



Maple Valley Fire and Life Safety

*Protecting and Serving the City of Maple Valley,
and the Greater Maple Valley Area*

Document 17-002

Minutes of the Meeting of the Board of Fire Commissioners, January 19, 2017

Attending, Chairperson Herbert, Commissioners Bodlovic, Herbert, Hayman and Walls (via Go-To Meeting); Chief Doerflinger; Deputy Chief DiDonato; Office Manager de Leon; Firefighters Knowles, McCormick, Page, Fox, Rock, Askevold; Lieutenant Lercher; Captain Lewis; IT Administrator Fevold, Aaron Tyerman, Eric Sweet, Greg Johnson, Craig Hooper, Steven Reslock.

Pledge of Allegiance

Chairperson Herbert called the meeting to order and conducted Commissioner Interviews.

Amendments to Agenda: Chief Doerflinger added another topic to Executive Session pursuant to **RCW 42.30.140(4)(b)** *that portion of a meeting during which the governing body is planning or adopting a strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.*

Minutes:

A MOTION was made, seconded and unanimously carried to approve the Special Meeting Minutes of 1/5/17.

Financial Report:

The following reports were reviewed for information:

- January Budget Summary

Correspondence:

- Thank You – Shannon Mcvicar: A thank you to the District.
- Thank You – The Macks: Chief Doerflinger read aloud a thank you to A Shift.
- Thank You – Maple Valley Food Bank: The district received a Thank You from the food bank for the participation in the food collection (Jerry Woods Holiday Engine). Commissioners Herbert and Hayman also extended their gratitude to the firefighters.
- WFCA – Saturday Seminar Series: Chief Doerflinger reported that the upcoming Saturday Seminar will be held in Chelan.
- Letter from Dr. Tom Rea: Chief Doerflinger read aloud the Thank You from Dr. Tom Rea addressed to Lieutenant Adams, Firefighters Greg Gerarden, Jon Graziani, Mike Seery, Bert Warm and Abel Craft.

Meetings:

- KC Chief's and Commissioners Installation Banquet 1/18/17: Chief Doerflinger reported that he attended this meeting. Port of Seattle Fire Chief Randy Kraus won leadership award.

Public Comment: None

Business:

- Fire Benefit Charge Timeline: Chief Doerflinger reviewed the timeline with the Board for their information. He has contacted the video programmer who has stated that she does not have time to do the project so other resources are being researched. Deputy Chief DiDonato reported that he spoke with Kyle Ohashi who has offered to provide Social Media Consulting Services and estimated the time commitment to be approximately 1 hour per week. The Board directed staff to move in that direction and develop an Interlocal Agreement. Chief Doerflinger asked for and received concurrence from the Board to re-engage consultants to review data and assist with developing the FBC Rate. The Board also asked that prior to reconvening the Steering Committee aka Citizen Advisory Committee, a pre-meeting be scheduled with the Staff, the Union and Aaron Tyerman.
- Commissioner Position #5 Selection: This was tabled until after Executive Session.
- Commissioner Committee Selection: Chief Doerflinger reviewed the committees and time commitment involved with each committee. Following discussion, it was determined that table the selection until after the new commissioner is in position.
- Northwest Leadership Conference: Deputy Chief DiDonato asked if any of the Board Members were interested in attending this conference February 28th through March 3rd in Oregon.
- DRS Audit Preliminary Report: Chief Doerflinger reported that the District has received the Preliminary Audit Report from DRS. The District will be preparing an appeal to this report and has consulted with legal counsel. Will be discussed further in Executive Session.
- Historical Committee: Chief Doerflinger reported that they are looking to develop a historical committee to upgrade the lobby at station 80 and 81 in an effort to celebrate and recognize the District's past.
- SOG 43-4100 Driver-Operator Certification Adoption: **A MOTION was made, seconded and unanimously passed approving SOG 43-4100 Driver-Operator Certification.**

Personnel:

Career/Volunteer Staff

- L & I Report: Deputy Chief DiDonato reported that 1 employee is currently on light duty and one on disability.

Operations:

- Incident Report: Deputy Chief DiDonato reported on two incidents:
 - January 5 - Residential fire at lake wilderness
 - January 8 – 21 High wind calls in 24 hours
- Tahoma Junior High – Shooter Drill: Deputy Chief DiDonato reported that the Shooter Drill is scheduled for February 15th.

Support Services

Fire Marshal's Office

- Nothing to report.

Public Education

- Nothing to report.

Information and Technology:

- IT Administrator Fevold has completed his probationary period and monthly reviews were completed. Deputy Chief DiDonato reported that he has done an outstanding job and has met all expectations.

Apparatus & Equipment

- Nothing to report.

Facilities

- Nothing to report.

Events: Nothing to report.

Public Comment: None

Vouchers: A MOTION was made, seconded and unanimously passed to approve #01068 through #01092 for \$26,117.67; #01093 for \$92.31; #01094 for \$48,821.45; Payroll for \$180,516.99; Retirement for \$45,523.11; Taxes for \$39,917.28.

The Regular Meeting adjourned to Executive Session at 7:45 pm for approximately 30 minutes. At 8:15 pm Executive Session was extended 15 minutes. At 8:30 pm Executive Session was extended 15 minutes.

RCW 42.30.110(1)(h) *To evaluate the qualifications of a candidate for appointment to elective office. However, any interview of such candidate and final action appointing a candidate to elective office shall be in a meeting open to the public.*

RCW 42.30.140(4)(b) *that portion of a meeting during which the governing body is planning or adopting a strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.*

Executive Session ended at 8:45 pm and the Regular Meeting resumed.

A MOTION was made, seconded and unanimously carried to approve sending a letter to DRS and begin the process of appealing the audit findings.

Commissioner Position #5 Selection: No discussion took place. It was decided to wait until all Board Members were present.

With no further regular business before the Board, **A MOTION was made, seconded and unanimously carried to close the meeting at 8:51 pm.**

Chairperson John Herbert

Commissioner Ben Hayman

Commissioner Chris Bodlovic

Commissioner Camille Walls

Michele de Leon, District Secretary