



Maple Valley Fire and Life Safety

*Protecting and Serving the City of Maple Valley,
and the Greater Maple Valley Area*

Document 13-021

Minutes of the Regular Meeting of the Board of Fire Commissioners, August 15, 2013

Attending: Commissioners DeBay, McGee, Scott, VanRuff and Walls; Chief Doerflinger; Deputy Fire Chief O'Brien; Office Manager de Leon; Battalion Chief Handley; Captain Whitmore; Firefighter Knowles.

Amendments to the Agenda: Added Leadership Institute of South Puget Sound and Run Review Contract with Jeff Merritt.

Commissioner Scott called the meeting to order at 6:00 pm.

Minutes:

A MOTION was made, seconded and unanimously carried to approve the Regular Meeting Minutes of 8/1/2013.

Financial Report:

The following report was reviewed for information:

- July Revenue
- July Cash Balance & Reconciliation
- July Transport Billing
- Impact Fees (added to agenda)

Correspondence:

- KRRV Development: Chief Doerflinger received a letter from KRRV, inquiring if the district is interested in selling the lot across the street from Station 84. Commissioner McGee asked that Chief research the feasibility of hooking up to city sewer.
- Thank You – Ken Goll:
- Resignation Letter – Victoria Conover: Volunteer firefighter Victoria Conover was hired by Port of Seattle.

Meetings:

- Kent RFA 8/1/13: Chief Doerflinger met with Chief Schneider of Kent Fire to discuss the yearly training consortium contract and possible consolidation of Administration and Information Technology. The consortium contract fee formula has been defined and the cost will be \$34,800 in 2014.

- LMC 8/13/13: Chief Doerflinger reported that 9 items were reviewed and there were no issues.
- Negotiations 8/14/13: Chief Doerflinger reported that staffing levels are currently being negotiated with Local 3062. A follow-up meeting is scheduled for August 28th.

Public Comment:

- none

Business:

- South King County Fire Training Consortium: **A MOTION was made, seconded and unanimously carried to authorize Chief Doerflinger to enter into the Training Consortium Interlocal Agreement.**
- Future Fire Station Property with Tahoma School District: Chief Doerflinger met with Mike Maryanski regarding future fire station property. Tahoma School District intends to purchase this 35 acre parcel from King County and will continue to work with the District in securing a parcel for a future fire station. At this time, King County Shops will remain in their current location.
- Donation of World Trade Center Steel: Chief Doerflinger reported that Firefighter Ryan Carpenter has secured a 1 ½ ft. piece of steel from the World Trade Center. An article will be written in hopes of soliciting donations for the shipping costs and future memorial to be located in the City of Maple Valley. The piece of steel will be on display in the lobby at Station 80 until a memorial fund and location can be established.
- Resolution R-2013-013 Sole Source Supplier Purchase of Radios: **A MOTION was made, seconded and unanimously carried to approve Resolution R-2013-013 Sole Source Supplier Purchase of Radios.**
- Fence – Station 80: Chief Doerflinger presented the Board of Fire Commissioners with 3 bids for fencing at Station 80. Commissioner DeBay inquired about firefighter privacy with the wood fence being removed, discussion followed. **A MOTION was made, seconded and unanimously carried to award the bid to Bergsma Fencing.**
- District Visa: Chief Doerflinger asked the Board of Fire Commissioners to consider increasing the limit of the district visa from \$5,000 to \$10,000. **A MOTION was made, seconded and unanimously carried to increase the district visa from \$5,000 to \$10,000.**
- Leadership Institute of South Puget Sound: Commissioner Scott has just recently completed this course and suggested that the District budget for one chief officer to attend each year. Chief Doerflinger will plan to attend this year.
- Run Review Contract with Jeff Merritt: **A MOTION was made, seconded and unanimously carried to approve the personal services contract with Jeff Merritt for 2014 in the amount of \$7,800.**

Personnel:

Career/Volunteer Staff

- Deputy Chief O'Brien reported that there is currently 1 employee on light duty, 1 employee on Disability and 1 employee on Long Term Disability for up to 9 months. A Volunteer Firefighter meeting was held August 14th and was well attended. Commissioner DeBay asked for and received information regarding compensation of live in Volunteers.

Operations

- Training: Deputy Chief O'Brien reported that Lake Wilderness diver training is still underway and the Shooter Drill is scheduled for October 2nd.
- Incident Report: Deputy Chief O'Brien reported that ladder rodeo training is in progress. Volunteer Firefighters have been attending the driver/pumper class, which is estimated to be completed by September 1st. Call volume is the same as last year this time. E-83 was involved in an accident and is currently Out of Service. The Shooting incident of August 13th was reported on.

Support Services

- Fire Marshal's Office: nothing to report.
- Public Education: nothing to report.
- Apparatus & Equipment: Deputy Chief O'Brien reported that E-83 is currently Out of Service, we have received interest in the surplus Engine and Aid Car production is still on track.
- Facilities: Deputy Chief O'Brien reported that the outlying volunteer stations have been outfitted with lockers and curtains.

Events:

- Golf Tournament – September 6:
- Maple Valley Fire Open House – September 14:

Public Comment:

- Firefighter Knowles

A MOTION was made, seconded and unanimously carried to approve #08063 through #08095 for \$31,355.33; #08096 through #08101 for \$29,778.59.

With no further regular business before the Board, the meeting was recessed to Executive Session at 7:00 pm for approximately 15 minutes.

RCW 42.30.140 (4)(a) Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of labor agreement.

RCW 42.30.110 (b) To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price.

The Executive session ended at 7:15 pm and the regular meeting was resumed.

With no further regular business before the Board, **A MOTION was made, seconded and unanimously carried to close the meeting at 7:15 pm.**

Chairperson Mike Scott

Commissioner Gabriel DeBay

Commissioner William VanRuff

Commissioner Camille Walls

Commissioner Brian McGee

Michele de Leon, District Secretary