



Maple Valley Fire and Life Safety

*Protecting and Serving the City of Maple Valley,
and the Greater Maple Valley Area*

Document 16-010

Minutes of the Regular Meeting of the Board of Fire Commissioners, June 2, 2016

Attending: Commissioners Herbert, MacIvennie, VanRuff and Bodlovic; Chief Doerflinger; Deputy Chief DiDonato; BC Bille; LT Erickson; Citizens Eric Walgren and Warren Iverson; Administrative Assistant Fine

Excused Absence: Chairperson Walls

Pledge of Allegiance

Commissioner Herbert called the regular meeting to order at 6:00 p.m.

Amendments to Agenda: Fire Ops 101 – 5/19/2016, taken out of order.
Firefighter Knowles reported on the Fire OPS 101 training at the Hanford Training Center in Richland that he, FF Graziani and Commissioner Bodlovic attended.

Minutes:

A MOTION was made, seconded and unanimously carried to approve the Regular Meeting Minutes of 5/19/2016.

Financial Report:

The following reports were reviewed for information:

- June Expense Summary
- Overtime Report
- Capital Budget

Correspondence:

- Thank You – John and Ceil Kernkamp
- Thank You – Brad Chaney

Meetings:

- Fire OPS 101 – 5/19/2016 This was taken out of order and reported on earlier.

Public comment: Warren Iverson; Drew Erickson

Business:

- AG 43-1250: After the two-week review period of AG 43-1250, Job Description for Information Technology Administrator, A **MOTION was made, seconded and unanimously carried to approve AG 43-1250.**
- Surface Water Management Fees Status Report: Chief Doerflinger reported on the recent developments regarding these fees. Chief Doerflinger has asked the State Auditor's Office for an opinion regarding the exchange for SWM fees and Fire Protection Fees, he expects an opinion by next week. There will be more information forthcoming.
- Fire Benefit Charge Comparison Tool: Chief Doerflinger demonstrated the FBC comparison tool that was developed and is currently located on our website. The website and tool can be used by tax payers of the District to look up the difference in their 2016 taxes and the proposed Fire Benefit Charge.
- R-2016-06 Rescind of Surplus Equipment: Chief Doerflinger reported that the items listed on R-2016-05 for surplus can be repurposed by the District and asked that the Board approve rescinding the Resolution. **A MOTION was made, seconded and unanimously carried to approve R-2016-06.**
- R-2016-07 Declaration of Surplus Equipment: **A MOTION was made and unanimously carried to approve R-2016-07.**

Personnel:

Career/Volunteer Staff

- L & I Report: Deputy Chief DiDonato reported that there is still currently one employee on L & I.
- Administrative Support: Chief Doerflinger reported that the District has hired a temporary payroll support person in the absence of Office Manager Michele de Leon who is out on long term disability.

Operations:

Training Report

- Deputy Chief DiDonato reported on current career training such as Trench Rescue and that LT Erickson is currently taking Boat Instructor Training. FF's Elhard and Keaveny are doing Rescue Swimmer Training.

Incident Report

- Battalion Chief Bille reported on the recent incidents in the District.

Support Services:

Fire Marshal's Office: Chief Doerflinger reported that Fire Marshal Webster requested to be present at a future Board Meeting to give a status report.

Public Education: The May Event Summary Report was presented for the Board's information.

Apparatus & Equipment: Nothing to report.

Facilities: Nothing to report.

Events: Maple Valley Days: June 10-12- Deputy Chief DiDonato reported on the involvement of District personnel and staffing for this event.

Public Comment: None

Vouchers: A MOTION was made, seconded and unanimously carried to approve #06001 through #05034 for \$100,167.58 (General Fund); #05035 through #05038 for \$4,864.52 (Capital Fund); #06039 through #06057 for \$4,697.20; Payroll for \$165,978.43; Payroll Taxes for \$37,398.58; Retirement for \$43,846.40.

With no further regular business before the Board, A MOTION was made, seconded and unanimously carried to close the meeting at 7:00 pm.

Chairperson Camille Walls

Commissioner Bill VanRuff

Commissioner Gordon MacIvennie

Commissioner Chris Bodlovic

Commissioner John Herbert

Michele de Leon, District Secretary