



Maple Valley Fire and Life Safety

*Protecting and Serving the City of Maple Valley,
and the Greater Maple Valley Area*

Document 15-012

Minutes of the Special Meeting of the Board of Fire Commissioners, July 23, 2015

Attending: Chairperson VanRuff, Commissioners Bodlovic, Herbert and Walls; Chief Doerflinger; Deputy Chief O'Brien; Office Manager de Leon; Chief Schneider; Finance Manager Martin; Captain Rabel; Kathleen Kear; Battalion Chief Handley; Captain Lewis; Lieutenant's Bingaman & Lercher; Firefighters Carpenter, Page, Hunter, Plett, McCormick, Morrow; Administrative Assistants Fine & Knight; William Stoeck; Brian McGee; Cathy & Steve Hilde.

Chairperson Van Ruff called the meeting to order at 6:00 p.m.

Pledge of Allegiance

Chief Schneider, Captain Rabel & Finance Manager Martin presented on the Merger Study.

Public Comment: Cathy Hilde.

The Meeting recessed at 7:35 pm for 10 minutes.

Minutes:

A MOTION was made, seconded and unanimously carried to approve the Regular Meeting Minutes of 7/2/2015.

Financial Report:

The following reports were reviewed for information:

- July Expense Summary
- Overtime Expense Summary
- June Revenue
- June Cash Balance & Reconciliation
- Transport Billing
- Impact Fees

Correspondence:

- Thank You – Enumclaw Fire: A Thank You letter was received for Captain Lewis's participation in the Fire Captain Assessment for Enumclaw Fire Department.
- Thank You – Brian Howland: A Thank You email was received from Citizen Brian Howland for the efforts of Maple Valley Firefighters during the 4th of July.

Meetings:

- July 6, 2015 – City of Maple Valley Council Meeting, Impact Fees: Chief Doerflinger reported that the revised impact fees were adopted at the Council Meeting on July 6th.
- South King County Fire Training Consortium Meeting: Chief Doerflinger, Deputy Chief O'Brien, Captain Lewis and Division Chief Tomlinson met to review the mid-year report.
- Zone 3 Ops Meeting: Commissioner Herbert reported that he and Chief Doerflinger attended this meeting. The Sherriff's Office has offered to utilize fire buckets in the event of a fire so long as the fire agencies purchase the bucket. Chief Church spoke about future funding of junior fire districts being a legislative priority for the State Fire Chiefs Association.

Business:

- Consolidation Study with Kent RFA: Chief Doerflinger reported that he appreciated the time and effort put forth by Kent RFA on the presentation, especially the portion that spoke to community benefits. Following discussion amongst the Board Members, it was determined that a steering committee should be assembled to further research all options before the district to include a merger with Kent RFA, adopting the Fire Benefit Charge as the funding mechanism without a merger and continuing current funding utilizing bonds and lid lifts.
- Commissioner Resignation – Appointment Process: Chief Doerflinger asked that this be discussed post Executive Session.
- Cpt. Lewis to Rescue Conference in Portland 11/5-11/8: **A MOTION was made, seconded and unanimously carried to approve out of state travel for Captain Lewis.**

Personnel:

Career/Volunteer Staff

- Resident FF 1 test completed 7/16.
- Swearing in of new Residents 8/4: Deputy Chief O'Brien reported that 9 Residents will be sworn in on August 6th not August 4th.
- 4 Career Individuals on L & I.

Operations:

Training:

- Deputy Chief O'Brien reported that the career firefighters are currently completing mid-year training requirements.

Incident Report:

- The following incidents were reviewed for information:

- July 3rd & 4th 35 calls on the 4th
- Deck fire Sunday July 19th
- Strike Team to North Bend Sunday July 19th
- Call volume up year over year 9%

Support Services

Fire Marshal's Office:

Public Education: Firefighter Carpenter reported that the Benevolent Fund has developed a system to give back to the community in the form of administering cash cards to meet the immediate needs of community members.

Apparatus and Equipment:

- Aid Car approximately 4-6 weeks until delivery.
- Pumper/Tenders approximately 6-8 weeks until delivery.
- FEMA Grant: Deputy Chief O'Brien thanked Firefighters Jensen and Rock for their efforts in obtaining a grant in the amount of \$350,000 for SCBA Replacement.

Facilities:

Events:

Kids Fest July 18th: Chief Doerflinger reported that Firefighter Askevold had coordinated the Kids Fest and it was a great success. Commissioner Herbert also commented that he was in attendance and it was a great service to the public.

Open House September 12, 2015: Firefighter McCormick briefed the board on the planned events for the annual open house scheduled for September 12th.

Public Comment: Brian McGee

A MOTION was made, seconded and unanimously carried to Approve #07048 through #07088 for \$97,378.73; #07089 for \$13.82; Payroll for \$172,212.73; Payroll Taxes for \$39,703.92 and Retirement for \$43,942.60.

The Regular Meeting adjourned at 8:50 p.m. to Executive Session for approximately 5 minutes.

RCW 42-30-110(1)(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

The Regular Meeting reconvened at 8:55 pm.

A MOTION was made, seconded and unanimously carried to accept the resignation of Commissioner DeBay effective August 4th. The Board of Fire Commissioners directed staff to begin the process for the selection and appointment of a commissioner for position 4.

With no further regular business before the Board, **A MOTION was made, seconded and unanimously carried to close the meeting at 9:00 pm.**

Chairperson Bill VanRuff

Commissioner Camille Walls

Commissioner Chris Bodlovic

Commissioner John Herbert

Michele de Leon, District Secretary