



Maple Valley Fire and Life Safety

*Protecting and Serving the City of Maple Valley,
and the Greater Maple Valley Area*

Document 18-001

Minutes of the Regular Meeting of the Board of Fire Commissioners, January 18, 2018

Attending: Chairperson Bodlovic; Commissioners Hayman, Herbert, Hooper and Walls; Chief Tyerman; Office Manager de Leon; Firefighter Rock; Warren Iverson.

Chairperson Bodlovic called the meeting to order at 6:00pm.

Pledge of Allegiance

Amendments to Agenda: Chairperson Bodlovic added a Thank You under correspondence, Office Manager de Leon added Commissioners Award under correspondence and Chief Tyerman added two items under meetings.

Officer Manager de Leon administered the Oath of Office for elected commissioners Bodlovic, Herbert, Hayman and Hooper.

Minutes:

A MOTION was made, seconded and unanimously carried to approve the Regular Meeting Minutes of 12/21/17.

Financial Report:

The following reports were reviewed for information:

- 2017 Expense and Revenue Actuals
- January Expense Summary
- December Revenue Summary
- December Cash Reconciliation

Correspondence:

- Thank You – Board of Fire Commissioners (added to agenda): Chairperson Bodlovic read aloud a thank you letter from Brad Doerflinger.
- Thank You – Board of Fire Commissioners: Chief Tyerman read aloud a thank you from David O'Brien.
- Letter from Michael Birdsall: Chief Tyerman read aloud a letter from Michael Birdsall.
- Commissioner Award (added to agenda): Office Manager de Leon asked for and received concurrence from the Board to identify the recipient of their recognition award to be presented at the annual awards banquet March 24th.

Meetings:

- Zone 3 Chiefs (added to agenda): Chief Tyerman reported that the closest unit dispatch program was approved and is moving forward but no timeline was established.
- Medic One EMS Levy (added to agenda): Chief Tyerman reported that the kickoff meeting was held today and the levy will be placed on the ballot November 2019. Subcommittees are currently being identified.

Public Comment: Warren Iverson

Business:

- DRS Petition Results: Chief Tyerman reported that the DRS ruled in favor of the District. "Under the District's amended personal services contracts, the lump sum longevity payments made to the Chief and Deputy Chief meet the requirements of LEOFF 2 basic salary." Chairperson Bodlovic asked that a Thank You letter be drafted to Kathy Weber for her legal representation of the District.
- Resolution R-2018-002 Tahoma School District Levy Support: Following discussion, **A MOTION was made, seconded and unanimously carried to approve Resolution R-2018-002 Tahoma School District Levy Support.**
- Citizen Update: Commissioner Hayman asked about misinformation in the community. Discussion took place regarding information dissemination and Chairperson Bodlovic suggested post incident follow up communication.
- Letter of Agreement - Article 34 Promotional Language: Following negotiations with the Union, the Administration presented Article 34 to the Board of Fire Commissioners for adoption; however, the Board didn't feel comfortable adopting this Letter of Agreement prior to the union vote. This item was tabled until February 5th.
- Resolution R-2018-001 Declaration of Surplus Equipment: **A MOTION was made, seconded and unanimously carried to approve Resolution R-2018-001 Declaration of Surplus Equipment.**

Operations:

- Personnel
 - Firefighter Kelly & Mish graduated from academy this evening and Deputy Chief DiDonato is in attendance.
 - Beau Wilkins: A job offer has been extended to Beau Wilkins and he is scheduled to begin academy February 1st.
 - Captain Lercher: Captain Lercher is currently working Light Duty in the Logistics Department.
- Incident Report: Nothing to report.

Support Services:

- Apparatus & Equipment: A special committee is being developed to look at Fire Engine Specs. The Battalion Chief Vehicle is budgeted for 2018.
- Facilities:
 - 228th/King County Update: Chief Tyerman has been in communication with City Manager Philpot and stated that Digipen has shown interest in the site.

Events:

- Annual Banquet: Scheduled for March 24th
- Portland Leadership Conference: Scheduled for March 7-9th

Public Comment: Warren Iverson

Vouchers: A MOTION was made, seconded and unanimously passed to approve the following:

1/15/18 Review & Approve #01001 for \$14,008.08 (General Fund)
Review & Approve #01002 though #01041 for \$156,124.60 (General Fund)
Review & Approve #01042 though #01042 for \$680.58 (Capital Fund)
Review & Approve #01043 though #01056 for \$2,658.62 (General Fund)
Review & Approve Payroll for \$176,920.50
Review & Approve Retirement for \$53,139.58
Review & Approve Payroll Taxes for \$40,181.24

With no further regular business before the Board, **A MOTION was made, seconded and unanimously carried to close the meeting 7:15pm.**

Chairperson Chris Bodlovic

Commissioner Ben Hayman

Commissioner John Herbert

Commissioner Craig Hooper

Commissioner Camille Walls

Michele de Leon, District Secretary