



Maple Valley Fire and Life Safety

*Protecting and Serving the City of Maple Valley,
and the Greater Maple Valley Area*

Document 12-011

Minutes of the Regular Meeting of the Board of Fire Commissioners, May 3, 2012

Attending: Commissioners McGee, Scott and VanRuff; Chief Doerflinger; Deputy Chief Cowan; Office Manager deLeon; Firefighters Hunter and Rock.

Excused Absence: Commissioners DeBay and Walls.

Chairperson VanRuff called the meeting to order at 6:00 pm.

Minutes:

A MOTION was made, seconded and unanimously carried to approve the Minutes of the Regular Board of Fire Commissioners Meeting of 4/19/2012.

Financial Report:

The following report was reviewed for information:

- Expense Report – ½ May 2012

Correspondence:

- Valley Regional Fire Authority Thank You-Jeff Bingaman: Chief Doerflinger reported that he received a thank you letter for Firefighter Bingaman's assistance during the Captain's testing process.
- Maria VanZanen: Chief Doerflinger reported that the Department received a Thank You Card from Maria VanZanen for the department's participation at Dwight VanZanen's Memorial Service.

Meetings:

- Zone 3 Ops Meeting: Deputy Chief Cowan reported that they discussed AVL which will be implemented at some point in the future, enabling proximity dispatching.
- King County Ops Chiefs Meeting: Deputy Chief Cowan reported that they are currently considering implementing county wide model procedures and communications which may be funded by a county wide sales tax.

- LERA Conference: Chief Doerflinger reported that he, Deputy Chief Cowan, Firefighters PJ Knowles, Jason Fox and James Morrow attended this conference. Chief Doerflinger added that almost every session addressed applicable issues to the department. Specific information was given regarding the impact of the economy on recent arbitration rulings; specifically, reserve account funding and the advisement that it must be based on need and justified. Also it was recommended that the establishment of a comparable list be based on AV, Population and Labor Market. Deputy Chief Cowan commented on the class regarding progressive discipline.

Public Comment: None

Business:

- Resolution R-2012-007 Declaration of Surplus Computers: Chief Doerflinger explained that there are miscellaneous computer parts to be disposed of and two laptops to be surplus. He and William Stoeck determined a nominal value for the two laptops. **A MOTION was made, seconded and unanimously carried to approve Resolution R-2012-007.**
- 2011 Annual Auditor Report: Chief Doerflinger distributed copies for the Board of Fire Commissioner's review.
- 2011 Annual Performance Report: Deputy Chief Cowan distributed copies for the Board of Fire Commissioner's review and highlighted the changes. Turn out time statistical calculations were clarified.
- AG 43-1109 Electronic Communication System: Chief Doerflinger reported that this policy is tabled until he and Deputy Chief Cowan attend the Washington Fire Chiefs Conference, which will address Social Media.
- AG 43-1118 Financial Policy: Commissioner McGee asked that this policy be tabled until all 5 commissioners are present. Chief Doerflinger reported that he has a meeting scheduled with Lloyd Hara from the King County Assessor's Office next Thursday May 10th at 2:00 if any commissioners would be interested in attending.
- CBA – 2012 Negotiations: Chairperson VanRuff stated that the Union has opened up a contract vote for one week to re-vote on the proposed articles.

Personnel:

Career/Volunteer Staff:

- Deputy Chief Cowan reported that there is still one firefighter on Long Term Disability and will tentatively be returning to light duty toward the end of summer.

Operations:

- Deputy Chief Cowan reported that there have been 72 calls since the last meeting; of which 74% were EMS calls. Total call volume is up 11% from last year this time.
- Deputy Chief Cowan reported on a car accident on Highway 18 that was dispatched from NORCOM and a recent call involving a child.

Training:

- Deputy Chief Cowan reported that regional training is on-going. Captain Whitmore was able to coordinate access to the tilt up buildings at four corners for training. The buildings are scheduled to be demolished this week. Commissioner Scott inquired about why Maple Valley doesn't ?????? something backfill. Deputy Chief Cowan stated ??????.... In addition, Tukwila Fire Department will be joining the training consortium. Deputy Chief Cowan informed the Board of Commissioners that he will be adding engine 75 to structure fires and will a ladder truck to commercial fires.

Support Services:

- Deputy Chief Cowan reported that he has a meeting scheduled May 10th with the city regarding impact fees.
- Deputy Chief Cowan reported that he has a verbal agreement to sell the KME and include one PPV fan.

Events:

- Fishing Derby 4/27/12: Chairperson VanRuff reported on the Fishing Derby and stated that overall it was a successful event. He thanked the Firefighters and CERT for their involvement and assistance.
- Deputy Chief Cowan reported that the Benevolent Fund Committee has approved moving forward with the Dwight VanZanen Golf Tournament scheduled for September 17th.

Public Comment: none

A MOTION was made, seconded and unanimously carried to approve vouchers #05001 through #05056 for \$89,979.43; #05057 through #05058 for \$826.71; Payroll for \$151,124.27; Retirement for \$27,269.22; Deferred Compensation for \$6,923.50; Payroll Taxes for \$31,702.46.

Executive Session: RCW 42.30.140(4)(a) Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement.

With no further regular business before the Board, the meeting was adjourned to Executive Session per RCW 42.30-140(4)(a) at 6:50 pm for approximately 10 minutes.

Executive Session was adjourned at 7:00 and the regular meeting resumed.

A MOTION was made, seconded and unanimously carried to close the meeting at 7:00 pm.

Chairperson William VanRuff

Commissioner Mike Scott

Commissioner Gabriel DeBay

Commissioner Camille Walls

Commissioner Brian McGee

Michele de Leon, District Secretary