



# Maple Valley Fire and Life Safety

*Protecting and Serving the City of Maple Valley,  
and the Greater Maple Valley Area*

Document 11-017

Minutes of the Regular Meeting of the Board of Fire Commissioners, June 16, 2011

Attending: Commissioners McGee, Rydberg, and VanRuff; Chief Doerflinger; District Secretary Barker; several staff members and the public

Vice Chairperson VanRuff called the meeting to order at 6:15 p.m. The meeting was called to order late, due to waiting for a quorum.

Chief Doerflinger requested to take out of order the discussion of Impact Fees. Mr. Larry Rabel, Deployment Dynamics Group, is present to discuss the Impact Fee process the District is currently working on with the City of Maple Valley.

This fee policy is to establish a level of service standard and a fee formula. The Capital Facilities and Equipment Plan was used to determine the fee formula. After much discussion was held regarding the Impact Fee it was emphasized that the District is in partnership with the City of Maple Valley and any final documents will be reviewed by attorneys.

## **Minutes:**

**A MOTION was made, to approve the amended Minutes of the Regular Meeting of 5/19/11. The MOTION was seconded and unanimously carried.**

**A MOTION was made, seconded and unanimously carried to approve the Minutes, of the Regular Meeting of 6/2/2011.**

## **Financial Report:**

Expense Report – June: This was reviewed for information. A Budget amendment is expected for the 2<sup>nd</sup> meeting in July.

King County Investment Pool Newsletter – April, 2011:

Revenue Report – May: The King County Flood District funds were deposited into the District's fund.

Cash Balance – May: This was reviewed for information.

## **Correspondence:**

Invitation to the Opening Day of the Maple Valley Farmers Market

Valley Communications Center Annual Report

**Meetings:**

6/10/11 – Rotary Presentation: Chief Doerflinger presented a State of the District to the Rotary members that attended the meeting.

6/14/11 – Emergency Operations Center (EOC): Chief Doerflinger met with the current EOC members and City Manager David Johnston. A new plan is being developed to incorporate the unified area command approach. There will be more to come on this topic once the plan is finalized.

6/15/11 – King County Fire Chief's Association: Woodinville and Bellevue have entered into the Interlocal Agreement (ILA) with King County Fire Marshal's office to do the permitted inspections in the unincorporated areas of their districts. Chief Doerflinger recommends that we wait a month or two before we move forward on the District's ILA with the County. There was also a presentation from Jim Fogarty, King County EMS, regarding the fee for transport. Discussion was also held regarding a regional purchasing plan for EMS equipment and possibly bunker gear, fire engines, etc.

6/15/11 – King County EMS Advisory Committee: Chief Doerflinger reported on attending this meeting where the BLS Transport service fee was discussed. There was also a review of the economic forecast. The District is still anticipating a negative assessed valuation for 2012.

6/3 & 4/11 – Washington Fire Commissioners Conference: Commissioner VanRuff attended the conference and attended presentations on public relations, and ethics for Commissioners.

**Public Comment:**

Warren Iverson

**Business:**

- Approval of AG 43-1117 Public Use of Station Meeting Rooms and Appendix 01 – Facility Use Agreement: This is the beginning of the two week review process.
- Surplus Sale: Chief Doerflinger reported that the sale was held today and made about \$1,600.
- Commissioner Election: Chief Doerflinger acknowledged that five people filed for the two Commissioner positions up for election.
- Chief Evaluation: It was confirmed that each Commissioner will write up their separate Chief's evaluation, schedule a special meeting to put it together. If the Union has input on this, they should submit it in writing to the Commissioners.
- Commissioners Evaluation: Several ideas for a commissioner evaluation were discussed. It was decided to table further discussion until all commissioners were in attendance and will be put on the Agenda for the next meeting.
- Resolution R-2011-007 – Declaration of Surplus Equipment: **A MOTION was made, seconded and unanimously carried to approve Resolution R-2011-007.**

- Resolution R-2011-008 – Declaration of Surplus Equipment for Sale: **A MOTION was made, seconded and unanimously carried to approve Resolution R-2011-008.**

**Personnel:**

Career/Volunteer Staff: One individual is off-duty from an on-duty injury and one individual is off-duty from an off the job injury.

**Operations:**

Major Emergency Incident Report: Crews responded on a mutual aid fire with Renton Fire.

Aid 81 Accident Update: Aid 81 is being painted, and there are some parts expected from the factory.

**Support Services:**

Fire Marshal's Office: It is expected that our Fire Marshal will take on the 50 permitted inspections in the unincorporated portion of our district.

**Events:**

6/11 & 12/11 – Maple Valley Days: There was one incident in the staging area, and a transport on Sunday. The event was well attended.

8/13/11 – Maple Valley Fire & Life Safety Open House

**Vouchers:** Review & Approve # 06054 through #06091 for \$27,891.84 (General Expense Fund)  
Payroll \$156,451.40  
Taxes \$33,868.10  
Retirement \$28,280.47  
Deferred Comp \$7,048.50

With no further business before the Board, the meeting was adjourned at 7:40 p.m.

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Chairperson Camille Walls

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Commissioner Jennifer Rydberg

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Commissioner Brian McGee

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Commissioner William VanRuff

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Commissioner Mike Scott

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Faye Barker, District Secretary