



Maple Valley Fire and Life Safety

*Protecting and Serving the City of Maple Valley,
and the Greater Maple Valley Area*

Document 16-009

Minutes of the Regular Meeting of the Board of Fire Commissioners, May 19, 2016

Attending: Commissioners Herbert, MacIvennie, VanRuff and Walls; Chief Doerflinger; Deputy Chief DiDonato; Battalion Chief Whitmore; Acting City Manager Greg Brown; Mayor Sean P. Kelly; Deputy Mayor Dana Parnello; Councilmembers Erin Weaver, Megan Sheridan and Linda Johnson; Firefighters Knowles, McCormick and Galassi; Office Manager de Leon.

Excused Absence: Commissioner Bodlovic

Pledge of Allegiance

Commissioner Walls called the Joint Meeting with the City of Maple Valley to order at 6:00 p.m.

Mayor Sean P. Kelly delivered a City Update Presentation, Acting City Manager Brown spoke to current ILA and partnerships. Discussion ensued regarding available buildable lots and zoning.

Chief Doerflinger presented an update on the Fire District and provided information regarding the Fire Benefit Charge which will be put before the voters August 2nd. Followed by an open dialogue amongst the Board of Fire Commissioners and the City Councilmembers.

Mayor Kelly addressed Chairperson Walls and stated that they have elected Fire Chief Doerflinger for Citizen of the Year and was given the Golden Maple Leaf Award. In addition, Chief Doerflinger received a proclamation naming June 11th as Brad Doerflinger Day.

Following a brief recess, Commissioner Walls called the Regular Meeting to order at 7:20 pm.

Amendments to agenda: Commissioner MacIvennie asked for a status report regarding surface water fees to be added under business.

Minutes:

A MOTION was made, seconded and unanimously carried to approve the Regular Meeting Minutes of 5/5/2016.

Financial Report:

The following reports were reviewed for information:

- May Expense Summary
- Overtime Report
- April Cash Reconciliation & Daily Balance

- April Revenue Summary / bill bring capital plan
- April Transport Billing
- Impact Fees
- 2015 Annual Auditor Report

Correspondence:

- Thank you – In Honor of John Longpre: Chief Doerflinger read the Thank You Card from Terry Longpre.
- Invite to Volunteer FF Academy Graduation – June 9th: Chief Doerflinger distributed invitations to the Board Members to be held on June 9th, in Buckley.

Meetings:

- King County Fire Chiefs 5/18/16: Commissioner Herbert and Chief Doerflinger attended this meeting. The main topic of discussion was the distribution and use of Narcan to Police and EMS personnel. Commissioner Herbert briefed the Board on the use of Narcan to reverse the effects of Opioid Overdoses. Seattle Police Department is one of the first to start carrying Narcan. There will probably be a decision forthcoming from the King County Medical Director to issue Narcan to all fire departments.
- Valley Communications Ops Board 5/19/16: Commissioner Herbert reported that he attended this meeting. High speed fiber optics cable are currently being placed throughout king county at a reasonable cost because it is shared.

Public comment: None

Business:

- EMS Tablet Purchase: Chief Doerflinger reported that the process to move toward paperless MIRFS is on-going. This item was not budgeted for in the adopted Long Range Plan but will be discussed at the next meeting. Deputy Chief DiDonato stated that Kent has chosen to go with the Surface Pro 4, which is what Maple Valley has chosen as well. We will be able to combine purchasing power in obtaining the Tablets. The estimated cost is approximately \$2,100 per tablet and the need is approximately 10. More information will follow at the next Board Meeting.
- R-2016-05 Declaration of Surplus Equipment: **A MOTION was made, seconded and unanimously carried to approve Resolution R-2016-05 Declaration of Surplus Equipment.**
- ILA with Kent RFA – IT Consortium: Chief Doerflinger reported that Deputy Chief DiDonato and Don Gentry worked on a few options before choosing this particular ILA which has been reviewed by the District Attorney Joe Quinn. This ILA sets up the process for the first phase of the IT Consortium. **A MOTION was**

made, seconded and unanimously carried to authorize Chief Doerflinger to enter into contract with Kent for IT.

- AG 43-1250 IT Administrator: AG 43-1250 IT Administrator now enters the two week review period. Will be seeking approval at next board meeting.
- Fire Benefit Charge Comparison Tool: Chief Doerflinger demonstrated the tool to board and asked for authorization to hire a consultant to develop the website tool in the approximate amount of \$600. **A Motion was made, seconded and unanimously passed to authorize Chief Doerflinger to spend up to \$1,000 for the online tool development.**
- Surface water fees: (added to agenda): Chief Doerflinger reported that he has not heard back from King County but will try again to reach out in an effort to resolve this issue and provide more information at the next meeting.

Personnel:

Career/Volunteer Staff

- L & I Report: Deputy Chief DiDonato reported that there are currently two employees on L & I.

Operations:

Training Report

- Deputy Chief DiDonato mentioned that the entry level and lateral firefighter applications are now posted on our website and daily dispatch.

Incident Report

- 5/9/16 MVA Airlift @23600 276 Ave SE:
- Mutual Aid Residential Fire:

Support Services:

Fire Marshal's Office: Chief Doerflinger reported that Fire Marshal Webster will be attending a meeting in the future when all Board Members will be present.

Public Education: Nothing to report.

Apparatus & Equipment: E811 is having annual service done at US Fire & Equipment.

Facilities: Commissioner Walls mentioned the empty lot and that people are using it for riding quads on. It was determined that a sign will be posted.

Events: Maple Valley Days June 10-12

Public Comment: None

Vouchers: A MOTION was made, seconded and unanimously carried to Approve #05057 through #05095 for \$326,763.84; Payroll for \$220,307.57; Payroll Taxes for \$60,159.38; Retirement for \$59,573.48.

With no further regular business before the Board, **A MOTION was made, seconded and unanimously carried to close the meeting at 8:10 pm.**

Chairperson Camille Walls

Commissioner Bill VanRuff

Commissioner Gordon MacIvvennie

Commissioner Chris Bodlovic

Commissioner John Herbert

Michele de Leon, District Secretary