



# Maple Valley Fire and Life Safety Board of Fire Commissioners

*Protecting and Serving the City of Maple Valley  
and the Greater Maple Valley Area*

## Regular Board Meeting Minutes February 20, 2020

### 1. Open Meeting/Call to Order

The Maple Valley Fire and Life Safety Board of Fire Commissioners Meeting was called to order by Board Chairperson Craig Hooper at 6:00 p.m. In attendance were Commissioners Chris Bodlovic, Camille Walls, and John Herbert; Fire Chief Matt Morris, Enumclaw Fire Chief Randy Fehr, Battalion Chief Ken Whitmore, and District Secretary Jessica Steward. Commissioner Ben Hayman had an excused absence.

### 2. Pledge of Allegiance

The Pledge of Allegiance was recited.

### 3. Amendments to Agenda

Commissioner Herbert requested to add "Funding for meals for the King County Fire Commissioners Association" as an item under Business.

### 4. Approval of Minutes:

A MOTION was made by Commissioner Bodlovic and SECONDED by Commissioner Walls to approve the Regular Meeting Minutes of January 16, 2020. (MOTION CARRIED 4-0)

### 5. Financial Report

There was no financial report.

### 6. Correspondence

There was no correspondence.

### 7. Meetings

PSRFA Status Update

- ERP implementation is in process. 12-month implementation schedule for Finance and HR, and 18 months total for the whole organization.
- Approved two apparatus purchases at last night's Board meeting - one ladder truck and one heavy rescue rig.
- The Fire Benefit Charge Public Hearing closed last night. There was only one request for adjustment and no public comments.

- Discussed CFO resignation and the plan moving forward.
- Commissioner Hooper met with the State Auditor for the 2018 Maple Valley audit exit interview. The auditor had no questions or concerns.

## 8. Public Comment

There was no public comment.

## 9. Business

- Volunteer/Reserve Program Partnership with Enumclaw Fire Presentation

Chief Randy Fehr gave a presentation on combining Enumclaw and District 43 volunteer/reserve programs (*presentation attached*). Group discussion ensued. The goal of regionalized, consortium-model volunteer programs was discussed. The Commissioners would like to slowly begin the process.

- Travel Request Form Approval – WFCFA Saturday Seminar in Chelan, WA

A MOTION was made by Commissioner Bodlovic and SECONDED by Commissioner Hooper to approve the Travel Claim Form for the WFCFA Saturday Seminar in Chelan, WA on June 6, 2020 as presented. (MOTION CARRIED 4-0)

- Funding for meals for KCFCA Association by John Herbert

Commissioner Herbert requested the Board's approval to fund a meal for an upcoming KCFCA meeting to be hosted at Station 81. The average cost of past meals has been less than \$100.00. A MOTION was made by Commissioner Walls and SECONDED by Commissioner Herbert to approve funding a meal for the KCFCA meeting at Station 81 in the approximate amount of \$100.00 or less. (MOTION CARRIED 4-0)

## 10. Events

- Briefly discussed the Ironman event coming to Maple Valley on September 20, 2020. Details from the Ironman website can be found [here](#).

## 11. Vouchers

The vouchers included in the agenda packet will be signed at the March meeting. The original physical copies were not available tonight.

## 12. Executive Session

No Executive Session was held.

## 13. Adjourn

Commissioner Hooper adjourned the meeting at 7:08 p.m.

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Chairperson Craig Hooper

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Commissioner Chris Bodlovic

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Vice Chairperson Camille Walls

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Commissioner Ben Hayman

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Commissioner John Herbert

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Jessica Steward, District Secretary

DRAFT

# Enumclaw Fire Department



**Combining Volunteer/Reserve Programs**

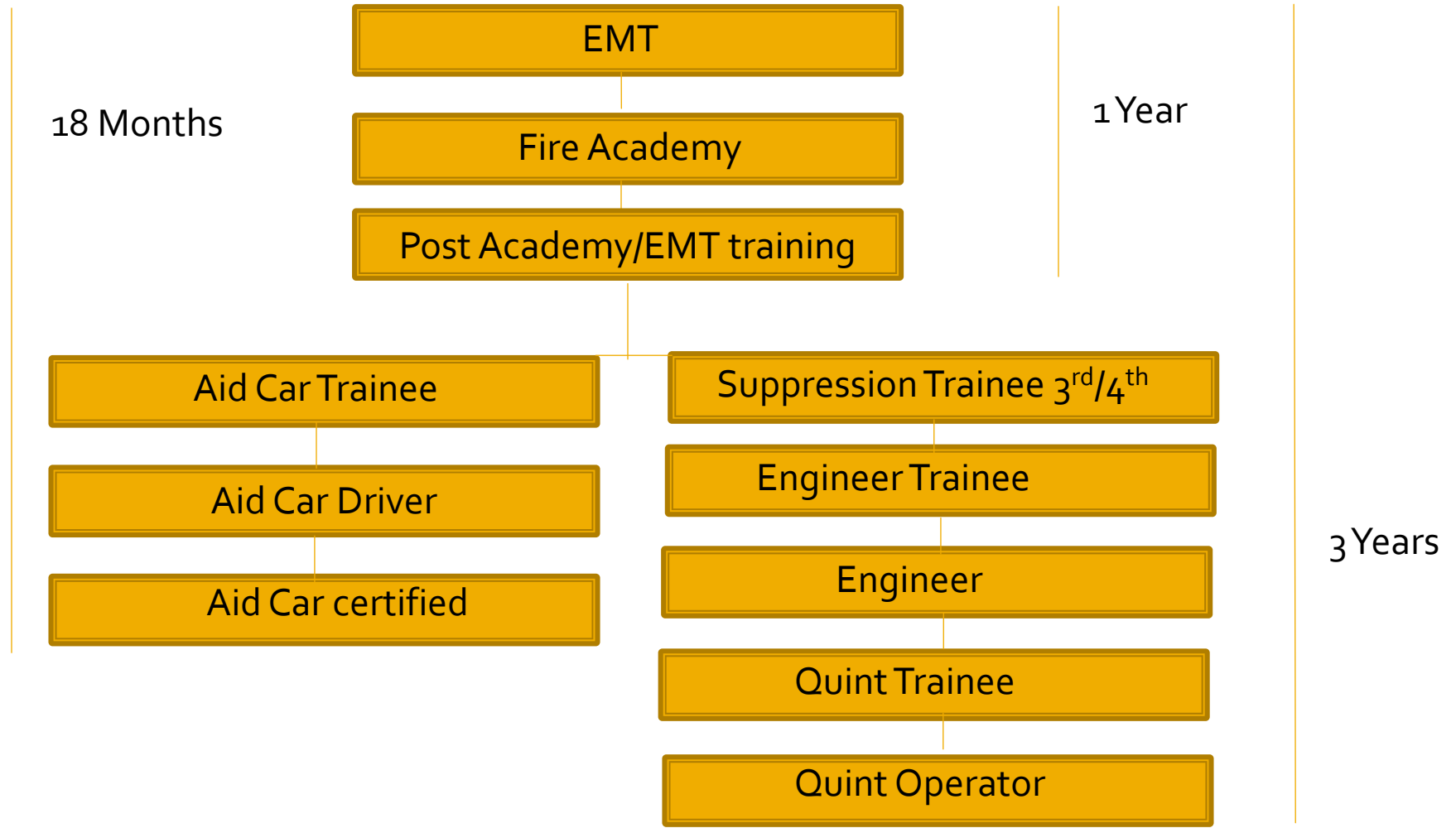
# Program Overview:

- Currently the Enumclaw Fire Department has 19 Volunteer Firefighters
- Recruitment occurs twice yearly to coincide with the Fire Academy and EMT classes
- Maximum Capacity of 30 Volunteer/Reserve Firefighters
- Recruits brought on in groups of 6 (maximum) and are kept on the same learning pathway
- On going training occurs Tuesday nights and Instruction is provided by Career Firefighters and supported by on duty personnel when available
- Ongoing training consist of curriculum the South King County Fire Training Consortium curriculum
- Volunteers are paid a monthly stipend *if* they complete all of their duty shifts and monthly training (maximum stipend \$1,200 per month)

# On-Boarding Process

- Open house to discuss program requirements
- CPAT complete prior to interview
- Oral board interview with career Captains (unanimous consent required to move forward to Chief's interview)
- Chief's Interview
- Background investigation
- NFPA medical physical
- Department Orientation
- EMT or Fire Academy pre-load

# Learning Pathways



# Cost Sharing

- 50% of Training Captain
- 50% of Academy Costs (\$4,500 per recruit, 12 recruit max per year)



# Additional Costs

- Up to 15 hours of admin support per month
- 156 hours of instructor overtime per year

# Additional Considerations

- 3% preference points offered by Enumclaw Fire in career testing process
- Apparatus specific training for tenders and fire engines
- Uniform Costs
- Bunker Gear (cost sharing opportunity)
- SCBA mask (cost sharing opportunity)