



Maple Valley Fire and Life Safety Board of Fire Commissioners

*Protecting and Serving the City of Maple Valley
and the Greater Maple Valley Area*

Regular Board Meeting Minutes November 19, 2020

1. Open Meeting/Call to Order

The Maple Valley Fire and Life Safety Board of Fire Commissioners Meeting was called to order by Board Chairperson Craig Hooper at 6:00 p.m. In attendance were Commissioners Ben Hayman, John Herbert, Camille Walls, and Chris Bodlovic; Fire Chief Matt Morris, Deputy Chief Mark Jones, Budget & Accounting Manager Lavina Brennecke, Local 1747 Union President PJ Knowles, and District Secretary Jessica Steward.

2. Pledge of Allegiance

Due to the webinar format of the meeting, the Pledge of Allegiance was not recited.

3. Amendments to Agenda

There were no amendments to the agenda.

4. Approval of Minutes:

A MOTION was made by Commissioner Hayman and SECONDED by Commissioner Herbert to approve the Regular Meeting Minutes of October 15, 2020. (MOTION CARRIED 5-0)

5. Financial Report

Budget Manager Brennecke shared an overview of tax collections to date. The RFA has collected 88%, Maple Valley 92%. Expecting a 5% shortfall equivalent to \$2.5 million. Continuing to minimize spending to essential items only.

6. Correspondence

An email status report and annual statistics recommendation letter from Quinn and Quinn, P.S. were reviewed.

7. Meetings

PSRFA Status Update: Chief Morris elaborated on the financial state of the organization. Commissioner Herbert shared information on tourniquets that he learned at the EMS Trauma Council meeting.

8. Public Comment

There was no public comment.

9. Business

- Review of Monthly Incident Report for KCFD #43

No major calls of note. Business Analyst Soniya Moon is working on a different format of this report; it will be shared at the December meeting.

- Maple Valley Fire & Life Safety District #43 Revenue Source Public Hearing:

The Revenue Source Public Hearing was opened at 6:12 p.m. by Chairperson Hooper.

- A presentation was given by Deputy Chief Jones on the preliminary budget as it was presented in the agenda packet.
- Public Comment was invited. No members of the public were in attendance, and there was no public comment.

The Public Hearing was closed at 6:39 p.m. by Chairperson Hooper.

- Adoption of the 2021 Preliminary Budget

A MOTION was made by Commissioner Herbert and SECONDED by Commissioner Bodlovic to approve the 2021 preliminary budget as presented. (MOTION CARRIED 5-0)

- Resolution R-2020-001 Property Tax Levy Increase for 2021

A MOTION was made by Commissioner Walls and SECONDED by Commissioner Bodlovic to approve Resolution R-2020-001 Property Tax Levy Increase for 2021. (MOTION CARRIED 5-0)

- Resolution R-2020-002 Regarding the Real Property Tax

A MOTION was made by Commissioner Hayman and SECONDED by Commissioner Walls to approve Resolution R-2020-002 Regarding the Real Property Tax. (MOTION CARRIED 5-0)

- Request for Approval of Training Request Forms for WFCA Webinars

A MOTION was made by Commissioner Hayman and SECONDED by Commissioner Herbert to approve the training request forms for WFCA Webinars. (MOTION CARRIED 5-0)

- Request for Approval of New Agenda Format

Board Secretary Steward and Chief Jones presented a draft agenda format for the Commissioner's consideration. This updated format will allow for better consistency between RFA Board meetings and support a more thorough presentation of information.

A MOTION was made by Commissioner Bodlovic and SECONDED by Commissioner Walls to approve the new agenda format. (MOTION CARRIED 5-0) Board Secretary Steward will update the bylaws to reflect this new format.

*Commissioner Herbert requested that the recurring EMS Trauma Council meeting he regularly attends be added to the bylaws as a meeting eligible for day of service pay. A MOTION was made by Commissioner Hooper and SECONDED by Commissioner Walls to add the EMS Trauma Council meeting to the bylaws day of service eligibility list. (MOTION CARRIED 5-0)

10. Events

No events were discussed.

11. Vouchers

There were no vouchers.

12. Executive Session

There was no Executive Session.

13. Adjourn

Commissioner Hooper adjourned the meeting at 6:58 p.m.

Chairperson Craig Hooper

Commissioner Chris Bodlovic

Vice Chairperson Camille Walls

Commissioner Ben Hayman

Commissioner John Herbert

Jessica Steward, District Secretary