



# Maple Valley Fire and Life Safety Board of Fire Commissioners

*Protecting and Serving the City of Maple Valley  
and the Greater Maple Valley Area*

## Regular Board Meeting Minutes March 21, 2019

### 1. Open Meeting/Call to Order

The Maple Valley Fire and Life Safety Board of Fire Commissioners Meeting was called to order by Board Chairperson Ben Hayman at 6:00 p.m. In attendance were Commissioners Chris Bodlovic, John Herbert, Camille Walls, and Craig Hooper; Deputy Chief Aaron Tyerman, BC Ken Whitmore, Engineer Jason Fox, Local 1747 President PJ Knowles, Volunteer Firefighter Phil Chase, IT Systems Administrator Steve Fevold, CFO Joe Monteil, and District Secretary Jessica Steward.

### 2. Pledge of Allegiance

The Pledge of Allegiance was recited.

### 3. Amendments to Agenda

DC Tyerman added IT Systems Administrator Steve Fevold to the agenda to make sure the Commissioner's iPads have the capability to access SharePoint.

An IT update was given by Deputy Chief Tyerman.

### 4. Approval of Minutes:

A MOTION was made by Commissioner Herbert and SECONDED by Commissioner Bodlovic to approve the Regular Meeting Minutes of February 21, 2019. (MOTION CARRIED 5-0)

### 5. Financial Report

A budget presentation was given by CFO Joe Monteil. The 4<sup>th</sup> quarter report and first invoice from 2018 were presented and discussed.

### 6. Correspondence

The Employee Status Report from 03/06/2019 was reviewed. This had been previously emailed to the Board and going forward will be available on One Drive.

### 7. Meetings

DC Tyerman gave a status update for PSRFA.

- The ILA between PSRFA and Renton RFA was approved and signed for the Planning Consortium.
- Working with BERK Consulting on the five-year strategic plan.

- The Citizens Advisory Planning Committee wants to meet with the Maple Valley Commissioner's Board, they want a representative from the community for Stations 81 and 83. They will do a quick presentation at the Board meeting in May.

## 8. Public Comment

- HR Manager Lindsey Arsanto is at Fire Ops this weekend.
- Columbia Tower climb was a success, 14 staff and 2 volunteers from the RFA participated and raised over \$15,000.

## 9. Business

- **Agenda and Minutes Template Updates (District Secretary Steward)**  
District Secretary Steward reviewed the formatting changes made to the agenda and minutes, and the new document binders created for each Board member.
- **Potential Public Safety Building Financing Options**  
Covered below.
- **Update on the Commissioner Clothing Purchase**  
Logistics had been waiting on a new logo, not realizing it was already designed. Should be able to order clothing in the next 30 days.
- **One Drive Account for Commissioners**  
Discussed earlier in the meeting.
- **King County Surface Water Update**  
Two months ago, we received a large bill. DC Tyerman contacted Ken Guy – the charges prior to 2017 were never written off due to transition in their department. Expecting the actual bill now. Should start being compensated in 2020.
- **Station 80/83 Build Update**  
Waiting to discuss the costs for the land and building. Lunch next week with the Mayor, will go to Executive Constantine if no response from Tony. Then we can discuss political strategy. Commissioner Walls mentioned the community center wants to be involved.
- **Tuition Reimbursement for Capt. Graziani**  
Chief Tyerman shared a letter of consideration from Captain Graziani for the Board to consider reimbursement of five classes he took but submitted past the reimbursement deadline.

A MOTION was made by Commissioner Herbert and SECONDED by Commissioner Bodlovic to reimburse Captain Graziani for the five classes. (MOTION CARRIED 5-0)

## 10. Events

- Fishing Derby kicks off at midnight on April 26<sup>th</sup>, Chief Tyerman will be kicking it off.
- Charity breakfast at Phoenix Academy Alternative School in Kent this morning.
- Maple Valley Community Center breakfast this morning, DC Jeff DiDonato and Melanie Taylor from the PubEd department both attended.
- 1-year anniversary pajama drive for Hunter, 354 pairs of pajamas were collected and will be donated to Children's Hospital.
- Commissioner Walls attended The Northwest Leadership Seminar.

- Conversation about Maple Valley Days is just starting, DC Tyerman will keep the Board updated.
- The annual open house will continue to be held.
- Michele Diss will be retiring, her last day is April 3, 2019. DC Tyerman will share the date and location of her farewell party when it is finalized.

**11. Vouchers**

There were no vouchers to be signed.

**12. Executive Session**

No Executive Session was held.

**13. Adjourn**

Commissioner Hayman adjourned the meeting at 7:38 p.m.

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Chairperson Ben Hayman

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Commissioner Chris Bodlovic

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Commissioner John Herbert

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Commissioner Craig Hooper

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Commissioner Camille Walls

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Jessica Steward, District Secretary