



Maple Valley Fire and Life Safety

*Protecting and Serving the City of Maple Valley,
and the Greater Maple Valley Area*

Document 16-001

Minutes of the Regular Meeting of the Board of Fire Commissioners, January 7, 2016

Attending: Chairperson Walls; Commissioners Bodlovic, Herbert, MacIvennie and VanRuff; Chief Doerflinger; Deputy Chief O'Brien; Office Manager de Leon; see attached sign in sheet.

Pledge of Allegiance

Chairperson Walls called the regular meeting to order at 6:00 p.m.

Amendments to Agenda: none

Minutes:

A MOTION was made, seconded and unanimously carried to approve the Regular Meeting Minutes of 12/3/2015.

A MOTION was made, seconded and unanimously carried to approve the Special Meeting Minutes of 12/16/15.

Financial Report:

The following reports were reviewed for information:

- December Expense Summary
- December Overtime Summary
- November Cash Balance & Reconciliation
- December Impact Fees
- November Transport Billing
- January Expense Summary
- January Overtime Summary

Correspondence:

- GMVCC Benefit Breakfast March 19th 9:00 am:
- LERA Conference, March 10 & 11:
- KC Commissioners and Chiefs Installation Banquet, January 20th 6:00 pm:
- Thank You – The City of Maple Valley & Hometown Holidays:
- Northwest Leadership Seminar, March 2-4: Chief Doerflinger asked if there was any other interest amongst the Board in attending this conference. It was determined that Chief will fill the last reservation with a staff person.
- Washington State Boundary Review Board: Chief Doerflinger reported that an area (vacant land approximately 1/8th of an acre) currently in our district is being annexed into the City of Covington.

Page 2 of 4

- Letter – Unincorporated Area Council: Chief Doerflinger read aloud a letter received from Steve Hiester, Chair of the Greater Maple Valley Unincorporated Area Council. The letter asks the Board to “reject the proposed merger... and postpone any decision on potential future levy scenarios.”

Meetings: None

Public comment:

- Warren Iverson
- Philip Knowles

Business:

- 2016 Contract for Services with Valley Communications Center: Chairperson Walls signed the contract for Services for 2016.
- Sale of Surplus Item (not on agenda): A MOTION was made, seconded and unanimously passed to accept an offer from the City of Buckley to purchase the 2001 Ford Coach for \$11,000.
- Maple Valley Future Fire Department & Contingency Studies: Chief Doerflinger distributed copies of the studies and reviewed the information for the Board and public in attendance. The Board of Fire Commissioners clarified operational capacity, timelines and other information. Following discussion, a MOTION was made, seconded and unanimously passed directing Chief Doerflinger to plan for an independent Fire Benefit Charge measure and reconvene the Steering Committee to discuss timing of a potential FBC.

Personnel:

Career/Volunteer Staff

- Deputy Chief O’Brien reported that there are two recent L & I injuries.
- Buckley Academy: There are currently 10 Volunteers attending the Buckley Academy.

Operations:

Training

- Engine/Tender: Deputy Chief O’Brien reported that the Engine/Tenders have been placed in service.
- SCBA’s: Deputy Chief O’Brien reported that the SCBA’s have been placed on the apparatus and training has been completed.
- Rescue- Ropes at Showare Center: Deputy Chief O’Brien reported that current training is taking place at the Showare Center.

Incident Report

- 1/6/16 Car Wreck 18300 SE Maple Valley Hwy: Battalion Chief DiDonato reported on this incident.

- Calls for 2015: Deputy Chief O'Brien reported that there were 2,760 calls in 2014 and 2,878 in 2015. An operational report will be forthcoming at the next meeting.

Support Services:

Fire Marshal's Office: Nothing to report.

Public Education: Chief Doerflinger distributed the list of 2015 Public Education Events for the Board's review. Compliments were given to the employee's that make these events a success.

Apparatus & Equipment

- Engine/Tender in service at Stations 82 and 85:
- SCBA's:
- FEMA Grant: Firefighter Jensen is applying for a grant for extrication equipment.

Facilities – Nothing to report.

Commissioner Herbert commented on the Jerry Wood's Holiday Engine and commended Firefighter Gordy Plett and the district for their accomplishments in collecting money and food for the food bank.

Events:

Public Comment:

- Philip Knowles
- Warren Iverson

A MOTION was made, seconded and unanimously carried to Approve #12061 through #12105 for \$116,165.21; #12106 through #12111 for \$14,607.45; Payroll for \$170,899.10; Payroll Taxes for \$32,767.33 and Retirement for \$43,725.24; #01001 through #01040 for \$106,711.11; #01041 through #01042 for \$631.26; #01043 through #01065 for \$3,570.25; Payroll for \$164,398.65; Retirement for \$42,408.22; Payroll Taxes for \$36,647.88.

The regular meeting adjourned at 7:30 pm to Executive Session for approximately 20 minutes.

RCW 42.30.110(1)(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

Executive Session ended at 7:50 pm and the regular meeting resumed.

With no further regular business before the Board, **A MOTION was made, seconded and unanimously carried to close the meeting at 7:50 pm.**

Chairperson Camille Walls

Commissioner Bill VanRuff

Commissioner Gordon MacIvennie

Commissioner Chris Bodlovic

Commissioner John Herbert

Michele de Leon, District Secretary