



Maple Valley Fire and Life Safety

*Protecting and Serving the City of Maple Valley,
and the Greater Maple Valley Area*

Document 16-019

Minutes of the Meeting of the Board of Fire Commissioners, October 20, 2016

Attending, Chairperson Walls, Commissioners Bodlovic, Herbert, MacIvennie and VanRuff; Chief Doerflinger; Deputy Chief DiDonato; Battalion Chief Whitmore; Lieutenant Erickson; Firefighters Butler, Downs and Keaveny; Office Manager deLeon, Liz Loomis, members of the public.

Chairperson Walls called the meeting to order at 6:00 p.m.

Pledge of Allegiance

Citizen Award: Lieutenant Erickson and Chief Doerflinger presented Life Saving Awards to Citizens Candace Tucker and Annika Spencer for assisting in a near drowning event on Lake Wilderness.

Presentation Liz Loomis: Liz Loomis presented information on the Election Results, Press Coverage and Deliverables. Discussed ensued on what went well and what didn't go well with the past FBC Measure. Future funding and election timing were discussed at length.

Amendments to the Agenda: None

Minutes:

A MOTION was made, seconded and unanimously carried to approve the Regular Meeting Minutes of 10/06/16.

Financial Report:

The following reports were reviewed for information:

- October Budget Summary
- Overtime Report
- September Revenue Summary
- September Cash Balance & Reconciliation

Correspondence:

- Thank You – Christine Knight: Chief Doerflinger shared the Thank You sent to Christine Knight for the CPR Class she taught 10/18/16.
- Legislative Day 1/26/16: Chief Doerflinger asked if the board would like to attend and if so to contact Office Manager de Leon.

Meetings:

- King County Fire Chiefs 10/18/16: Chief Doerflinger reported that the main topic discussed was the FirstNet Public Safety Broadband Network which gives priority to public safety.
- King County Fire Commissioners 10/19/16: Commissioner Herbert reported on the meeting and presentation from Deputy Chief John Matson and Fire Chief Harold Scoggins.

Public Comment: None

Business:

- November Board Meeting Schedule: Following discussion it was decided to cancel the regular Board Meetings November 3rd, 17th and December 1st. The following meetings will be scheduled:
 - November 10th Special Board Meeting
 - November 17th Meet and Greet Fire Chief Candidates
 - November 18th Chief Candidate Interviews
 - November 22nd Budget Hearing
- Resolution R-2016-11 Penalties for Excessive False Alarms: Chief Doerflinger asked to table this resolution until legal counsel has reviewed it thoroughly.
- Chief Selection Process and Dates: Deputy Chief DiDonato stated that packets will be available from Prothman on October 21st to review prior to the Special Meeting scheduled for October 26th to decide on the finalists.
- Commissioner Vacancy: Commissioner VanRuff reported that his last meeting will be December 15th. Chief Doerflinger will provide a term list to the Board. It was decided that the process of filling the vacancy will begin in January.
- 2017 Election Dates: Chief Doerflinger provided the 2017 Election Dates for the Board's information.

Personnel:

Career/Volunteer Staff

- IT Administrator: Deputy Chief DiDonato reported that IT Administrator Steve Fevold's first day was October 17th and has met with Stoeck IT and Kent IT. Deputy Chief DiDonato and IT Administrator Fevold are developing probationary benchmarks.
- Employee Performance Evaluations: Deputy Chief DiDonato sent a position paper regarding employee evaluations. Chairperson Walls recommends delaying a decision on this until the new Fire Chief takes office. Deputy Chief DiDonato stated that no recommendation for change would be made until next year.

- L & I Report: Deputy Chief DiDonato reported that 2 employees are currently on light duty.

Operations:

- Incident Report: Deputy Chief DiDonato reported that there have been no major incidents since the last meeting.

Support Services

Fire Marshal's Office

- Nothing to report.

Public Education

- Nothing to report.

Apparatus & Equipment

- Nothing to report.

Facilities

- Nothing to report.

Events:

Public Comment: None

A MOTION was made, seconded and unanimously carried to Approve #10073 through #10103 for \$41,644.40; #10104 for \$166.10; Payroll for \$166,816.11; Retirement for \$44,112.76; Payroll Taxes for \$38,047.66.

The Regular Meeting was recessed at 7:35 pm to Executive session for approximately 5 minutes.

RCW 42.30.140(4)(b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress."

Executive Session Ended at 7:35 pm and the Regular Meeting Resumed.

With no further regular business before the Board, **A MOTION was made, seconded and unanimously carried to close the meeting at 7:40 pm.**

Chairperson Camille Walls

Commissioner Bill VanRuff

Commissioner Chris Bodlovic

Commissioner Gordon MacIvennie

Commissioner John Herbert

Michele de Leon, District Secretary