



Maple Valley Fire and Life Safety Board of Fire Commissioners

*Protecting and Serving the City of Maple Valley
and the Greater Maple Valley Area*

Regular Board Meeting Minutes June 17, 2021

1. Call Meeting to Order

The Maple Valley Fire and Life Safety Board of Fire Commissioners Meeting was called to order by Board Chairperson Camille Walls at 6:02 p.m. In attendance were Commissioners Ben Hayman, Craig Hooper, Chris Bodlovic, and John Herbert; Deputy Chief Mark Jones, Budget & Accounting Manager Brennecke, Senior Accountant Jean Anderson, Senior Accountant Rina Yu, and Board Secretary Jessica Steward.

2. Pledge of Allegiance

Due to the webinar format of the meeting, the Pledge of Allegiance was not recited.

3. Agenda Modifications

A discussion on “Illegal Burning and Cost Recovery” was added to New Business.

4. Announcements, Proclamations, and Presentations

There were no announcements, proclamations, or presentations.

5. Public Comment

There was no public comment.

6. Consent Agenda

A MOTION was made by Commissioner Hooper and SECONDED by Commissioner Herbert to approve the Consent Agenda. (MOTION CARRIED 5-0)

7. Report Outs

PSRFA Status Update:

- Preparing for the inventory control system in ERP to go live at the end of July. This requires a full inventory count in the Shop and Logistics. Briefly discussed how this process plays into Accreditation.
- The new ladder truck has arrived; it will receive its final inspections and some minor maintenance before being put into service. The final inspection will be done on the heavy rescue unit next week.

- Finance continues work on the budget. Workshops will be held for the 2023 budget planning process.

Financial Report:

- Senior Accountants Jean Anderson and Rina Yu were introduced to the Board. Jean handles the billing for Maple Valley, and Rina recently joined the RFA Finance team.
- The Quarter 1 Financial Report was reviewed. The Board approved of the new format of the report, and requested a summary be added to address any major budget vs. actual discrepancies.

8. Correspondence

The most recent invoice from Quinn and Quinn, P.S. was reviewed.

9. Unfinished Business

There was no unfinished business.

10. New Business

Vehicle Surplus

There are vehicles that have reached the end of their life cycle and need to be surplus. Normal procedure is to go through the State; there is also the option of an auction house in Kent. This item is informational only at this point as Fleet and Logistics explore the best options.

Approval of Training and Travel Form – WFCFA 2021 Spring Webinar Series: COVID Panel Webinar

Commissioner Herbert attended this webinar on June 2nd. Board Secretary Steward presented a training and travel request form to approve reimbursement of the costs incurred.

A MOTION was made by Commissioner Hooper and SECONDED by Board Chairperson Walls to approve the Training and Travel Form – WFCFA 2021 Spring Webinar Series: COVID Panel Webinar as presented. (MOTION CARRIED 5-0)

Illegal Burning and Cost Recovery

In 2012 the Board previously approved cost recovery for illegal burns in the form of monetary fines. When the merger with Puget Sound Fire occurred, the process for enforcing the fines became obsolete as the RFA does not have an enforcement option, but instead utilizes Puget Sound Clean Air Agency for repeat offenders. Discussion ensued, and the Board agreed that rescinding this resolution would be the best course of action.

A MOTION was made by Board Chairperson Walls and SECONDED by Commissioner Hooper to rescind Resolution R-2012-016. (MOTION CARRIED 5-0)

11. Executive Session

There was no Executive Session.

12. Good of the Order/Events

- Commissioner Bodlovic announced that this will be his last meeting. He is moving out of state with his family. The Board thanked Commissioner Bodlovic for his six years of service.
- A push in ceremony will be held at Station 81 on August 9th for the new trucks. The ceremony was originally delayed due to COVID. Board Secretary Steward will send out a calendar invitation.

13. Adjournment

Commissioner Walls adjourned the meeting at 6:53 p.m.

Chairperson Camille Walls

Commissioner Chris Bodlovic

Vice Chairperson John Herbert

Commissioner Ben Hayman

Commissioner Craig Hooper

Jessica Steward, District Secretary