



Maple Valley Fire and Life Safety

*Protecting and Serving the City of Maple Valley,
and the Greater Maple Valley Area*

Document 16-021

Minutes of the Special Meeting of the Board of Fire Commissioners, November 22, 2016

Attending, Chairperson Walls, Commissioners Bodlovic, Herbert and VanRuff; Chief Doerflinger; Deputy Chief DiDonato; Mayor Sean P. Kelley; Battalion Chief Whitmore; Lieutenant Erickson; Firefighters Cleveland, Elhard, Fox, Knowles, Rock; Office Manager deLeon; Administrative Assistant Knight; Aaron Tyreman; Warren Iverson; Tammy Wernli.

Chairperson Walls called the meeting to order at 6:00 p.m.

Pledge of Allegiance

Budget Hearing: Chief Doerflinger reviewed the 2017 Budget for the Public and Board's information. Following discussion, the Budget Hearing portion of the Special Meeting concluded and the Regular Meeting resumed.

Minutes:

A MOTION was made, seconded and unanimously carried to approve the Regular Meeting Minutes of 10/20/16.

A MOTION was made, seconded and unanimously carried to approve the Special Meeting Minutes of 10/26/16.

Financial Report:

The following reports were reviewed for information:

- November Budget Summary
- Overtime Report
- October Revenue Summary
- October Cash Balance & Reconciliation
- Transport Billing Summary
- Impact Fee Summary

Correspondence:

- Thank You – C Shift: Chief Doerflinger shared the Thank You sent to Firefighter Cleveland and Volunteers Corey Mish and Ethyn Briscoe.
- Thank You – Truck or Treat: Chief Doerflinger shared a Thank You sent to the Department from the Maple Valley Community Center for their participation.

- Thank You – Veterans Affairs: Chief Doerflinger shared a Thank You sent to the Department from Veterans Affairs.

Meetings:

- Budget Committee 11/11/16: This item was discussed earlier.

Public Comment:

Mayor Sean P. Kelley, PO Box 320 Maple Valley, WA 98038.
Warren Iverson, Hobart, WA.

Business:

- Contract for Legal Services – Joe Quinn: **A MOTION was made, seconded and unanimously carried to authorize Chief Doerflinger to enter into contract with Joe Quinn for legal services.**
- IT Purchasing Visa: **A MOTION was made, seconded and unanimously carried authorizing the department to obtain a visa in the amount of \$10,000 to be used by Steve Fevold for Information Technology needs.**
- Resolution R-2016-11 Annual Property Tax Resolution for 2017: **A MOTION was made, seconded and unanimously carried to approve Resolution R-2016-11 Annual Property Tax Resolution for 2017.**
- Resolution R-2016-12 Annual Property Tax Increase for 2017: **A MOTION was made, seconded and unanimously carried to approve Resolution R-2016-12 Annual Property Tax Increase for 2017.**
- Chief Candidate Selection: Chief Doerflinger asked to recess to Executive Session at 6:50 for approximately 10 minutes.
RCW 42.30.110(1)(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

Executive Session ended at 7:00 pm and the Regular Meeting Resumed.

A MOTION was made, seconded and unanimously carried to extend a conditional offer of employment to Aaron Tyreman pending successful contract negotiations, physical and psychological exams effective February 1, 2016.

- Commissioner Resignation: Chief Doerflinger reported that effective 11-18-16, Commissioner Gordon MacIvennie has regrestfully resigned due to no longer being a resident of Maple Valley. It was decided to seek applicants to interview on December 14th for appointment.
- ILA King County Fire District #28 Enumclaw Fire: **A MOTION was made, seconded and unanimously carried to enter into contract with King County Fire District #28 – Automatic Aid Agreement.**

- December Commissioner Meeting: The Board of Commissioners requested to change the previously scheduled December meeting to December 14th at 5:00 pm.

Personnel:

Career/Volunteer Staff

- L & I Report: Deputy Chief DiDonato reported that 2 employees are currently on light duty.

Operations:

- Incident Report: Deputy Chief DiDonato briefed the Board on two suspicious car fires on November 21st.

Support Services

Fire Marshal's Office

- Nothing to report.

Public Education

- Nothing to report.

Apparatus & Equipment

- Deputy Chief DiDonato reported that Aid 81 is out of service for the week.

Facilities

- Nothing to report.

Events: Jerry Woods Holiday Engine

Public Comment:

Drew Erickson, Maple Valley, WA.

Vouchers: A MOTION was made, seconded and unanimously carried to approve #11001 through #11056 for \$105,709.82; #11057 through #11060 for \$3,720.30; #11061 through #11084 for \$4,361.79; #11085 for \$2,605.45; #11086 for \$772.89; Payroll for \$171,664.77; Retirement for \$45,047.45; Taxes for \$39,914.46; #11087 for \$504.99; #11088 for \$9,729.43; #11089 through #11102 for \$10,810.10; Payroll for \$252,438.54; Retirement for \$53,891.80; Taxes for \$65,349.18.

With no further regular business before the Board, **A MOTION was made, seconded and unanimously carried to close the meeting at 7:17 pm.**

Chairperson Camille Walls

Commissioner Bill VanRuff

Commissioner Chris Bodlovic

Commissioner John Herbert

Michele de Leon, District Secretary