



Maple Valley Fire and Life Safety

*Protecting and Serving the City of Maple Valley,
and the Greater Maple Valley Area*

Document 17-012

Minutes of the Regular Meeting of the Board of Fire Commissioners, August 17, 2017

Attending: Chairperson Herbert; Commissioners Bodlovic, Hooper and Walls; Chief Tyerman; Deputy Chief DiDonato; Office Manager de Leon; Battalion Chief Jerry Brown; Captain Madden; Firefighters Knowles, McCormick, Fox, Coffin and Mish; Volunteer Firefighter Boleslaw.

Excused Absence: Commissioner Hayman

Chairperson Herbert called the meeting to order at 6:00 pm.

Pledge of Allegiance

Minutes:

A MOTION was made, seconded and unanimously carried to approve the Regular Meeting Minutes of 7/20/17.

Amendments to Agenda: None

Financial Report:

The following reports were reviewed for information:

- August Budget Summary
- July Revenue Summary
- July Cash Reconciliation

Correspondence: None

Meetings: None

Public Comment: None

Business:

- Operational Impacts - FBC: Chief Tyerman reported that he and Deputy Chief DiDonato discussed and developed deployment strategies after the Fire Benefit Charge Measure failed. It was determined that Station 83 would be closed, aka “browned out” during times of short staffing, rather than hiring overtime due to the budget constraints. The minimum staffing level was dropped from 10 on duty to 7 on duty per day. Deputy Chief DiDonato briefed the Board of Commissioners on the new staffing model.

- Budgets with and without the lid lift: Chief Tyerman reviewed the budgets with and without the funding from a lid lift. Selling station 85 was discussed. Puget and Renton Fire Departments have both offered to take lateral Firefighters from Maple Valley. The department will be exploring all options including contracting for services with other fire departments.
- Surface Water Management: Chief Tyerman reported that he spoke with Ken Guy and they are looking for resolutions.
- Dr. Rea Early Defib Study: Chief Tyerman briefed the Board on the King County EMS Report regarding early defibrillation for cardiac arrest.
- Open House: Chief Tyerman asked for and received concurrence from the Board of Commissioners to cancel the Annual Open House due to budget constraints.
- Pub Ed & CPR Classes and Life Jacket Program: Chief Tyerman reported that the CPR classes have been cancelled through the end of the year and the Life Jacket Program will continue through the summer then re-evaluate the program.
- GIS Study: Firefighter Knowles reported that he received the GIS Study on 8-16 which outlined national standards and suggested station locations.
- Washington State Ratings Bureau: The Washington State Ratings Bureau called and scheduled to begin the process of re-rating the district on September 7th.
- HRA Audit: Chief Tyerman reported that the district will be asking for an audit of the account with Choice Strategies and re-convening the Medical Committee to evaluate other options.
- Tri Med: Chief Tyerman stated that he met with Matt Gau on Monday afternoon and will be looking to restructure the contract with Tri Med to provide transport services.
- Office Reorganization: Chief Tyerman reported that he has scheduled a meeting with the Office Staff and Deputy Chief DiDonato on September 6th to outline priorities and evaluate job duties and functions.
- HR Position: Chief Tyerman reported that there is a need for an HR Position regardless of the lid lift outcome. In addition, he has met with Greg Markley of Puget Fire and he offered to assist in securing a SAFER Grant to help fund firefighter jobs.
- Temp Position: Chief Tyerman reported that Captain Lercher has been re-assigned back to an operational role from the logistics study. Chief Tyerman and Puget Fire Chief Matt Morris will be meeting next week.

- **Battalion Chief List:** Deputy Chief DiDonato presented the results from the Battalion Chief Test:
 1. Drew Erickson
 2. Jeff Bingaman
 3. John Madden

A MOTION was made, seconded and unanimously passed to approve the Battalion Chief List as presented.

- **DRS Audit:** Chief Tyerman reported that the 120 day deadline isn't up until September 7th for DRS to address the Redress that Kathy Weber sent.

Personnel:

Career/Volunteer Staff

- **Labor & Industries and LTD Report:** Deputy Chief DiDonato reported that there are currently 3 personnel on Long Term Disability.

Operations:

- **Incident Report:** Deputy Chief DiDonato reported on an incident involving a plane crash in Enumclaw, car/house fire in Cherokee Bay and a technical rescue at the Kummer Bridge.

Support Services

Fire Marshal's Office

- Chief Tyerman reported that KFC and Fred Meyer are currently undergoing remodeling.

Public Education

- Nothing to report.

Apparatus & Equipment

- Nothing to report.

Facilities

- Nothing to report.

Events: Firefighter Jason Fox reported that the Fill the Boot drive raised \$7,782.96.

Chief Tyerman reported that Red Safety was discussed again at the King County Fire Chiefs Meeting. Information will be shared with the community regarding the company.

Public Comment: PJ Knowles

Vouchers: A MOTION was made, seconded and unanimously passed to approve the following:

- 8/15/17 Review & Approve #08001 through #08052 for \$111,269.47 (General Fund)
Review & Approve #08053 through #08055 for \$4,166.36 (Capital Fund)
Review & Approve #08056 through #08077 for \$4,532.50 (General Fund)
Review & Approve Payroll for \$185,663.67
Review & Approve Retirement for \$52,525.46
Review & Approve Payroll Taxes for \$44,513.32
- 8/30/17 Review & Approve #08078 through #08108 for \$39,663.75 (General Fund)
Review & Approve #08109 for \$8,635.65 (Capital Fund)
Review & Approve Payroll for \$180,945.79
Review & Approve Retirement for \$51,575.08
Review & Approve Payroll Taxes for \$40,827.72

With no further regular business before the Board, **A MOTION was made, seconded and unanimously carried to close the meeting at 7:45 pm.**

Chairperson John Herbert

Commissioner Ben Hayman

Commissioner Chris Bodlovic

Commissioner Craig Hooper

Commissioner Camille Walls

Michele de Leon, District Secretary