



Maple Valley Fire and Life Safety

*Protecting and Serving the City of Maple Valley,
and the Greater Maple Valley Area*

Document 12-004

Minutes of the Regular Meeting of the Board of Fire Commissioners, February 16, 2012

Attending: Commissioners DeBay, McGee, Scott, Walls and VanRuff; Chief Doerflinger; Deputy Chief Cowan; Office Manager de Leon; Firefighter Ken Goll; Administrative Assistant Christine Knight; Volunteer Firefighters Whitney Alderson, Kim Cunningham, Chris Deaton, Michael Enebrad, Graham Huether, William Suarez and Spencer Vadney.

Chairperson VanRuff called the meeting to order at 6:00 pm and swore in the Volunteer Firefighters.

Minutes:

A MOTION was made, seconded and unanimously carried to approve the Minutes of the Regular Board of Fire Commissioners Meeting of 2/2/2012.

A MOTION was made, seconded and unanimously carried to approve the Special Meeting Minutes of 2/2/2012.

Financial Report:

The following report was reviewed for information:

- Expense Report – February 2012

Correspondence:

- Save the Date – Greater MV Community Center 3/15/2012: Chief Doerflinger informed the Board that the Greater MV Community Center is hosting the 8th Annual Benefit Breakfast at 7:00 am on March 15th.
- LERA 4/26-4/27/2012: Chief Doerflinger reported that he and the union e-board have attended this conference in the past and highly recommends attending this year.
- Thank You – Emergency Preparedness Class: A Thank You card was provided to Public Educator Janine Johnson for teaching an Emergency Preparedness Class.
- Invite to Multi-Care Emergency Department Grand Opening (not on agenda) 3/14/2012: Chief Doerflinger informed the Board that the grand opening is scheduled for March 14th 5:30 – 8:00 pm.

Meetings:

- King County Fire Chiefs 2/15/2012: Chief Doerflinger attended this meeting and informed the Board that the KC Chiefs have finished their pilot program and we will be preparing an Interlocal Agreement with King County to begin doing permitted inspections in Unincorporated King County within our district.
- Long Range Planning 2/16/2012: Chief Doerflinger reported that the Long Range Planning Committee met today and will be meeting again to review the updates to the Capital Improvement Project List on March 14th and will have the list to adopt at the Board Meeting March 15th. Commissioner Scott commented that all mission critical items had been addressed. Deputy Chief Cowan reported that this bond will need to fund capital needs through 2015, when we should be in a position to run another bond.
- BLS Subcommittee 2/16/2012: Chief Doerflinger reported that the formula was agreed upon today and is not changing. Current economic conditions and assessed valuations were discussed.

Public Comment: None

Business:

- Community Outreach: Commissioner McGee discussed his vision of community involvement, which encompassed the possibility of attending Homeowners Association Meetings to share information about the Fire Department and be available for questions. Also, it was asked that a calendar be developed, which outlines community events.
- PSE Lighting Bid: **A MOTION was made, seconded and unanimously carried to award the PSE Lighting Contract to Lindsey Electric.**
- Lake Young's Annexation: Chief Doerflinger reported that he is continuing to work through the process of annexation, which includes a SEPA Checklist, a Determination of Non-Significance and a meeting with the Boundary Review Board.

Personnel:

Career/Volunteer Staff:

- Deputy Chief Cowan reported that there is currently one off-duty injury that may extend through summer.

Operations:

- Deputy Chief Cowan reported that incidents are up 61% from last year.

Support Services:

- Deputy Chief Cowan reported that he is waiting for an answer from City Hall regarding ordinance fee language.
- Deputy Chief Cowan reported that he is still looking into developing a Facebook account for Maple Valley Fire & Life Safety.
- Deputy Chief Cowan reported that Tender 82 has been sold and retainage for Station 81 remodel has not been released.

Events:

- Maple Valley Fire Banquet 3/24/12: Commissioner McGee suggested that the Board provide something for the silent auction.

Public Comment: None

A MOTION was made, seconded and unanimously carried to approve vouchers #02054 through #02097 for \$96,390.29; #02098 for \$1,369.09; #02099 for \$828.05; Payroll for \$155,361.58; Retirement for \$28,348.85; Deferred Compensation for \$6,923.50; Payroll Taxes for \$32,348.06.

Executive Session: RCW 42.30.140(4)(a) Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement.

With no further regular business before the Board, the meeting was adjourned to Executive Session per RCW 42.30-140(4)(a) at 7:10 pm for approximately 30 minutes.

The regular meeting resumed at 7:40 pm.

A MOTION was made, seconded and unanimously carried to close the meeting at 7:40 pm.

Chairperson William VanRuff

Commissioner Mike Scott

Commissioner Gabriel DeBay

Commissioner Camille Walls

Commissioner Brian McGee

Michele de Leon, District Secretary