



# Maple Valley Fire and Life Safety

*Protecting and Serving the City of Maple Valley,  
and the Greater Maple Valley Area*

## **Document 16-013**

### **Minutes of the Regular Meeting of the Board of Fire Commissioners, July 21, 2016**

Attending: Commissioners Bodlovic, Herbert, Walls, MacIvennie and VanRuff; Chief Doerflinger; Deputy Chief DiDonato; Battalion Chief Whitmore; Lieutenant Bingaman; Firefighter Butler, Keaveny, Downs, Craft, Coffin, Johnson and Fitzpatrick; Administrative Assistant Knight; Citizen Eric Walgren

Pledge of Allegiance

Commissioner Walls called the regular meeting to order at 6:00 p.m.

#### **Minutes:**

**A MOTION was made, seconded and unanimously carried to approve the Regular Meeting Minutes of 7/7/2016.**

#### **Financial Report:**

The following reports were reviewed for information:

- July Expense Summary
- June Revenue Report
- June Cash Reconciliation
- Overtime Report
- Impact Fees
- Transport Billing Report

#### **Correspondence:**

- None

#### **Meetings:**

- Mid-year meeting with SKCFTC: Deputy Chief DiDonato handed out the mid-year report from the SKCFTC.

**Public comment:** None

Chief Doerflinger and Deputy Chief DiDonato presented Firefighter Ryan Butler with a Metal of Merit for his life saving efforts on the Green River.

#### **Business:**

- Tablets for Commissioners: Chief Doerflinger provided the Board with a price quote for replacing the Commissioner's mobile tablets. The members of the Board decided to have Firefighter Plett work on cleaning the current tablets before considering replacing them with new ones.

- **FBC Update:** Chief Doerflinger shared a concern from a citizen regarding the calculations for the FBC as presented on the website. The data provided by King County that built the calculator did not include square footage for outbuildings and therefore are not included in the calculations. Chief Doerflinger recommended to the Board to use the square footage as recorded in county records and release a disclaimer that the fire benefit fees will not include outbuildings. **A MOTION was made, seconded and unanimously carried to approve excluding outbuilding in the calculations and to place a disclaimer on the department website.** The Board proposed to revisit this in the fall pending the outcome of the election of the FBC.
- **November Election Discussion:** Because of the deadline date, Chief Doerflinger informed the members of the Board that a decision will need to be made tonight regarding a rerun proposition in November if the current FBC is to fail in the August election. Chief Doerflinger recommended to run a measure in 2017 if the FBC fails in August. He suggested that the organization study the reasons why it failed and consider all funding alternatives before moving forward. After discussion the Board decided they will not pursue the November election.
- **Surface Water Management:** There was nothing new to report.

#### **Personnel:**

- **DL&I Report:** Deputy Chief DiDonato reported that one personnel is on light duty.
- **FF Hiring Process Update:** Deputy Chief DiDonato reported that the oral board were held last week with a panel of 5 members. The panel interviewed 36 candidates and selected 12 to move on to the Chief's interviews to be held on 7/26/16 at Station 80.
- **IT Hiring Process Update:** Deputy Chief DiDonato reported that there have been 11 applications received for the open position. A panel will be formed with the assistance of Don Gentry sometime in mid-August. The target transition date for the new position is October 1<sup>st</sup>, 2016.
- **Chief Hiring Process Update:** Deputy Chief DiDonato reported that Prothman conducted their first round of three interviews with the MVF&LS staff and it seems to be going well. The interviews will conclude on 7/29 to help them create a target profile.

#### **Operations:**

##### **Training Report**

- **Block Training – FF Survival Skills:** Deputy Chief DiDonato reported that the crews have been involved with firefighter survival skills training with the SKCFTC.

**Incident Report**

- 7/9 Nationwide threat to uniformed personnel and all departments were notified and ballistic vests were worn as precautionary measures. No incidents were reported.
- 7/14 River Extraction of a fisherman who fell injuring his knee and demobilized. Renton Special Ops team assisted in mutual aid to help extract the fisherman from the river.

**Support Services:**

**Fire Marshal's Office:**

- City/District new construction update – nothing new to report.

**Public Education:** nothing to report.

**Apparatus & Equipment:** nothing to report.

**Facilities:** nothing to report.

**Events:** Kids Fest will be this Saturday on 7/23 at Lake Wilderness Park and August 2<sup>nd</sup> is National Night Out

**Public Comment:** Eric Walgren

**Vouchers:** A MOTION was made, seconded and unanimously carried to approve #07069 through #07098 for \$92,499.94 (General Fund) #07099 through #07102 for \$2,486.88 (Capital Fund) \$166,696.72 for Payroll, \$38,222.96 for Payroll Taxes, \$43,989.85 for Retirement.

A MOTION was made, seconded and unanimously carried to Approve to close the meeting at 7:05pm.

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Chairperson Camille Walls

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Commissioner Bill VanRuff

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Commissioner Gordon MacIvennie

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Commissioner Chris Bodlovic

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Commissioner John Herbert

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Michele de Leon, District Secretary