



Maple Valley Fire and Life Safety

*Protecting and Serving the City of Maple Valley,
and the Greater Maple Valley Area*

Document 15-011

Minutes of the Regular Meeting of the Board of Fire Commissioners, July 2, 2015

Attending: Chairperson VanRuff, Commissioners Bodlovic, Herbert and Walls; Chief Doerflinger; Deputy Chief O'Brien; Battalion Chief Bille; Captain Lewis; Firefighter Ager, Graziani & Cleveland; Office Manager de Leon; Carol Bodlovic, Ryan Stromberg, Tyler & Lindsey Stromberg, Richard Johnson, Billy & Becky Evans and Kelly Doerflinger.

Chairperson Van Ruff called the meeting to order at 6:00 p.m.

Pledge of Allegiance

Commissioner Bodlovic was sworn in.

Amendments to Agenda: Added July Meeting Schedule & On-Scene Publication under Business

Minutes:

A MOTION was made, seconded and unanimously carried to approve the Regular Meeting Minutes of 6/18/2015.

Financial Report:

The following reports were reviewed for information:

- July Expense Summary
- Overtime Expense Summary

Correspondence:

- Thank You – Mountain View Fire & Rescue: Chief Doerflinger reported that he received a Thank You letter for the assistance of Engine 80, 83 and B81 at a house fire on June 17th in Black Diamond.

Meetings:

- June 22 & 26, 2015 Chamber of Commerce CEO Search: Chief Doerflinger reported that he is participating on a committee to find a replacement for Sue VanRuff.
- June 29, 2015 City of Maple Valley City Council Meeting: Chief Doerflinger reported that he attended this meeting and testified for a Fireworks Ban, City Council voted 3 for and 3 against the ban, which resulted in no change. Maple

Valley City Council will put this issue to the voters in November for a potential change in 2017.

- June 30, 2015 Pre Construction Meeting 9/11 Memorial: Deputy Chief O'Brien briefed the Board on the status of this project and reported that most of the work will be done offsite. Fundraising is up to \$4,000 on the Go Fund Me site and checks received.
- July 1, 2015 Consolidation Study with Kent RFA: Chief Doerflinger asked to move this discussion to business.

Public comment: None.

Business:

- Accounts Payable Authorized Signature Form: This form was updated to include the newly appointed commissioners.
- Consolidation Study with Kent RFA: Chief Doerflinger reported that the committee met with Chief Schneider & Finance Manager Margaret Martin. They proposed two options, one being contract for services and the other a merger into the RFA. In order for the district to merge into the RFA, the district would need to utilize the Fire Benefit Charge as their funding mechanism. Commissioner Walls stated that she felt more positive about the merger into the RFA and that it could be a good opportunity for community and staff. Chairperson VanRuff concurred with Commissioner Walls comments and further stated that the study will need to be completed and reviewed in depth with citizen committees. Chief Doerflinger reported that Kent RFA didn't have Commercial Fire Benefit Charge calculated at the meeting on July 1st but anticipates this information at Chief Schneider's presentation at the next Board Meeting. Kent is running a concurrent study with Tukwila Fire at the current time which will go to a vote April of 2016. If the process with Maple Valley Fire moves forward, it would be possible to put the issue before the voters April of 2017. Chief Doerflinger reported on the difference of the two options with regard to the Board of Commissioners. Should a merger take place, two of the Board of Commissioners would become part of the RFA Governance Board, versus having two non-voting positions if a contract for services were entered into.
- Resolution R-2015-005 Declaration of Surplus Equipment: **A MOTION was made, seconded and unanimously carried to approve Resolution R-2015-005 Declaration of Surplus Equipment.**
- July Meeting Schedule: Due to lack of quorum the July 16th meeting will be cancelled and a special meeting scheduled for July 23rd.
- On-Scene Publication: Chief Doerflinger reported that it is time to publish our bi-annual newsletter and would like to write an article thanking Commissioners Brian McGee and Mike Scott, welcoming John Herbert and Chris Bodlovic, as well as provide information regarding the study with Kent. The Board of Commissioners concurred with this recommendation.

Personnel:

Career/Volunteer Staff

- Deputy Chief O'Brien reported that 1 individual is still on L & I, two other firefighters are now on L & I and it may be possible to move the day shift firefighter to shift to decrease the impact in overtime.
- Deputy Chief O'Brien reported he and Firefighter Jensen interviewed 14 candidates for the volunteer academy and accepted 9 individuals. The plan is to recruit the next group in September.

Operations:

Training:

- Blue Card Command continuing education is on-going, Captain Lewis completed live fire training in Renton and briefed the Board on upcoming training events in planning phases.
- Chairperson VanRuff congratulated Battalion Chief DiDonato and Captain Lewis on their recent graduation from Leadership Training.
- Bridge Academy for Residents is now complete.

Incident Report:

- The following incidents were reviewed for information:
 - Drowning Call, Tuesday June 23: Chief Doerflinger reported that the rescue swimmers were on scene within 5 ½ minutes, unfortunately the incident was fatal.
 - Battalion Chief Bille reported on Motorcycle Accident, Friday June 26, Brush Fires Tahoma High School Property, Chipper fire & two successful CPR saves.
 - Deputy Chief O'Brien added that one of the successful CPR's was due to a Bee Sting on Saturday June 27 and Police were first on scene and began administering CPR.

Support Services / Fire Marshal's Office

Public Education:

- June Pub-Ed Events: This report was reviewed for information.

Apparatus and Equipment:

- Deputy Chief O'Brien reported that Firefighter Jensen will be travelling to Sioux Falls, South Dakota for a mid-point inspection of the pumper/tender.

Facilities:

- Chief Doerflinger reported that station generators have been painted.

Events:

Open House September 12, 2015: Deputy Chief O'Brien reported that the dedication to the 9/11 memorial will be at 10:30 am.

Public Comment: None.

A MOTION was made, seconded and unanimously carried to Approve #07001 through #07029 for \$83,043.66; #07030 through #07034 for \$5,604.81; #07035 through #07047 for \$1,522.22; Payroll for \$162,186.75; Payroll Taxes for \$36,056.60 and Retirement for \$41,419.47.

The Regular Meeting adjourned at 7:10 p.m. to Executive Session for approximately 10 minutes.

RCW 42-30-110(1)(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

The Regular Meeting reconvened at 7:20 pm.

Commissioner Herbert reported that he attended his first King County Fire Commissioner Board Meeting and reported that the group discussed whether or not to continue the organization. Commissioner Herbert was voted in as a trustee. The next meeting is September 16th at 6:00 pm at Station 81.

With no further regular business before the Board, **A MOTION was made, seconded and unanimously carried to close the meeting at 7:30 pm.**

Chairperson Bill VanRuff

Commissioner Camille Walls

Commissioner Gabriel DeBay

Commissioner Chris Bodlovic

Commissioner John Herbert

Michele de Leon, District Secretary