



Maple Valley Fire and Life Safety Board of Fire Commissioners

*Protecting and Serving the City of Maple Valley
and the Greater Maple Valley Area*

Regular Board Meeting Minutes September 19, 2019

1. Open Meeting/Call to Order

The Maple Valley Fire and Life Safety Board of Fire Commissioners Meeting was called to order by Board Chairperson Ben Hayman at 6:00 p.m. In attendance were Commissioners Chris Bodlovic, Craig Hooper, Camille Walls, and John Herbert; Mayor Sean Kelly, Fire Chief Matt Morris, Deputy Chief Brian Carson, Division Chief Jeff DiDonato, Deputy Chief Jon Napier, IT Network Systems Analyst Steve Fevold, and District Secretary Jessica Steward.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Amendments to Agenda

- Mayor Sean Kelly gave a State of the City address to the Board.
- Deputy Chief Brian Carson gave a SKCFTC/Training division update presentation.
- Fire Chief Matt Morris gave a presentation on the 2020-2024 Strategic Plan, new Mission, Vision, Values statements, and 2019 Standards of Cover.
- Chief Morris requested to add a LEOFF 1 discussion to New Business.
- Commissioner Bodlovic added three topics to the agenda: Governance Board Advisory Position, Regionalization, and Social Media.
- Commissioner Walls added a discussion on per diem/travel reimbursement.

4. Approval of Minutes:

A MOTION was made by Commissioner Walls and SECONDED by Commissioner Herbert to approve the Regular Meeting Minutes of August 22, 2019. (MOTION CARRIED 5-0)

5. Financial Report

An information only preliminary version of the 2020 budget was shared with the Board. Discussion ensued on specific line items and the reason for their increase or decrease.

6. Correspondence

- The 9-4-2019 Employee Status report was reviewed.
- A thank you card from former District 43 Commissioner Jenny Rydberg was reviewed.

7. Meetings

- Chief Morris gave a recap of topics discussed at last night's RFA Board meeting.
 - Boat 45 being loaned to Vashon Island temporarily.
 - Reorganization of Support Services and Business Administration Divisions
 - Upcoming Annual Awards Banquet

8. Public Comment

There was no public comment.

9. Business

- Mayor Sean Kelly gave a State of the City address to the Board.
 - He expressed his gratitude for the 911 Memorial here at Station 81.
 - Spoke about traffic/transportation issues. Paving on the road widening project will be done next Spring.
 - An interim zoning/moratorium on apartment development in the city was issued.
 - Extremely busy summer for events – PSRFA had participation in almost all of them. The positive representation is appreciated.
 - Legislative dinner with stakeholders will be held on October 21st at the Lake Wilderness Lodge from 5:00 p.m. – 7:00 p.m., please bring 2-3 legislative priorities to discuss.
 - Discussed Covington/Black Diamond/Maple Valley communication issues in the event of a disaster. In May Chief DiDonato began working on an ILA for PSERN, the city now has 10 radios to communicate.
 - Chief Morris's new truck update was exciting for the City Council.
 - Tahoma School District earthquake drill will be held on October 2nd. If you are interested in volunteering to be an evaluator, please email Mayor Kelly.
 - Maple Valley was rated the 6th safest city in Washington State by BackgroundChecks.org. Discussed the safety measures currently in the school district, including badges and cameras.
 - Discussing a potential Ironman competition in September 2020; Mayor Kelly will fly down to Palm Springs this December to do an observation.
- Deputy Chief Brian Carson gave a SKCFTC/Training division update presentation. The purpose of the training consortium is to have standardized operations throughout south King County to provide better service, consistency, and a higher level of safety to our communities. Eastside and Snoqualmie joined, first agencies from outside Zone 3. Recruit academy is on class #8, and only began 4 years ago. Last class had 44, current class has 40 (9 for PSRFA). Commissioner Herbert noted this has changed how training is viewed. Commissioner Hooper acknowledged Chief Carson's leadership has driven the excellence and growth of the SKCFTC. Accreditation team was impressed and gave accolades and noted the consortium as trendsetting.
- Fire Chief Matt Morris gave a presentation on the 2020-2024 Strategic Plan, new Mission, Vision, Values statements, and 2019 Standards of Cover. The Strategic Plan will be a rolling five-year document, with updates done annually to drive the continuous

improvement of the organization. The preliminary budget, Capital Plan, and Level of Service Mitigation Plan will be presented at next month's meeting.

- Chief DiDonato presented a Windshield Mapping Survey. They are used post disaster to survey the first due area, with the information being kept on each individual apparatus. The current contractor being used for the Kent stations, Geospatial Response LLC, would be used to do the Maple Valley stations as well for uniformity.
A MOTION was made by Commissioner Herbert and SECONDED by Commissioner Hayman to hire Geospatial Response LLC to develop the Puget Sound Regional Fire Authority emergency response mapping products. The current estimate is \$7,120.00. (MOTION CARRIED 5-0)
- Travel request forms for the WFCFA 71st Annual Conference, Preconference Laws Snure Seminar, and Commissioner Herbert's trip to the Pierce Factory were presented to the Board for approval.
A MOTION was made by Commissioner Bodlovic and SECONDED by Commissioner Hayman to approve the travel request forms for the WFCFA 71st Annual Conference, Preconference Laws Snure Seminar, and Commissioner Herbert's trip to the Pierce Factory. (MOTION CARRIED 5-0)
- The GEMT Payment agenda item was pushed to the next meeting.
- The status of the two remaining LEOFF 1 retirees and potentially adding additional coverage to mitigate medical expense costs was discussed.
- Governance Board Advisory Position – Commissioner Bodlovic would like a proxy to attend RFA meetings when he cannot. Commissioner Hayman will be the secondary, followed by Commissioner Hooper.
- Regionalization – Commissioner Bodlovic shared his observations about regionalization and starting the research at the beginning of 2020. He will begin to put together a list of questions to get the discussions started.
- Per Diem Travel – The board would like to approve travel days to be eligible for day of service pay. Board Secretary Steward will create a Resolution modifying the previous decision and present at the next meeting.
- Social Media – Commissioner Bodlovic shared that the Maple Valley Facebook page has been abandoned, and it is something that the community expected. This would be a good opportunity to revisit any areas that may have been neglected since the merger. Chief Morris noted that the new Community Relations Division would be able to handle this; he will bring it to Greg Markley's attention.

10. Events

The following events were briefly discussed:

- Maple Valley Open House
- Annual Retiree Dinner
- PSRFA Annual Banquet
- "Ahead of the Care" Recognition in Renton – Chief Tyerman is attending this event tonight in recognition of CARES 14.
- Dan Nicholas Memorial Service

11. Vouchers

There were no vouchers.

12. Executive Session

No Executive Session was held.

13. Adjourn

Commissioner Hayman adjourned the meeting at 8:12 p.m.

Chairperson Ben Hayman

Commissioner Chris Bodlovic

Commissioner John Herbert

Commissioner Craig Hooper

Commissioner Camille Walls

Jessica Steward, District Secretary