



## Maple Valley Fire and Life Safety

*Protecting and Serving the City of Maple Valley,  
and the Greater Maple Valley Area*

### **Document 13-030**

### **Minutes of the Regular Meeting of the Board of Fire Commissioners, November 7, 2013**

Attending: Commissioners DeBay, McGee, Scott and Walls; Chief Doerflinger; Deputy Chief O'Brien; Battalion Chief Handley; Firefighters Jensen, McCormick, Hunter; Office Manager deLeon.

Chairman Scott called the meeting to order at 6:00 pm.

Amendments to the Agenda: Chief Doerflinger asked for and received authorization from the Board to discuss potential negotiation implications under Business- Budget Preparation in Executive Session.

### **Minutes:**

**A MOTION was made, seconded and unanimously carried to approve the Regular Meeting Minutes of 9/19/2013.**

### **Financial Report:**

The following reports were reviewed for information:

- November Expense Summary

### **Correspondence:**

- PERC-Notice of Case Filing: Chief Doerflinger reported that he was in receipt of the case filing and has received an email from the mediator asking for dates to begin mediation.
- Thank You Card & Letter from Rotary:
- Thank You Email for Christine Knight:

### **Meetings:**

- Zone 3 Ops Chiefs 10/22/13: Deputy Chief O'Brien reported that the main topic discussed was the new cad system Tiburon. The system is scheduled to go online March 18<sup>th</sup> and the committee is in the process of developing an IAP.
- Puget Sound Emergency Radio Network Procurement Meeting 10/29/13: Deputy Chief O'Brien reported that King County is planning to place a measure on the ballot November 2014 to fund the purchase of new communication equipment.

- Banquet Planning Meeting 10/31/13: Chief Doerflinger reported that the committee has begun planning the annual banquet and has set a date of March 1, 2014. The Board concurred to fund up to \$2,500 toward the cost of the banquet.
- Medical Committee Meeting 11/1/13: Chief Doerflinger reported that the committee met on November 1<sup>st</sup> and a recommendation will be forthcoming.
- Officers Meeting 11/6/13: Deputy Chief O'Brien briefed the board on the Officers Meeting.
- Budget Committee Meeting 11/6/13: Chief Doerflinger reported that the budget committee met and reviewed the 2014 Budget. The budget books will be distributed to the Board early next week. Commissioner Walls informed the Board that she will not be present at the meeting on 11/21.

**Public Comment:**

- None

**Business:**

- Resolution R-2013-017 Declaration of Surplus Equipment: **A MOTION was made, seconded and unanimously carried to approve Resolution R-2013-017.**
- Budget Preparation: Chairperson Scott recessed the regular meeting at 6:15 pm for 15 minutes to discuss potential negotiation implications in Executive Session.

Executive Session ended at 6:30 pm and the regular meeting resumed.

Chief Doerflinger stated that it would be difficult to sustain the expenses associated with hiring two additional firefighters once the excess levy expires in 2016. Commissioner DeBay stated that he would like to see the 2014 budget prepared with two additional firefighters; although not necessarily hire two firefighters right away. Commissioner McGee suggested removing the new hired from the budget and if the Board chose to hire two additional firefighters, a budget amendment could be prepared. Commissioners Scott and Walls concurred with Commissioner McGee's recommendation. Chief Doerflinger will prepare a 2014 budget with no new employees.

- Election Results: Chief Doerflinger reported the election results as of November 7<sup>th</sup>.
- Study of Consolidation of IT Services with Kent RFA: Chief Doerflinger reported that he and Chief Schneider have been in communication regarding the possibility of consolidating IT Services. Further discussions have been tabled until after January 1<sup>st</sup>.
- Long Range Planning Committee: Chief Doerflinger stated that the Long Range Planning Committee will need to reconvene and update the Capital Expense Budget. The meeting was scheduled for November 22<sup>nd</sup> at 9:00 – Station 80. Commissioner DeBay

asked that the committee review succession planning, specifically regarding the Chief and Deputy Chief positions and or the possibility of consolidation/merger.

- **Capital Fund 3020:** Chief Doerflinger stated that the proceeds of \$264,612.41 for the sale of Station 86 were deposited into the General Fund in February of 2013 and asked that those funds be transferred into the 3020 Capital Fund for capital purchases. In addition, the district has been offered \$42,500.00 for the air trailer. **A motion was made to accept the offer for the air trailer and transfer those funds and the Station 86 funds into the 3020 Fund, motion seconded and unanimously passed.**

## Personnel:

### Career/Volunteer Staff

- Deputy Chief O'Brien reported that there is one firefighter on long term disability and one firefighter on L & I. In addition, one of the volunteers has been offered employment by Bellevue Fire.

## Operations

- **Training:** Deputy Chief O'Brien reported that the live fire drill was concluded earlier this week. Recent training included Advanced Pump Ops.
- **Incident Report:** Deputy Chief O'Brien briefed the Board regarding recent incidents.

## Support Services

- **Fire Marshal's Office:** nothing to report.
- **Public Education:** Deputy Chief O'Brien reported that the district participated in Tricks or Trucks at the Community Center. Firefighter Gordy Plett is working on scheduling the Jerry Woods Holiday Engine.
- **Apparatus & Equipment:** Chief Doerflinger reported that he had been approached by the apparatus committee to consider changing the apparatus door decal on the new aid cars. The Board of Commissioners stated that they have no issues with the change.
- **Facilities:** nothing to report.

## Events:

### Public Comment:

- None

**A MOTION was made, seconded and unanimously carried to Approve #11001 through #11052 for \$180,023.04, #11053 through #11056 for \$375,154.44, #11057 through #11079 for \$4,749.45, Payroll for \$156,693.15, Retirement for \$36,798.46, Payroll Taxes for \$33,983.74.**

With no further regular business before the Board, **A MOTION was made, seconded and unanimously carried to close the meeting at 7:00 pm.**

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Chairperson Mike Scott

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Commissioner Gabriel DeBay

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Commissioner William VanRuff

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Commissioner Camille Walls

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Commissioner Brian McGee

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Michele de Leon, District Secretary