



Maple Valley Fire and Life Safety

*Protecting and Serving the City of Maple Valley,
and the Greater Maple Valley Area*

Document 15-017

Minutes of the Regular Meeting of the Board of Fire Commissioners, September 17, 2015

Attending: Vice Chairperson Walls, Commissioners Bodlovic, Herbert and MacIvennie; Chief Doerflinger; Office Manager de Leon; Deputy Mayor Sean P. Kelly; Lieutenant Erickson; Firefighters Fox and Graziani.

Excused Absence: Chairperson VanRuff

Vice Chairperson Walls called the meeting to order at 6:05 p.m.

Pledge of Allegiance

Commissioner appointee Gordon MacIvennie was sworn in by Vice Chairperson Walls.

Amendments to Agenda: None

Minutes:

A MOTION was made, seconded and unanimously carried to approve the Special Meeting Minutes of 9/3/2015.

Financial Report:

The following reports were reviewed for information:

- September Expense Summary
- Overtime Expense Summary
- August Revenue
- August Cash Balance & Reconciliation
- Transport Billing
- Impact Fees: The District received payment from Tahoma School District today.
- Area Reports: Chief Doerflinger reported that he is anticipating about an 8% increase in Assessed Valuation for 2016 but should have official numbers by the September 30th.

Correspondence:

- Paramedic Training Class No. 41: Chief Doerflinger reported that Gabe DeBay graduated from Paramedic School.

- Thank You – Dr. Tom Rea: Chief Doerflinger read a Thank You card for Lieutenant Adams and Firefighters Warm & Morrow for a CPR save on February 3, 2015. A special thanks was extended to Administrative Assistant Knight for teaching CPR to the mother, who performed CPR until the firefighters arrived. The mother delivered a heart-felt thank you to both Christine Knight and Chief Doerflinger at the Annual Open House.

Meetings:

- Merger Steering Committee 9/9/15: Commissioner Herbert reported there was a great turnout at the kickoff meeting. Chief Schneider and Captain Rabel are scheduled to attend the next meeting 9/23.
- Legislative Committee 9/16/15: Chief Doerflinger reported that he attended this meeting and the group will be supporting a 105% lid lift for fire districts. Commissioner Herbert commented that this measure is supported by many agencies including Washington Counties, Cities and Fire Districts.
- King County Fire Chiefs Association 9/16/15: Chief Doerflinger reported that he and Commissioner Herbert attended this meeting.
- King County Fire Commissioners Association 9/16/15: Chief Doerflinger reported that hosting the meeting was a success. Current topics included LocalScape which allows online access to current permits.
- Executive Director Interviews 9/17/15 (not on agenda): Chief Doerflinger reported that Executive Directors interviews were held today and a candidate will be chosen Monday.

Public Comment: Deputy Mayor Sean P. Kelly

Business:

- Commissioner Committees: Chief Doerflinger asked for and received interest for the following committees:
 - Negotiations Committee: Commissioners VanRuff & Walls
 - Budget Committee: Commissioners MacIvennie & Walls
 - Steering Committee: Commissioners Bodlovic & Herbert
 - Medical Committee: Not yet determined.
 - Long Range Planning: Not yet determined. Chief Doerflinger will send a current Long Range Plan document to the Board.
- Accounts Payable Authorized Signature Form: The Accounts Payable Authorized Signature Form for King County Trust & Agency was updated and signed by the Board.

Career/Volunteer Staff

- Disability Report: Chief Doerflinger reported that there are 4 employees on L & I – 2 currently on Light Duty and 2 Long Term.

Operations:

Training:

- MCI/Extrication Drill: Chief Doerflinger reported that career staff are participating in the MCI/Extrication Drill.
- Aid Car Driver Training: The Resident Volunteer firefighters are currently doing Aid Car Driver Training.

Incident Report:

- No major incidents since last meeting.

Support Services

Fire Marshal's Office: Chief Doerflinger reported that Panera received a certificate of occupancy and is scheduled to open September 28th. Fire Marshal Webster assisted VRFA with the Fire Marshal promotional exam process on September 16th.

Public Education: Nothing to report.

Apparatus and Equipment:

- Final inspections of the Pumper/Tender are being done by Firefighter Kelley Jensen and Facilities/Apparatus Manager Backer this week in South Dakota. The Aid Car is being decaled and EMS equipment loaded and should be placed in service in the next two weeks.

Facilities: Nothing to report.

Events:

Open House September 12, 2015: Chief Doerflinger extended a special thanks to Deputy Chief O'Brien for orchestrating the Annual Open House and 911 Memorial. Commissioner Herbert thanked the staff and commented on the positive feedback received.

Public Comment: None

A MOTION was made, seconded and unanimously carried to Approve #09056 through #09091 for \$36,310.00; #09092 through #09096 for \$14,099.68; Payroll for \$168,504.51; Payroll Taxes for \$38,064.14 and Retirement for \$43,316.68.

With no further regular business before the Board, **A MOTION was made, seconded and unanimously carried to close the meeting at 7:05 pm.**

Chairperson Bill VanRuff

Commissioner Camille Walls

Commissioner Chris Bodlovic

Commissioner MacIvennie

Commissioner John Herbert

Michele de Leon, District Secretary