



# Maple Valley Fire and Life Safety Board of Fire Commissioners

*Protecting and Serving the City of Maple Valley  
and the Greater Maple Valley Area*

## Regular Board Meeting Minutes June 18, 2020

### 1. Open Meeting/Call to Order

The Maple Valley Fire and Life Safety Board of Fire Commissioners Meeting was called to order by Board Chairperson Craig Hooper at 6:09 p.m. In attendance were Commissioners Chris Bodlovic, Ben Hayman, John Herbert and Camille Walls; Fire Chief Matt Morris, Deputy Chief Mark Jones, and District Secretary Jessica Steward.

### 2. Pledge of Allegiance

Due to the webinar format of the meeting, the Pledge of Allegiance was not recited.

### 3. Amendments to Agenda

### 4. Approval of Minutes:

A MOTION was made by Commissioner Herbert and SECONDED by Commissioner Walls to approve the Regular Meeting Minutes of May 21, 2020. (MOTION CARRIED 5-0)

### 5. Financial Report

Discussed tax collection rates, the RFA is currently at ~91%. Tax anticipation note has closed. 2021 budget prep will begin on Monday. Discussed the AV and property tax rates in the short and long term. Commissioner Bodlovic suggested meeting with the RFA Finance team to give input.

### 6. Correspondence

An email from Quinn & Quinn, P.S. with information on the balance of the legal services account was shared.

### 7. Meetings

- COVID Update: All personnel remain healthy. Seeing a decrease in COVID related calls. Working through a return to work regional approach. A recovery task force was setup to revise the countywide policies. An internal return to work policy is being created, with an implementation target date of July 1. Identifying work groups that could continue telecommuting. Health and safety procedures (extra janitorial cleanings, masks, social distancing, etc.) will remain in place.

- Standing up an internal payroll audit group. The RFA has accepted the recommendations from Littler and is working to get them implemented.
- CARES Act funding – carrying messaging through the KCFCA and WFC to our legislators.
- CARES team approved for mobile COVID testing in community hot spots. Their first outing will be tomorrow at a skilled nursing facility.

**8. Public Comment**

There was no public comment.

**9. Business**

There was no new business.

**10. Events**

- A Maple Valley engine showed up to a neighborhood food truck event.
- All three new engines are now in service.
- Discussed the Ironman Event being potentially canceled this year.

\*A brief conversation was held regarding Tukwila’s third-party billing during this portion of the meeting.

**11. Vouchers**

There were no vouchers.

**12. Executive Session**

No Executive Session was held.

**13. Adjourn**

Commissioner Hooper adjourned the meeting at 6:29 p.m.

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Chairperson Craig Hooper

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Commissioner Chris Bodlovic

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Vice Chairperson Camille Walls

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Commissioner Ben Hayman

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Commissioner John Herbert

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Jessica Steward, District Secretary