



# Maple Valley Fire and Life Safety Board of Fire Commissioners

*Protecting and Serving the City of Maple Valley  
and the Greater Maple Valley Area*

## Regular Board Meeting Minutes August 20, 2020

### 1. Open Meeting/Call to Order

The Maple Valley Fire and Life Safety Board of Fire Commissioners Meeting was called to order by Board Chairperson Craig Hooper at 6:03 p.m. In attendance were Commissioners Chris Bodlovic, John Herbert, and Ben Hayman; Assistant Chief Brian Carson, Deputy Chief Mark Jones, and District Secretary Jessica Steward. Commissioner Camille Walls was not in attendance.

### 2. Pledge of Allegiance

Due to the webinar format of the meeting, the Pledge of Allegiance was not recited.

### 3. Amendments to Agenda

Commissioner Hayman requested to add an Executive Session for: RCW 42.30.110 (1) (g) – To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. Chairperson Hooper approved this addition to the agenda.

### 4. Approval of Minutes:

A MOTION was made by Commissioner Bodlovic and SECONDED by Commissioner Herbert to approve the Regular Meeting Minutes of July 16, 2020. (MOTION CARRIED 4-0)

### 5. Financial Report

- First half collections came in at 53% which is on par for our area. A plan is in place to handle possible shortfalls in the second half collections. Spending is being tracked – overtime is down significantly.
- 2021 Budget preparation is in full swing.
- Received two grants, AFG in the amount of \$213,636.36 for a brush truck and AFG-S in the amount of \$24,908.04 for equipment necessary for COVID. Still working on a public assistance grant to use toward overtime costs.

### 6. Correspondence

There was no correspondence.

## 7. Meetings

PSRFA Status Update:

- A South King County COVID testing site is being setup in Auburn, with PSRFA spearheading the effort. All costs for this site will be reimbursed by King County.
- Customer service survey has launched. Preliminary results have been positive. Survey data will allow us to accurately measure how we are doing and where we can improve.
- Discussed the recent re-organization to cover vacancies.

## 8. Public Comment

There was no public comment.

## 9. Business

### 2 Alarm Fire Incident Review and Monthly Incident Report for July 2020

Chief Carson reviewed the Daybreak Neighborhood fire that occurred in Maple Valley involving old cedar buildings, vehicles, and travel trailers. Praise was given to Provisional Battalion Chief Drew Erickson for his command of this incident. The recent Kummer Bridge technical rescue of two hikers and a drowning incident in Lake Sawyer were also briefly discussed.

## 10. Events

A virtual awards banquet is being planned for October 16<sup>th</sup> at 1:00 p.m. A formal agenda and calendar invitation will be sent out soon.

## 11. Vouchers

There were no vouchers.

## 12. Executive Session

A 15-minute Executive Session was called at 6:55 p.m. per RCW 42.30.110 (1) (g) – To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

The meeting was called back to order at 7:01 p.m.

## 13. Adjourn

Commissioner Hooper adjourned the meeting at 7:05 p.m.

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Chairperson Craig Hooper

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Commissioner Chris Bodlovic

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Vice Chairperson Camille Walls

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Commissioner Ben Hayman

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Commissioner John Herbert

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Jessica Steward, District Secretary