



Maple Valley Fire and Life Safety

*Protecting and Serving the City of Maple Valley,
and the Greater Maple Valley Area*

Document 18-009

Minutes of the Regular Meeting of the Board of Fire Commissioners, August 16, 2018.

Attending:

Chairperson Bodlovic; Commissioners Hayman, Herbert, Hooper and Walls; Chief Tyerman; Deputy Chief DiDonato; Finance Manager Diss; Battalion Chief Jerry Brown; Captain Graziani; Firefighters Carpenter and Knowles.

Chairperson Bodlovic called the meeting to order at 6:00pm.

Pledge of Allegiance

Amendments to Agenda: None

Minutes:

A MOTION was made, seconded and unanimously carried to approve the Special Meeting Minutes of 6/21/18.

Financial Report:

Chief Tyerman reviewed the following financial information with the Board.

- August Expense Summary
- June & July Revenue Summary
- June & July Cash Reconciliation

Correspondence:

- None

Meetings:

- PSRFA Governance Board Meeting 8/15/18 (added to agenda): Chief Tyerman attended the Governance Board Meeting.
- King County Commissioners Meeting (added to agenda): Commissioner Herbert spoke about topics including sales tax requirements discussed at this meeting that will be addressed through legislative action.
- Meeting with Pam McCain and Dana Parnello (added to agenda): Chief Tyerman reported to the Board that he met with Pam McCain and Dana Parnello to establish a market value for Stations 80 and 83. The District is still in communication with the Laura Philpot to determine the feasibility of pursuing a joint Safety Building. If Stations 80 and 83 become consolidated into one station, the PSRFA Contract would need to be re-visited.

Public Comment: None

Business:

- Informational Video Update: The Board of Commissioners had no questions regarding the information video update provided by Chief Tyerman.
- Governance Board Position: Discussion took place amongst the board members to establish a process of filling the non-voting seat of the PSRFA Governance Board. The Governance Board Meetings are held the first and third Wednesday of each month at 5:30 pm. It was determined that the seat would be filled by the Chair and alternate the same as District 43's yearly rotation of Chair and Vice Chair. Chairperson Bodlovic will fill the position first. The next meeting is September 5th.
- Resolution R-2018-009R Visa Authorization: **A MOTION was made, seconded and unanimously carried to approve Resolution R-2018-009 Visa Authorization.**
- Resolution R-2018-012 Declaration of Surplus Equipment: **A MOTION was made, seconded and unanimously carried to approve Resolution R-2018-012 Declaration of Surplus Equipment.**
- 2018 Budget Amendment: Finance Manager reviewed the Budget Amendment for the Board's Review. Discussion took place regarding the overtime calculation and contractual obligation. **A MOTION was made, seconded and unanimously carried to approve the 2018 Budget Amendment as presented.**
- Benevolent Fund (added to agenda): Chairperson Bodlovic inquired about the status of the Benevolent Fund and specifically the plans for the funds received by both community members, employees and others when the fund dissolves. Firefighter Carpenter reported on the plans that the Benevolent Fund Committee have established and other items they are currently looking into. Chairperson Bodlovic would like follow-up information from the Benevolent Fund Committee.

Operations:

- Personnel:
 - Injuries: Deputy Chief DiDonato reported that there are 3 employees on L & I and 2 on LTD.
 - Contract Update: The Battalion Chiefs cross training is in progress, MSA's will be placed on the Apparatus September 1st, Station/Shift Bidding is complete. Additional overtime is anticipated as scheduled vacations are being honored; however, they have the ability to assign debit days to cover staffing shortages.
 - Operational: Cherokee Bay is still experiencing water problems and currently have only domestic water pressure.

- Reserve Program: The Reserve Firefighter Academy started the end of July and Maple Valley Fire is currently looking to establish a joint academy in March with Enumclaw, Skyway, District 44, Eastside Fire & Rescue and North Highline.
- Incident Report:
 - Deputy Chief DiDonato reported there has been an increase in fires; however most were mutual aid. Currently 68 call behind compared to last year.

Support Services:

- Fire Marshal's Office: Nothing to report.
- Public Education: Nothing to report.
- Apparatus & Equipment: Nothing to report.
- Facilities: Nothing to report.

Events:

- Open House (added to agenda): Chairperson Bodlovic inquired about the status of the Annual Open House.

Public Comment:

- PJ Knowles
- Jon Graziani

Vouchers: A MOTION was made, seconded and unanimously passed to approve the following:

7/13/18 Review & Approve # 07001 through #07042 for \$105,345.61(General Fund)
Review & Approve # 07043 through #07044 for \$42,872.15 (Capital Fund)
Review & Approve #07045 through #07067 for \$(General Fund)
Review & Approve Payroll for \$215,620.69
Review & Approve Retirement for \$58,048.88
Review & Approve Payroll Taxes for \$39,971.92

7/30/18 Review & Approve #07068 through #07095 for \$110,961.15 (General Fund)
Review & Approve #07096 through #07098 for \$43,705.38 (Capital Fund)
Review & Approve Payroll for \$188,336.41
Review & Approve Retirement for \$57,937.10
Review & Approve Payroll Taxes for \$39,391.88

8/15/18 Review & Approve #08001 through #08040 & #08043 through #08068 for \$110,932.13 (General Fund)
Review & Approve #08041 through #08042 for \$8,341.49 (Capital Fund)
Review & Approve Payroll for \$221,746.93
Review & Approve Retirement for \$60,443.46
Review & Approve Payroll Taxes for \$54,261.90

With no further regular business before the Board, **A MOTION was made, seconded and unanimously carried to close the meeting 7:40 pm.**

Chairperson Chris Bodlovic

Commissioner Ben Hayman

Commissioner John Herbert

Commissioner Craig Hooper

Commissioner Camille Walls

Michele Diss, District Secretary