



## Maple Valley Fire and Life Safety

*Protecting and Serving the City of Maple Valley,  
and the Greater Maple Valley Area*

### **Document 17-001**

#### **Minutes of the Meeting of the Board of Fire Commissioners, January 5, 2017**

Attending, Chairperson Walls, Commissioners Bodlovic, Herbert and Hayman; Chief Doerflinger; Deputy Chief DiDonato; Office Manager de Leon; Firefighters Butler & Knowles; Volunteer Firefighter Sandy Kelly.

Pledge of Allegiance

**Chairperson Walls called the meeting to order at 6:00 p.m and swore in Commissioner Ben Hayman to position #4.**

**Amendments to Agenda: Chief Doerflinger asked to add Executive Session to the end of the meeting, Funding 2017 and SOG 43-4100 to Business.**

#### **Minutes:**

**A MOTION was made, seconded and unanimously carried to approve the Special Meeting Minutes of 12/14/16.**

#### **Financial Report:**

The following reports were reviewed for information:

- December Budget Summary
- January Budget Summary
- Overtime Report: It was determined to only review this report upon request.
- Transport Billing: It was determined to only review this report upon request.
- Impact Fee Summary: It was determined to only review this report upon request.

#### **Correspondence:**

- WSRB – Rainier Ridge Annexation: Reviewed for information.
- Thank You: Chief Doerflinger read a thank you sent to Lieutenant Dan Gerarden, Firefighters Goll and Hunter.

#### **Meetings:**

- Red Safety 1-5-17: Deputy Chief DiDonato reported that he, Chief Rick Marshal, PIO Kyle Ohashi, Chief Bud Backer and Deputy Chief John Willits met today to discuss some concerns regarding Red Safety.

**Public Comment:** None

**Business:**

- Chairperson Appointment: Commissioner Bodlovic nominated John Herbert to position of Chair for the board. **A MOTION was made, seconded and approved to appoint John Herbert to Chair of the Board of Fire Commissioners for the year 2017.** Commissioner Herbert nominated Chris Bodlovic to position of Vice Chair for the board. **A MOTION was made, seconded and approved to appoint Chris Bodlovic to Vice Chair of the Board of Fire Commissioners for the year 2017.**
- Commissioner Committee Selection: Following discussion, it was determined that Chief Doerflinger would provide a breakdown of the committee's and time commitments to review at the next Board Meeting.
- Resolution R-2017-01 Transport Billing Rate Increase Waiver: Following discussion, it was determined that Resolution R-2017-01 would not be approved and a 3% increase in transport fees would take effect January 1, 2017.
- DRS Audit Results: Chief Doerflinger asked to move this to Executive Session.
- Fire Marshal Contract: Following the correction of a minor clerical error, the contract was re-signed and approved.
- Valley Communications Contract: **A MOTION was made, seconded and unanimously passed approving the Valley Communications Contract for 2017.**
- Fire Chief's Performance Appraisal: Chief Doerflinger reviewed the Fire Chief's Performance Appraisal with the Board.
- Funding 2017: Discussion took place regarding the future funding of the department. It was decided that Chief Doerflinger would proceed in developing the script for an informational FBC video and a plan would be developed to place this measure on the ballot in August 2017.
- SOG 43-4100 Driver Operator Certification: Deputy Chief DiDonato reviewed the updates made to SOG 43-4100 for the Boards Review. This now enters the two week review period.

**Personnel:**

**Career/Volunteer Staff**

- L & I Report: Deputy Chief DiDonato reported that 1 employee is currently on light duty and two are on disability.

**Operations:**

- Incident Report: Deputy Chief DiDonato discussed the recent diversions to hospitals due to an influx of flu patients.

## Support Services

### Fire Marshal's Office

- Nothing to report.

### Public Education

- Nothing to report.

### Information and Technology:

- Nothing to report.

### Apparatus & Equipment

- Nothing to report.

### Facilities

- Nothing to report.

## Events:

- Installation Banquet 1-18-17: Chief Doerflinger and Commissioners Herbert and Walls will attend.

**Public Comment:** None

**Vouchers:** A MOTION was made, seconded and unanimously passed to approve #12084 through #12124 for \$46,141.77; #12125 through #12131 for \$13,418.51; #12132 for \$71,530.00; Payroll for \$182,307.17; Retirement for \$45,061.58; Taxes for \$41,309.87; #01001 through #01044 for \$102,780.54; #01045 through #01046 for \$16,021.32; #01047 through #01067 for \$3,883.58; Payroll for \$169,872.97; Retirement for \$45,395.73; Taxes for \$37,895.40.

**The Regular Meeting adjourned to Executive Session at 7:30 for approximately 30 minutes.**

**Executive Session:** *RCW 42.30.140(4)(b) that portion of a meeting during which the governing body is planning or adopting a strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.*

**At 8:00 pm, Executive Session was extended 30 minutes. Executive session ended at 8:30 pm and the Regular Meeting resumed.**

With no further regular business before the Board, **A MOTION was made, seconded and unanimously carried to close the meeting at 8:30 pm.**

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Chairperson John Herbert

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Commissioner Ben Hayman

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Commissioner Chris Bodlovic

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Commissioner Camille Walls

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Michele de Leon, District Secretary