commissioner Herbert called the regular meeting to order.

Amendments to Agenda: Add Budget Adoption under Business

Minutes:

A MOTION was made, seconded and unanimously carried to approve the Regular Meeting Minutes of 11/5/2015.

Financial Report:

The following reports were reviewed for information:

- November Expense Summary
- Overtime Expense Summary
- October Revenue Summary
- October Cash Balance & Reconciliation
- Transport Billing

Correspondence:

- Legislative Day 1/28/16: Chief Doerflinger asked Commissioner Herbert to address priorities identified by the Washington Fire Commissioners Association. Discussion followed. Chief Doerflinger is planning to attend again this year, if legislative priorities identified by the Commissioners and Chiefs Associations warrant attendance.

- City of Maple Valley Reception 12/3/15: This is scheduled for 5 pm at Maple Valley Bar & Grill. Commissioners MacIvennie, Bodlovic and Herbert confirmed their planned attendance.
- Thank You – Linda Johnson: Chief Doerflinger read aloud a Thank You for Firefighters Knowles and McCormick.

Meetings:

- Communities of Care – Amy Warrior: Deputy Chief O'Brien reported that he met with Amy Warrior regarding 911 calls at assisted living facilities, specifically Fountain Court. A class will be developed in early 2016 on protocol for these specific calls.

Public comment: None

Business:

- Joe Quinn – Legal Services Contract: Chief Doerflinger presented the contract for services for 2016. **A MOTION was made, seconded and unanimously carried to approve the contract as presented.**
- Resolution R-2015-009 Declaration of Surplus Equipment: **A MOTION was made, seconded and unanimously carried to approve Resolution R-2015-009.**
- Personnel Wages: **A MOTION was made, seconded and unanimously carried to approve the Personnel Wages as presented for 2016, which reflect a 2.0% increase for Local 3062; 1.6% increase for Chief, Deputy Chief, Office Manager, Administrative Assistants I and II, and Facilities & Apparatus Manager; and 4.3% for Fire Marshal.**
- 2016 Budget: **A MOTION was made, seconded and unanimously carried to approve the 2016 Budget in the amount of \$9,122,074.37.**
- Resolution R-2015-007 Annual Property Tax Resolution for 2016: **A MOTION was made, seconded and unanimously carried to approve Resolution R-2015-007 Annual Property Tax Resolution for 2016.**
- Resolution R-2015-008 Annual Property Tax Increase for 2016: **A MOTION was made, seconded and unanimously carried to approve Resolution R-2015-008 Annual Property Tax Increase for 2016.**

Personnel:

Career/Volunteer Staff

- There are currently 4 employees on Disability. Battalion Chief DiDonato reported that an A Shift Volunteer has been offered conditional employment with Seattle Fire Department.

Operations:

Training

- **Blue Card**: Career personnel are currently working on Blue Card training.
- **Aid Car Driver Training**: Volunteer personnel are currently doing Aid Car Training.

Incident Report

- Residential Fire – November 15.

Support Services:

Fire Marshal's Office: Nothing to report.

Public Education: Nothing to report.

Apparatus & Equipment

- Deputy Chief O'Brien reported that the Pumper/Tenders have arrived and are being outfitted to be placed in service.

Facilities – Nothing to report.

Events: Jerry Woods Holiday Engine.

Public Comment: None

Steering Committee (not on agenda): The Board of Fire Commissioners and Chiefs discussed the status of the Steering Committee and it was determined to seek opinions at the next meeting scheduled for November 24, 2015.

A MOTION was made, seconded and unanimously carried to Approve #11054 through #11090 for \$43,233.65; #11091 through #11092 for \$484,958.99; Payroll for \$248,844.80; Payroll Taxes for \$70,396.06 and Retirement for \$43,110.92.

With no further regular business before the Board, **A MOTION was made, seconded and unanimously carried to close the meeting at 8:30 pm.**

Chairperson Bill VanRuff

Commissioner Camille Walls

Commissioner Gordon MacIvennie

Commissioner Chris Bodlovic

Commissioner John Herbert

Michele de Leon, District Secretary