



Maple Valley Fire and Life Safety Board of Fire Commissioners

*Protecting and Serving the City of Maple Valley
and the Greater Maple Valley Area*

Regular Board Meeting Minutes July 16, 2020

1. Open Meeting/Call to Order

The Maple Valley Fire and Life Safety Board of Fire Commissioners Meeting was called to order by Board Chairperson Craig Hooper at 6:12 p.m. (late start due to technology issues). In attendance were Commissioners Chris Bodlovic, John Herbert and Camille Walls; Fire Chief Matt Morris and District Secretary Jessica Steward. Commissioner Ben Hayman had an excused absence.

2. Pledge of Allegiance

Due to the webinar format of the meeting, the Pledge of Allegiance was not recited.

3. Amendments to Agenda

There were no amendments to the agenda.

4. Approval of Minutes:

A MOTION was made by Commissioner Herbert and SECONDED by Commissioner Bodlovic to approve the Regular Meeting Minutes of June 18, 2020. (MOTION CARRIED 4-0)

5. Financial Report

- First half tax collections are at 53%.
- Budget Workshop for 2021 was held today. Discussed deferrals from 2020 to 2021 and potential new capital expenses for the parking lot at Station 81 to be majorly repaired and the security fencing and gates at all three Maple Valley stations to be upgraded. A consultant will be hired in 2021 to create a facility hardening plan.
- 2021 CPI increase is 0.9%.
- Discussed savings from community events and decreased call volume.

6. Correspondence

There was no correspondence.

7. Meetings

No discussion.

8. Public Comment

There was no public comment.

9. Business

Chief’s Report:

- COVID cases are increasing. We are watching hospital utilization closely. Working with the state and CARES to be a part of community testing and contact tracing.
- Chief Tomlinson is retiring August 1st. Chief Carson will step into the Ops Chief role. Interviews for Chief Carson’s spot at the SKCFTC were held today.
- New online customer service survey will go live August 1st.
- Implemented an internal Continuous Improvement Committee.
- Anticipating 17 vacancies between now and July of 2021. Chief’s interviews were held this week and 5 Firefighters were offered conditional job offers to start in the Fall academy.

*The Board requested a monthly report on call volume.

10. Events

No discussion.

11. Vouchers

A blanket voucher was presented to the Board for approval.

A MOTION was made by Commissioner Walls and SECONDED by Commissioner Herbert to approve the blanket voucher as presented in the July 16, 2020 agenda packet. (MOTION CARRIED 4-0)

12. Executive Session

No Executive Session was held.

13. Adjourn

Commissioner Hooper adjourned the meeting at 6:44 p.m.

Chairperson Craig Hooper

Commissioner Chris Bodlovic

Vice Chairperson Camille Walls

Commissioner Ben Hayman

Commissioner John Herbert

Jessica Steward, District Secretary