



Maple Valley Fire and Life Safety

*Protecting and Serving the City of Maple Valley,
and the Greater Maple Valley Area*

Document 15-002

Minutes of the Regular Meeting of the Board of Fire Commissioners, January 22, 2015

Attending: Commissioners McGee, Scott, Walls and VanRuff; Chief Doerflinger; Deputy Chief O'Brien; Battalion Chief DiDonato; Captain Jerry Brown; Firefighters Butler and Jones; District Secretary deLeon; City of Maple Valley Deputy Mayor Sean P. Kelly; King County Sheriff's Office Major Brad Thompson; Maple Valley Police Chief D.J. Nesel; Officer Cory Stanton & Family; Voice of the Valley Writer Kathleen Kear.

Excused Absence: Commissioner Gabe DeBay

Chairperson Walls called the meeting to order at 6:00 pm.

Pledge of Allegiance

Deputy Chief O'Brien introduced Officer Cory Stanton. Officer Stanton briefed the Board of Fire Commissioners on the Defibrillator Volunteer Program; whereas Officers can voluntarily carry a defibrillator in their unit and are trained to administer CPR and Defibrillation. On January 3rd, Officer Stanton arrived first on scene and administered CPR and Defibrillation until the fire department arrived. Officer Stanton was recognized by Chief Doerflinger and Major Thompson. Major Thompson presented Officer Stanton with the life-saving award and commented that this is the 7th life-saving award issued in the past 12 months.

The meeting recessed for 5 minutes.

Amendments to Agenda: Add Resolution R-2015-004 Declaration of Surplus Equipment under Business.

Minutes:

A MOTION was made, seconded and unanimously carried to approve the Regular Meeting Minutes of 1/8/2015.

Financial Report:

The following reports were reviewed for information:

- January Expense Summary
- December Revenue
- December Cash Balance & Reconciliation
- December Transport Billing
- Overtime Expense Summary

Correspondence:

- None

Meetings:

- BLS Subcommittee: Chief Doerflinger reported that the subcommittee met to determine the appropriate method of distributing surplus funds, additional meetings are scheduled.
- Zone 3 Fire Chiefs: Chief Doerflinger attended this meeting today and reported that one item of interest is a House Bill which will subsidize Medicare payments to Fire District Aid Transports.
- LMC 1/21/2015: Chief Doerflinger reported that the group met and discussed ballistic vests, JATC Program and Telestaff.

Public Comment:

- Deputy Mayor Sean P. Kelly

Business:

- Resolution R-2015-002 Authorizing Payment of Ambulance Transport Bills from Tax Revenue: **A MOTION was made, seconded and unanimously carried to approve R-2015-002 Authorizing Payment of Ambulance Transport Bills from Tax Revenue.**
- Resolution R-2015-003 Waving the Annual Automatic 3% Increase in Ambulance Transport Fees for the Year 2015: **Following discussion, the Board of Fire Commissioners did not take action; thereby allowing the automatic 3% increase.**
- R-2015-004 Declaration of Surplus Equipment: **A MOTION was made, seconded and unanimously carried to approve Resolution R-2015-004 Declaration of Surplus Equipment.**
- February Board Meeting Schedule: Due to lack of quorum, the February 5th meeting will be cancelled.
- Chairperson Appointment: Commissioner VanRuff was nominated for Chair and Commissioner Walls was nominated for Vice Chair. **A MOTION was made, seconded and unanimously carried to appoint Commissioner VanRuff as Chair and Commissioner Walls as Vice Chair.**
- Out of State Travel for Firehouse World: **A MOTION was made, seconded and unanimously carried to approve out of state travel for Captain Lewis.**
- Zone 3 Fire Explorers (Post #24) – Surplus items: Chief Doerflinger reported that he was in receipt of a contract/agreement with Zone 3 Fire Explorers to donate the 1995 Astro Van and other surplus items and recommended executing this agreement in exchange for providing one advisor in a support vehicle with the necessary supplies and

equipment for most standard working fires, for a period of two years. **A MOTION was made, seconded and unanimously carried to authorize Chief Doerflinger to executive the contract and gift the 1995 Astro Van to Zone 3 Fire Explorers.**

- Ballistic Vests: Deputy Chief O'Brien reported that the district looked at several options regarding ballistic vests and based on several reasons the best option for the district is to purchase a cache of 25 vests. The Board concurred with this recommendation. **A MOTION was made, seconded and unanimously carried to approve purchasing a cache of 25 ballistic vests.**

Personnel:

Career/Volunteer Staff

- Chief O'Brien reported that 1 firefighter is currently on L & I working Light Duty.

Operations

- Letter from Captain Jeff Johnson EMS Officer for South County Training Consortium: Deputy Chief O'Brien read the letter regarding the CPR Save Incident, acknowledging Firefighters Ager, Askevold and Elhard, along with Volunteer Firefighters Terrance Lewis and Steve Griffith for doing an outstanding job.
- Training: Deputy Chief O'Brien reported that career staff are currently doing rope rescue training.
- Incident Report: Deputy Chief O'Brien reported on a recent house fire and airlift.

Support Services

- Fire Marshal's Office: Nothing to report.
- Public Education: Nothing to report.
- Apparatus & Equipment: Nothing to report.
- Facilities: Nothing to report.

Events: The Annual Awards banquet is scheduled for March 7th.

Public Comment: None

A MOTION was made, seconded and unanimously carried to Approve #01066 through #01108 for \$161,989.58; #01109 through #01111 for \$2,495.24; Payroll for \$188,075.66; Payroll Taxes for \$44,035.34 and Retirement for \$43,865.03.

The regular meeting adjourned at 7:10 pm to Executive Session for approximately 10 minutes.

RCW 42.30.140(4)(a) Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement.

Executive Session ended at 7:20 pm and the regular meeting resumed.

With no further regular business before the Board, **A MOTION was made, seconded and unanimously carried to close the meeting at 7:20 pm.**

Chairperson Bill VanRuff

Commissioner Mike Scott

Commissioner Gabriel DeBay

Commissioner Camille Walls

Commissioner Brian McGee

Michele de Leon, District Secretary