



Maple Valley Fire and Life Safety

*Protecting and Serving the City of Maple Valley,
and the Greater Maple Valley Area*

Document 16-018

Minutes of the Meeting of the Board of Fire Commissioners, October 6, 2016

Attending, Chairperson Walls, Commissioners Bodlovic, Herbert and VanRuff; Chief Doerflinger; Deputy Chief DiDonato; Fire Marshal Webster; Office Manager de Leon.

Chairperson Walls called the meeting to order at 6:00 p.m.

Pledge of Allegiance

Amendments to the Agenda: Chief Doerflinger asked to move Executive Session up on the agenda and recess into Executive Session after the Fire Alarm Policy.

Minutes:

A MOTION was made, seconded and unanimously carried to approve the Regular Meeting Minutes of 09/15/16.

A MOTION was made, seconded and unanimously carried to approve the Special Meeting Minutes of 09/28/16.

Financial Report:

The following reports were reviewed for information:

- October Budget Summary
- Overtime Report
- Impact Fees

Correspondence:

- Thank You – Beth Christman: Chief Doerflinger shared the Thank You sent to C Shift (Firefighters Plett, Rock and Stasiak) with the Board of Commissioners.
- 2016 Annual Report KCEMS: Chief Doerflinger reported that this Annual Report is available for review.

Meetings:

- Mutual Aid Agreement Kent 9/21/16: Chief Doerflinger and Deputy Chief DiDonato met with Deputy Chief Larry Rabel of Kent Fire to review the mutual aid agreement and has asked for payment covering calls up until the time when the boundaries changed.

- Steering Committee 9/21/16: Chief Doerflinger, Deputy Chief DiDonato, Commissioners Herbert and Bodlovic met with Steering Committee. Commissioner Herbert reported on the meeting and the discussions that took place. The plan is to consider placing the FBC or other funding mechanism on the ballot sometime early next year. The members were asked what they thought could have been done better in the campaign. Liz Loomis is scheduled to be at the next board meeting on October 20th to answer any questions the Board may have. The Board asked the Chief to provide information on filing and election dates at its next meeting.
- Local 3062 Negotiations: Chairperson Walls, Commissioner VanRuff, Chief Doerflinger and Deputy Chief DiDonato met with the Union E-Board and agreed on comparables and exchanged proposals.
- SAO Auditor (not on agenda): Office Manager deLeon reported that the 2015 Audit is now complete and an exit interview is being scheduled.

Public Comment: None

Business:

- King County Commissioners Meeting - October: The upcoming meeting and meal plans were discussed.
- SOG 43-2300 Hazardous Material Response Adoption: A MOTION was made, seconded and unanimously carried to approve SOG 43-2300 Hazardous Material Response.
- Administrative Operations Committee: Chief Doerflinger stated he has concerns with the formation of the committee. Chairperson Walls suggested tabling the topic until all board members were present. It was decided to reconsider forming the committee next year. Staff will present to the Board an overview of the performance appraisal system and the IT evaluation process.
- False Alarm Policy: Fire Marshal Webster reviewed the proposed False Alarm Policy with the Board of Commissioners. A Resolution will be prepared for the Board.

The Regular Meeting was recessed at 6:45 pm to Executive session for approximately 15 minutes.

RCW 42.30.110(f) to receive and evaluate complaints or charges brought against a public officer or employee.

RCW 42.30.140(4)(b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress."

Executive session ended at 7:00 pm and the Regular Meeting resumed.

A MOTION was made, seconded and unanimously carried to approve a revised contract for Chief Doerflinger, a reformed contract for David O'Brien and the settlement agreements for Chief Doerflinger and David O'Brien.

Personnel:

Career/Volunteer Staff

- Chief Hiring Process Update: Deputy Chief DiDonato reported that Marcus Kragness has received 11 applications thus far but expects more activity this week. The first review date is this Sunday and interviews will be held the week of October 24th.
- L & I Report: Chief DiDonato reported that there are currently 2 employees on L & I.

Operations:

- Incident Report: Deputy Chief DiDonato reported on a house fire from 10-5-16.

Support Services

Fire Marshal's Office

- Nothing to report.

Public Education

- Nothing to report.

Apparatus & Equipment

- Nothing to report.

Facilities

- Nothing to report.

Events:

Public Comment: Commissioner VanRuff reported that his last meeting will be December 15th.

A MOTION was made, seconded and unanimously carried to Approve Payroll for \$175,944.07; Retirement for \$45,918.31; Payroll Taxes for \$41,322.90; #10001 through #10043 for \$145,271.39; #10044 through #10047 for \$31,914.92; #10048 through #10072 for \$4,420.15; Payroll for \$174,778.87; Retirement for \$45,650.58; Payroll Taxes for \$41,322.90.

With no further regular business before the Board, **A MOTION was made, seconded and unanimously carried to close the meeting at 7:20 pm.**

Chairperson Camille Walls

Commissioner Bill VanRuff

Commissioner Chris Bodlovic

Commissioner Gordon MacIvennie

Commissioner John Herbert

Michele de Leon, District Secretary