



Maple Valley Fire and Life Safety

*Protecting and Serving the City of Maple Valley,
and the Greater Maple Valley Area*

Document 16-008

Minutes of the Regular Meeting of the Board of Fire Commissioners, May 5, 2016

Attending: Commissioners Herbert, MacIvennie, VanRuff and Walls; Chief Doerflinger; Deputy Chief DiDonato; BC Whitmore; Captain Madden; Firefighters Butler and Keaveny; Volunteer Firefighter Skartvedt; Office Manager de Leon, William Stoeck.

Excused Absence: Commissioner Bodlovic

Pledge of Allegiance

Commissioner Walls called the regular meeting to order at 6:00 p.m.

Amendments to Agenda: Chief Doerflinger added one piece of correspondence.

Minutes:

A MOTION was made, seconded and unanimously carried to approve the Regular Meeting Minutes of 4/21/2016.

Financial Report:

The following reports were reviewed for information:

- May Expense Summary
- Overtime Report: Chief Doerflinger reported that all injured firefighters are back to work except one, which should begin to be reflected in the overtime summary.

Correspondence:

- Thank you – In Honor of John Longpre: Chief Doerflinger read the Thank You Card.

Meetings:

- LMC 4-27-16: Chief Doerflinger reported that he and Deputy Chief DiDonato met with the LMC Committee and resolved 11 items on the agenda.

Public comment: None

Business:

- FBC – Resolution 2016-004, Benefit Charge Election to Authorize: Chief Doerflinger presented Resolution R-2016-004; which has been amended by

Attorney Joe Quinn. **A MOTION was made, seconded and unanimously carried to approve Resolution R-2016-004.**

- **Explanatory Statement:** Chief Doerflinger reviewed the Explanatory Statement, which has been approved by Attorney Joe Quinn. **A MOTION was made, seconded and unanimously carried to approve the Explanatory Statement as presented.**
- **Pro and Con Committee Solicitation:** Chief Doerflinger asked if there were any members of the Board or audience interested in participating on either the Pro or Con committees. The names must be submitted to King County Elections by May 13th. Commissioner Herbert and Walls both showed interest in participating on the pro committee. Chief Doerflinger will continue his solicitation at the Rotary Meeting on May 6th.
- **Informational Brochure:** Chief Doerflinger distributed copies of the informational brochure for the Board's review. They can begin being distributed May 6th.
- **Costs of Staffing Volunteer Stations:** Warren Iverson had asked about this and Chief Doerflinger has provided the information that it would take 12 firefighters (1.6mil annually) and that the average home value in our jurisdiction is \$360,000. The average home owner would see an increase of approximately \$104.40 per year, to staff one additional fire station with a crew of three. Chief Doerflinger will meet with Warren to provide and discuss the information.
- **IT Proposal:** Chief Doerflinger re-iterated that at the last Board Meeting, there was a request for a problem statement identifying the current issues with a part-time contract for service. Chief Doerflinger reviewed the prepared white paper which identified the current and past "challenges" and the need for a full time IT person. Chief Doerflinger also met with the Local and it was agreed upon that the IT Position is a high priority position at this time and should take precedence over hiring firefighters. Deputy Chief DiDonato has been working with Don Gentry and developing a job description, advertising plan and ILA. **A MOTION was made, seconded and unanimously carried to approve filling the IT Position with a full time employee.**
- **Fire Chief Hiring Process Timeline:** Deputy Chief DiDonato reported on the draft timeline developed and how the process will move forward. The process is scheduled to begin the first of August for stakeholder meetings. Prothman will interview and present final candidates for the internal interviews which are tentatively scheduled for November 28th through December 2nd. This item may need to move up on the timeline to accommodate holiday or job notice for the

selected candidate; in which case, other items would move up on the schedule. The Board would like to keep apprised of the schedule.

Personnel:

Career/Volunteer Staff

- L & I Report: Deputy Chief DiDonato reported that there is still currently one employee on L & I.

Operations:

Training Report

- Career Blue Card Block Training, Rescue Swimmer Near Miss, Swift Water Training: Deputy Chief DiDonato reported on current career training and that the Volunteer Recruits will be doing "Burn to Learn" training in North Bend on May 7th.

Incident Report

- 4/23/16 Fishing Derby Incident: There was a near drowning after a boat capsized in Lake Wilderness. Several people on board were without PFDs.
- 5/1/16 Residential Structure Fire: Deputy Chief DiDonato reported on the residential fire that began in recycling bin with ashes in it and progressed into the attic, burning nearly the entire roof/attic from the home. A cat was saved from the fire and the main home was saved from major fire damage.
- 5/5/16 Car vs Ped: Battalion Chief Whitmore reported on this incident.

Support Services:

Fire Marshal's Office: Chief Doerflinger reported that Fire Marshal Webster requested to be present at a future Board Meeting to give a status report.

Public Education: The April Event Summary Report was presented for the Board's information.

Apparatus & Equipment: nothing to report.

Facilities: nothing to report.

Events: None

Public Comment: None

Vouchers: A MOTION was made, seconded and unanimously carried to approve #05001 through #05036 for \$86,957.13 (General Fund); #05037 through #05056 for \$5,401.00

(General Fund); Payroll for \$169,173.39; Payroll Taxes for \$39,467.28; Retirement for \$44,110.05.

With no further regular business before the Board, **A MOTION was made, seconded and unanimously carried to close the meeting at 6:45 pm.**

Chairperson Camille Walls

Commissioner Bill VanRuff

Commissioner Gordon MacIvennie

Commissioner Chris Bodlovic

Commissioner John Herbert

Michele de Leon, District Secretary