



Maple Valley Fire and Life Safety

*Protecting and Serving the City of Maple Valley,
and the Greater Maple Valley Area*

Document 16-015

Minutes of the Meeting of the Board of Fire Commissioners, August 18, 2016

Attending, Chairperson Walls, Commissioners Bodlovic, Herbert, MacIvennie, and VanRuff; Chief Doerflinger; Deputy Chief DiDonato; Battalion Chief Bille, Lieutenant Erickson; Firefighters Greg Gerarden and Rock; Office Manager de Leon.

Chairperson Walls called the meeting to order at 6:00 p.m.

Pledge of Allegiance

Amendments to the Agenda: Chief Doerflinger added Negotiation Schedule under business.

Minutes:

A MOTION was made, seconded and unanimously carried to approve the Revised Regular Meeting Minutes of 07/21/2016.

A MOTION was made, seconded and unanimously carried to approve the Regular Meeting Minutes of 08/4/2016.

Financial Report:

The following reports were reviewed for information:

- August Expense Summary
- July Revenue Summary
- July Cash Balance & Reconciliation
- Overtime Expense Summary
- Budget Amendment: Chief Doerflinger reviewed the line items listed on the Budget Amendment. In summary, expenses were increased \$153,155.51; unexpended revenue was increased from \$100,000.00 to \$356,292.00. The overall amendment changed the reserve funds from the adopted 23.59% to 26.40%. Chief Doerflinger and Office Manager discussed a procedural change to upcoming budgeting which would close out the books in January and amend the carryover and reserve with actual numbers in addition to the mid-year amendment.

Correspondence:

- Town Hall Meeting 8/29/16: Chief Doerflinger shared the announcement with the Board of Commissioners.
- Thank you card from Mighty Miracles: Chief Doerflinger reported that the district donated 2 CPR Classes to the organization.

Meetings:

- None to report.

Public Comment: None

Business:

- AFG Grant – Extrication Tools: Chief Doerflinger reported that we have been informed that we did not receive the AFG Grant for Extrication Tools.
- Certification Election Returns: Chief Doerflinger reported that he spoke to the elections department today to verify the discrepancy of uncounted votes and the results were verified at 58.72% Yes and 41.28% No. The difference of uncounted votes was caused by voters not voting on our issue.
- Future Fire Department Funding: Chief Doerflinger posed a question to the Board “what and when do we want to do something about the future funding of the department.” He also asked what the Board’s view of the steering committee would be in the process. Discussion amongst the Board was well rounded and they each pondered several options including waiting for a new Chief to take position, do nothing for a couple of months and digest the results, re-convene the steering committee to clearly identify specifically why the opposition to the FBC (whether it be the rate or uncertainty of the future rates) and possibly obtain communication/information from the staff. There was ample speculation and points of view amongst the Board; however, the consensus was that the FBC was the correct funding mechanism and to re-convene the steering committee one more time in mid-September – possibly September 21st. In addition, Chief Doerflinger reported the Liz Loomis would like to attend the October 20th meeting.
- Job Announcement – Fire Chief: Deputy Chief DiDonato presented the draft job announcement from Prothman for the Board’s review and asked if there were any suggested changes. The Board felt it was well put together and had no suggested changes. The Announcement should be released next week.
- 6 Year Capital Improvement Update: As part of the required yearly update to the Capital Improvement Plan prior to the City of Maple Valley Adoption, Chief Doerflinger outlined the changes in the impact fees. **A MOTION was made to adopt the revised 6 Year Capital Improvement Plan, seconded and unanimously approved.**

- Station 87 Sign: Chief Doerflinger asked for and received authorization to remove the sign at Station 87 which states “future site of fire station” until funding can be secured.
- Firefighter Eligibility List Adoption: Deputy Chief DiDonato asked to have the Firefighter Eligibility List Adopted for one year from today. **A MOTION was made, seconded and unanimously passed to adopt the eligibility test as presented.**
- Negotiations Schedule (added to agenda): Chief Doerflinger was approached by Local 3062 to begin negotiations on September 23rd. Chairperson Walls and Commissioner VanRuff stated this date was acceptable and they would plan to meet with Chief Doerflinger prior to the Negotiation Meeting.

Personnel:

Career/Volunteer Staff

- L&I Report: There is one District employees currently on light duty and one on Disability.
- FF Hiring Process Update: Chief DiDonato reported that we are just awaiting funding at this time.
- IT Hiring Process Update: Chief DiDonato reported that he and a team from the Kent Consortium interviewed 4 candidates today and have narrowed down two for the Chief’s interviews to be held August 25th.
- Chief Hiring Process Update: Discussed earlier.

Operations:

Training

- Nothing to report.

Incident Report

- Deputy Chief DiDonato reported on a fully involved motorhome fire and an accident on Highway 18.

Support Services

Fire Marshal’s Office

- Chief Doerflinger reported that new zoning was recently adopted by the City of Maple Valley and distributed maps for the Board’s Review.

Public Education

- Nothing to report.

Apparatus & Equipment

- Nothing to report.

Facilities

- Chief Doerflinger reported that the concrete at Station 83 is now complete.

Events: Nothing to report.

Public Comment: None

A MOTION was made, seconded and unanimously carried to Approve #08049 through #08080 for \$39,173.09; Payroll for \$162,751.72; Payroll Taxes for \$36,174.66 and Retirement for \$43,144.34.

With no further regular business before the Board, **A MOTION was made, seconded and unanimously carried to close the meeting at 7:00 pm.**

Adjourned at 7:00 PM.

Chairperson Camille Walls

Commissioner Bill VanRuff

Commissioner Chris Bodlovic

Commissioner Gordon MacIvennie

Commissioner John Herbert

Michele de Leon, District Secretary