



## Maple Valley Fire and Life Safety

*Protecting and Serving the City of Maple Valley,  
and the Greater Maple Valley Area*

### Document 15-015

#### Minutes of the Regular Meeting of the Board of Fire Commissioners, August 20, 2015

Attending: Chairperson VanRuff, Commissioners Bodlovic and Herbert; Chief Doerflinger; Deputy Chief O'Brien; Firefighters Carpenter and Butler; Administrative Assistant Knight; Ben Hayman.

Excused Absence: Commissioner Camille Walls

Chairperson Van Ruff called the meeting to order at 6:00 p.m.

Pledge of Allegiance

#### Minutes:

**A MOTION was made, seconded and unanimously carried to approve the Regular Meeting Minutes of 8/6/2015.**

Ben Hayman was interviewed by the Board of Fire Commissioners for the upcoming Commissioner Appointment for Position #4.

#### Financial Report:

The following reports were reviewed for information:

- August Expense Summary
- Overtime Expense Summary: Chief Doerflinger reported on the overtime expense impacts of the recent staffing level change made at the Board Meeting of 8/6/15. Deputy Chief O'Brien reported on the disability status of 2 personnel on light duty and 2 on disability leave.
- July Revenue
- July Cash Balance & Reconciliation
- Transport Billing
- Impact Fees

#### Correspondence:

- 2015 Fire Commissioner Conference: Chief Doerflinger asked if there is interest amongst the Board Members in attending the 2015 Fire Commissioner Conference and to notify him if they wish to attend.

#### Meetings:

- EMOC – 8/12/2015: Chief Doerflinger reported that the committee has selected 9/26/15 as the date for the Emergency Preparedness Fair at Rock Creek Elementary school.
- Fire Districts/Dow Constantine/King County – 8/19/2015: Chief Doerflinger reported that he and Chief Cowan represent the County Fire Chiefs addressing current and future taxing suppression issues. The committee consists of representatives from the Executive's office along with King County Fire Commissioners. The goal of the committee is to determine and develop legislation at the state level, which protects Fire District funding in the future.

**Public Comment:** None

**Business:**

- Commissioner Selection Applicants: Chief Doerflinger reported that there are 3 other potential applicants that have expressed interest in the vacant commissioner position. There will be a Special Meeting at 5:00 p.m. on 9/3/15 to conduct interviews.
- Merger Steering Committee: Chief Doerflinger distributed to the Board the member list for the committee and reported that the first meeting is scheduled for 9/9/15 at 6 p.m. at Station 81. Chief Doerflinger reported that he was recently informed by Chief Schneider that legally the district cannot hold an election concurrent with Tukwila in April 2016 and would need to delay the proposal to the voters until August 2016 or April 2017, if that is the direction of the Board.
- 9/11 Memorial Progress and Funding Report: Chief Doerflinger handed out a report on the estimated budget expense and current funding amounts. Chief Doerflinger asked the Board if donation funds surpass the budgeted amount, could they be used for project management allowance. The Board gave direction to allow the request.

**Career/Volunteer Staff**

- Disability Report: This item was discussed in Financial Reports under Overtime Expense Summary.

**Operations:**

Training:

- Career Haz-Mat Ops Block Training: Deputy Chief O'Brien reported on the current training that the career staff have been completing.

Incident Report:

- The following incidents were reviewed for information:
  - Car vs. Bike 25600 SE 277 Airlift – Saturday August 15
  - House Fire 22500 204<sup>th</sup> Avenue SE – Sunday August 16
  - Car into Trees 216<sup>th</sup> Ave SE – Wednesday August 19
  - Low Angle Rescue 23500 250<sup>th</sup> Place SE – Tuesday August 18

- Chief Doerflinger explained to the Board why years ago the Board decided not to participate in state mobilization operations. After discussion the Board agreed to continue the current direction and to keep our resources local, due to our current staffing levels and local risk.

## Support Services

Fire Marshal's Office: Deputy Chief O'Brien reported that Fire Marshal Webster has been out this week on vacation and due back next week.

Public Education: Nothing to report

Apparatus and Equipment:

- Deputy Chief O'Brien reported on the status of the Aid Car and Pumper Tender.

Facilities:

- Deputy Chief O'Brien reported that the new volunteer recruits are working shifts and moving into the outlying stations.

## Events:

Open House September 12, 2015: Chief O'Brien reported the planning of the Open House and coordination of the memorial.

SCBA/FEMA AFG Grant: Deputy Chief O'Brien reported that the funding amendment was accepted, this will add approximately \$50,000 to the grant. The district will contribute the 10% matching requirement and will be responsible for the upgrades to the SCBA fill stations/compressors.

Public Comment: None

**A MOTION was made, seconded and unanimously carried to Approve #08055 through #08089 for \$39,556.25; #08090 for \$1,500.00; Payroll for \$173,505.14; Payroll Taxes for \$40,197.50 and Retirement for \$44,204.30.**

With no further regular business before the Board, **A MOTION was made, seconded and unanimously carried to close the meeting at 7:48 pm.**

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Chairperson Bill VanRuff

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Commissioner Camille Walls

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Commissioner Chris Bodlovic

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Commissioner John Herbert

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Michele de Leon, District Secretary