



Maple Valley Fire and Life Safety Board of Fire Commissioners

Protecting and Serving the City of Maple Valley and the Greater Maple Valley Area

Regular Board Meeting Agenda

Thursday, February 18, 2021

6:00 p.m.

This meeting will be held via Zoom due to COVID-19 public meeting restrictions.

To: Camille Walls, Chairperson
John Herbert, Vice Chairperson
Chris Bodlovic, Board Member
Craig Hooper, Board Member
Ben Hayman, Board Member

From: Jessica Steward, District Secretary

cc: Matthew Morris, Fire Chief
Mark Jones, Deputy Chief
Lavina Brennecke, Budget & Accounting Manager
PJ Knowles, Engineer, Local 1747 President

1. Call Meeting to Order

2. Pledge of Allegiance

3. Agenda Modifications

4. Announcements, Proclamations, and Presentations

5. Public Comment

Members of the audience may comment on items relating to any matter related to District business under the Public Comment period. Comments are limited to three (3) minutes per person, and a total of fifteen (15) minutes per topic pursuant to the rules established under Section 8 of these Bylaws. Citizens may also speak on individual agenda items on the printed agenda at the time they are considered by the Board as requested by the Chair.

6. Consent Agenda

- Approval of Minutes from the January 21, 2021 Board of Fire Commissioners Meeting (Attachment 1)

7. Report Outs

- PSRFA Status Update (Deputy Chief Jones/Board Member Hooper)
- Financial Report (Budget & Accounting Manager Brennecke)

8. Correspondence

9. Unfinished Business

10. New Business

11. Executive Sessions

- RCW 42.30.110 (1) (b) – Property Acquisition
- RCW 42.30.110 (1) (g) – To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee
- RCW 42.30.110 (1) (i) – To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.
- RCW 42.30.110 (1) (f) – To receive and evaluate complaints or charges brought against a public officer or employee.
- RCW 42.30.140 (2) – That portion of a meeting of a quasi-judicial body which relates to a quasi-judicial matter between named parties as distinguished from a matter having general effect on the public or on a class or group
- RCW 42.30.140 (4) – Labor Negotiations

12. Good of the Order/Events

13. Adjournment



Maple Valley Fire and Life Safety Board of Fire Commissioners

*Protecting and Serving the City of Maple Valley
and the Greater Maple Valley Area*

Regular Board Meeting Minutes January 21, 2021

1. Call Meeting to Order

The Maple Valley Fire and Life Safety Board of Fire Commissioners Meeting was called to order by Board Chairperson Craig Hooper at 6:03 p.m. In attendance were Commissioners Ben Hayman, Camille Walls, and Chris Bodlovic; Deputy Chief Mark Jones, Budget & Accounting Manager Lavina Brennecke, Business Analyst Soniya Moon, Local 1747 Union President PJ Knowles, and District Secretary Jessica Steward.

2. Pledge of Allegiance

Due to the webinar format of the meeting, the Pledge of Allegiance was not recited.

3. Agenda Modifications

There were no modifications to the agenda.

4. Announcements, Proclamations, and Presentations

There were no announcements, proclamations, or presentations.

5. Public Comment

Union President PJ Knowles shared that the IAFF annual convention is scheduled for next week, to be held virtually. The Local 1747 Executive Board will travel to Leavenworth next month for their annual retreat.

6. Consent Agenda

A MOTION was made by Commissioner Bodlovic and SECONDED by Commissioner Hayman to approve the Consent Agenda. (MOTION CARRIED 4-0)

*Commissioner Herbert joined the meeting at 6:18 p.m.

7. Report Outs

PSRFA Status Update:

- Elections were held for the 2021 Board Chairperson (Toni Troutner) and Vice Chairperson/CAPC representative (Allan Barrie).
- A CRR Week Proclamation was passed for the third week of January each year.

- The RFA purchased a small parcel of land adjacent to Station 78 to prevent future access issues.
- An overview of the HOO report was given with the new sections specific to each contract city.
- Working closely with Public Health and King County EMS to find a solution on community wide vaccinations. An amendment will be drafted to the existing contract for mobile team vaccinations, to serve long term care facilities. A mobile team deployed today. Half of the Auburn testing site lanes will be converted to vaccination stations starting February 1st.
- The city is negotiating with King County to host a community vaccination site at the ShoWare Center.

Financial Report: Budget & Accounting Manager Brennecke shared the Preliminary Year End Position document for 2020 with the Board. Taking inventory of KCFD #43 will be the first step in the capital plan. A capital planning workshop will be scheduled in the next couple months.

8. Correspondence

- The monthly incident report for KCFD #43, as presented in the agenda packet, was reviewed.
- A flyer for Snure Seminars 2021 Winter Webinar series was reviewed. Commissioners interested in attending a seminar will contact Board Secretary Steward.

9. Unfinished Business

There was no unfinished business.

10. New Business

Maple Valley Tab on the Health of the Organization Report

The RFA is moving toward the goal of becoming a data driven organization and providing stakeholders and managers with the ability to understand the “pulse” of the organization at any time. Business Analyst Soniya Moon previously shared the Health of the Organization dashboard – there is now a section specific to data for Maple Valley/KCFD #43 which Deputy Chief Jones shared tonight. Feedback was solicited from the Board on what they would specifically like to see.

Training Request Form – Snure Seminars Bid Laws, Procurement, and Public Works

Board Secretary Steward requested approval of this training request form, as two Commissioners have expressed interest in attending this seminar.

A MOTION was made by Commissioner Herbert and SECONDED by Commissioner Hayman to approve the Training Request Form – Snure Seminars Bid Laws, Procurement, and Public Works as presented. (MOTION CARRIED 5-0)

Election of Board Chairperson and Vice Chairperson for 2021

Commissioner Bodlovic nominated Commissioner Walls for Board Chairperson. Commissioner Herbert seconded the nomination. (MOTION CARRIED 5-0)

Commissioner Bodlovic nominated Commissioner Herbert for Board Vice Chairperson. Commissioner Hayman seconded the nomination. (MOTION CARRIED 5-0)

Commissioner Bodlovic will serve as proxy for Commissioner Hooper at Puget Sound RFA meetings.

11. Executive Session

There was no executive session.

12. Good of the Order/Events

The 2020 Awards Ceremony will be held on Friday, March 26th.

13. Adjournment

Commissioner Hooper adjourned the meeting at 6:56 p.m.

Chairperson Camille Walls

Commissioner Chris Bodlovic

Vice Chairperson John Herbert

Commissioner Ben Hayman

Commissioner Craig Hooper

Jessica Steward, District Secretary