



Maple Valley Fire and Life Safety

*Protecting and Serving the City of Maple Valley,
and the Greater Maple Valley Area*

Document 16-016

Minutes of the Meeting of the Board of Fire Commissioners, September 15, 2016

Attending, Chairperson Walls, Commissioners Bodlovic, Herbert, MacIvennie, and VanRuff; Chief Doerflinger; Deputy Chief DiDonato; Battalion Chief Handley; Firefighter Knowles, McCormick & Galassi; Office Manager de Leon.

Chairperson Walls called the meeting to order at 6:00 p.m.

Pledge of Allegiance

Amendments to the Agenda: Chief Doerflinger asked to move SOG 43-2300 Hazardous Materials Responses to business.

Minutes:

A MOTION was made, seconded and unanimously carried to approve the Regular Meeting Minutes of 08/18/2016.

Financial Report:

The following reports were reviewed for information:

- September Budget Summary
- Overtime Report
- August Cash Balance & Reconciliation
- August Revenue Report
- July & August Transport Billing Report

Correspondence:

- Thank You – Amy Jacqmin: Chief Doerflinger shared the Thank You with the Board of Commissioners.
- Thank You – Sunridge at Elk Run: Chief Doerflinger shared the Thank You sent to Station 80 Crew.
- Thank You to Christine: Chief Doerflinger shared a Thank You sent to Administrative Assistant Knight.
- Thank You – CAE: Chief Doerflinger shared a Thank You sent to Fire Marshal Webster.

Meetings:

- MVFLS Open House 9-10-16: Deputy Chief DiDonato reported that the Open House was a huge success. Firefighter Cary McCormick was applauded by the Board for all the work done to make this a continuously successful event. They estimated that 750 people attended, which may be the largest attendance yet.
- Open House Highway 169 9-14-16: Chief Doerflinger reported that he attended this meeting on planned improvements.
- State Auditor's Office 9-19-16: The 2015 Audit is scheduled to begin September 19th.
- Steering Committee 9-21-16: Chief Doerflinger reported that he has scheduled the steering committee meeting for next Wednesday has commitments from almost everyone. Meeting will starting at 6:00 pm – Station 80.

Public Comment: None

Business:

- R-2016-09 Transport Billing Paid by Tax Revenue: **A MOTION was made, seconded and unanimously carried to approve Resolution R-2016-09 Transport Billing Paid by Tax Revenue.**
- R-2016-10 Declaration of Surplus Equipment: **A MOTION was made, seconded and unanimously carried to approve Resolution R-2016-10 Declaration of Surplus Equipment.**
- Employment Offer – IT Administrator: Chief Doerflinger asked to discuss this after executive session.
- Cell Tower Study: Chief Doerflinger was approached by a consultant from Verizon. They have expressed interest in building a cell tower at Stations 83 and 85.
- ILA – Training Consortium: Chief Doerflinger attended this meeting and reported that some minor changes were made to the Training Consortium ILA. **A MOTION was made, seconded and unanimously passed to authorize Chief Doerflinger to enter into contract with the Kent RFA Training Consortium.**
- King County Commissioners Meeting - October: Chief Doerflinger reported that the King County Commissioners have requested to hold their meeting here October 19th.
- SOG 43-2300 Hazardous Material Responses Update: Deputy Chief DiDonato presented SOG 43-2300 Hazardous Material Responses which now enters the two-week review period.

Personnel:

Career/Volunteer Staff

- Chief Hiring Process Update: Deputy Chief DiDonato reported that as of this morning 5 applications have been received. The application date closes October 9th.
- L & I Report: Chief DiDonato reported that there are currently 4 employees on L & I.

Operations:

- Call Volume Comparison: Deputy Chief DiDonato reported that currently we are running 233 calls short from last year. There were more fires last year which attributed to the call volume difference.
- Incident Report R81 and B81 to a Z3 High Angle response off SR 18 8-26-16: Deputy Chief DiDonato reported on this incident.

Support Services

Fire Marshal's Office

- Nothing to report.

Public Education

- July report – 4 events done by the crew.

Apparatus & Equipment

- E81 is out of service due to water being found water in transfer case.

Facilities

- Nothing to report.

Events:

Public Comment: PJ Knowles

A MOTION was made, seconded and unanimously carried to Approve #09001 through #09029 for \$85,761.50; #09030 for \$643.04; #09031 through #09055 for \$4,150.16; Payroll for \$165,840.55; Retirement for \$43,883.72; Payroll Taxes for \$37,392.76; #09056 through #09091 for \$37,310.19; #09092 through #09095 for \$24,227.77.

The regular meeting recessed at 6:45 to Executive Session for approximately 15 minutes. At 7:00 pm Executive Session was extended for approximately 10 minutes.

RCW 42.30.140(4)(b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress."

Executive Session ended at 7:10 pm and the regular meeting resumed.

Employment Offer – IT Administrator: **A MOTION was made, seconded and unanimously passed to enter into contract with Steve Fevold and formally extend an offer of IT Administrator with employment to begin on October 16, 2016.**

With no further regular business before the Board, **A MOTION was made, seconded and unanimously carried to close the meeting at 7:15 pm.**

Chairperson Camille Walls

Commissioner Bill VanRuff

Commissioner Chris Bodlovic

Commissioner Gordon MacIvennie

Commissioner John Herbert

Michele de Leon, District Secretary