



## Maple Valley Fire and Life Safety

*Protecting and Serving the City of Maple Valley,  
and the Greater Maple Valley Area*

### **Document 17-005**

### **Minutes of the Special Meeting of the Board of Fire Commissioners, March 9, 2017**

Attending: Chairperson Herbert; Commissioners Bodlovic, Hooper, Hayman and Walls; Chief Tyerman; Deputy Chief DiDonato; Office Manager de Leon; Battalion Chief Handley; Captain Lercher; Firefighter Knowles and McCormick.

Pledge of Allegiance

**Amendments to Agenda:** None

#### **Minutes:**

**The Board of Commissioner Regular Meeting Minutes of 2/16/17 were tabled until the next Board Meeting.**

#### **Financial Report:**

The following report was reviewed for information:

- March Budget Summary

#### **Correspondence:**

- Naval Post Graduate School: Chief Tyerman reported that he was accepted into the Master's Degree Program in Monterey, CA which will involve some travel.
- Thank You – Chris Kent: A thank you was received for Firefighters Elhard, Stasiak and Captain Erickson.
- Thank You – Water Gardens: A thank you was received for Firefighters Coffin, Downs and Johnson.

#### **Meetings:**

- Annexation of Rainier Ridge: This item was moved to business.
- Northwest Leadership Conference: Chief Tyerman reported that he, Deputy Chief DiDonato, Commissioner Walls and Office Manager de Leon attended this conference in Oregon. The main focus was on Risk Management and looking beyond the root cause. Public Speakers Gordon Graham and Paul La Sage were presenters at the conference.
- Red Safety: Chief Tyerman reported that he and Deputy Chief DiDonato attended this meeting to address concerns with Red Safety employees misleading the public by representing themselves as local fire department personnel. Maple Valley Fire personnel will be issued new badges and ID cards.

**Public Comment:** Eric Bernard, Kent WA

**Business:**

- Annexation of Rainier Ridge: Chief Tyerman reported that the City of Maple Valley has annexed the area by the 288<sup>th</sup> substation known as Rainier Ridge. The annexation process was discussed.
- DRS Audit: Chairperson Herbert reported that Chief Tyerman will now be the liaison with DRS regarding the recent audit. Avoiding this type of issue in the future was discussed.
- Fire Benefit Charge (FBC):
  - Rate (Scenarios): Chief Tyerman reviewed the scenarios and corresponding rates for the Board's information. Several things were discussed including the future of Station 82 and possibly developing a regional volunteer training center, Station 85 remodel needs, building Station 87 to serve the citizens of Hobart and staffing levels. **A MOTION was made to approve the scenario which included hiring additional staff and building Station 87. Discussion followed and it was determined to table this motion until further research and FBC rate development could be revised.** A special board of commissioner meeting will be scheduled to address the FBC Rate.
  - Script: The script was provided to the vendor and the informational video is currently being developed.
  - Media Release: Captain Ohashi has been managing the media releases and public information.
  - Data Development: Chief Tyerman will be contacting Neil Blindheim and Steve Marstrom to confirm that outbuildings are not included in the Assessed Valuation used for the FBC Rate.
  - GIS Study: Information was provided to the IAFF for the development of a Station Location Study.
- Website Update: Deputy Chief DiDonato reported that he met with Firefighter Knowles, IT Manager Fevold and Administrative Assistant Knight to develop a plan to redesign the Maple Valley Fire website.

**Personnel:**

**Career/Volunteer Staff**

- Retirements: Deputy Chief DiDonato reported that Battalion Chief Handley and Firefighter Raney will be retiring March 31<sup>st</sup>.
- New Hires: Conditional offers of employment have been extended to Volunteer Firefighters Sandy Kelly and Corey Mish.

- Long Term Acting Assignments: Captain Jerry Brown and Firefighter Butler have been assigned as long term actors until the Battalion Chief promotional test is complete.
- L & I Report: Deputy Chief DiDonato reported that there are 2 employees on Light Duty and one on Long Term Disability.
- Battalion Chief Promotional Test: Deputy Chief DiDonato reported that test announcements were sent out on March 7<sup>th</sup> and the tactical is scheduled for June 7<sup>th</sup>, followed by the assessment lab scheduled for the 3<sup>rd</sup> week in July. The Battalion Chief list will be adopted at the August 3<sup>rd</sup> Board Meeting.

#### **Operations:**

- Incident Report: Deputy Chief DiDonato reported that a King County Sheriff had suffered a heart attack and CPR was performed at the scene. The Sherriff is now recovering at the hospital.

#### **Support Services**

##### **Fire Marshal's Office**

- Chief Tyerman reported that Tahoma High School has been issued their temporary certificate of occupancy.

##### **Public Education**

- Nothing to report.

##### **Information and Technology:**

- Nothing to report.

##### **Apparatus & Equipment**

- Nothing to report.

##### **Facilities**

- Nothing to report.

**Events:** The awards banquet is scheduled for March 11<sup>th</sup>.

#### **Public Comment:**

- Eric Bernard, Kent WA
- PJ Knowles, Maple Valley, WA

**Vouchers:** A MOTION was made, seconded and unanimously carried to approve payroll for \$192,326.19; Retirement for \$51,071.88; Taxes for \$43,249.26; vouchers #03001 through #03052 for \$109,905.74; #03053 for \$116.75; #03054 through #03070 for \$3,739.02; Payroll for \$201,921.51; Retirement for \$49,839.76; Taxes for \$51,843.74.

With no further regular business before the Board, A MOTION was made, seconded and unanimously carried to close the meeting 8:10 pm.

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Chairperson John Herbert

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Commissioner Ben Hayman

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Commissioner Chris Bodlovic

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Commissioner Craig Hooper

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Commissioner Camille Walls

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Michele de Leon, District Secretary