



Date: Wednesday, February 6, 2019

Time: 5:30 p.m.

Location: **Station 78**
17820 SE 256th Street
Covington, WA 98042

To: Bill Boyce, RFA Board Chairperson (City of Kent)
Margaret Harto, RFA Board Vice Chair (Fire District 37) (21)
Allan Barrie, RFA Board Member (Fire District 37) (23)
Harry George, RFA Board Member (Fire District 37) (19)
Les Thomas, RFA Board Member (City of Kent)
Toni Troutner, RFA Board Member (City of Kent)
Joel Wachtel, RFA Advisory Member (City of SeaTac)
Sean Smith, RFA Advisory Member (City of Covington)
Chris Bodlovic (King County Fire District #43)
Lindsey Arsanto, Human Resource Manager
Margaret Martin, Finance Manager
Joe Monteil, CFO
Brian Snure, RFA Attorney
Jane Ogren, Board Secretary

From: Matthew Morris, Fire Chief

Date of Notice: Friday, February 1, 2019

cc: Eric Tomlinson, Assistant Chief
Aaron Tyerman, Deputy Chief
Brian Carson, Deputy Chief
Jon Napier, Deputy Chief
Mark Jones, Deputy Chief
John Madson, Division Chief
Jeff DiDonato, Division Chief
Pat Pawlak, Division Chief
Larry Rabel, Division Chief
Greg Markley, Battalion Chief
Ray Shjerven, Captain, Local 1747 President
Don Gentry, IT Manager
Derek Matheson, Chief Administrative Officer, City of Kent
All Fire Department Personnel

RFA VISION STATEMENT

The Puget Sound Regional Fire Authority is a community partner, providing effective and sustainable fire and EMS services, that maximize the resources entrusted to us, to serve the needs of a changing community





Puget Sound Regional Fire Authority Governance Board Special Meeting AGENDA

1. **Call Meeting to Order**
2. **Roll Call**
3. **Flag Salute**
4. **Agenda Modifications**
5. **Announcements, Proclamations, and Presentations**
6. **Public Comment**

Members of the audience may comment on items relating to any matter related to RFA business under the Public Comment period. Comments are limited to three (3) minutes per person, and a total of fifteen (15) minutes per topic pursuant to the rules established under Section 8 of these Bylaws. Citizens may also speak on individual agenda items on the printed agenda at the time they are considered by the Board as requested by the Chair.
7. **Benefit Charge Review Board**
 - Convene Review Board (Attachment 1)
 - Staff Report
 - Petition for Adjustment Presentations
 - Executive Session to Evaluate Petitions for Adjustment (RCW 42.30.140(2)) - OPTIONAL
8. **Consent Agenda**
 - Approval of Minutes from the January 16, 2019 RFA Board Meeting (Attachment 2)
 - Approval of Blanket Vouchers (Attachment 3)
9. **Committee Reports**
 - Citizens Advisory Planning Committee (Board Member Harto)
10. **Board Member Reports**
 - City of Covington (Board Advisory Member Smith)
 - City of Kent (Board Vice Chair Boyce)
 - City of SeaTac (Board Advisory Member Wachtel)
 - King County Fire District #43 (Board Advisory Member Bodlovic)
11. **Chief's Report**





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- 12. Department/Division Reports**
 - Finance Update (CFO Joe Monteil)
 - Human Resources Update (Human Resource Manager Arsanto)
 - Information Technology Update (IT Manager Gentry)
 - 13. Attorney Report**
 - 14. Correspondence**
 - 15. Unfinished Business**
 - 16. New Business**
 - Purchase of Two (2) Aid Cars (Deputy Chief Jones) (Action Item) (Attachment 4)
 - Approval of Interlocal Agreement between Puget Sound Regional Fire Authority and the City of Covington Relating to Fire Prevention Services (Deputy Chief Napier) (Action Item) (Attachment 5)
 - 17. Executive Sessions**
 - RCW 42.30.110 (1) (b) – Property Acquisition
 - RCW 42.30.110 (1) (g) – To evaluate the qualifications of an applicant for public employment.
 - RCW 42.30.110 (1) (i) – To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.
 - RCW 42.30.110 (1) (f) – To receive and evaluate complaints or charges brought against a public officer or employee.
 - RCW 42.30.140 (2) – That portion of a meeting of a quasi-judicial body which relates to a quasi-judicial matter between named parties as distinguished from a matter having general effect on the public or on a class or group
 - RCW 42.30.140 (4) – Labor Negotiations
 - 18. Good of the Order**
 - 19. Future Meetings**
 - 20. Signing of Vouchers**
 - 21. Adjournment**





CALENDAR OF EVENTS

February 20, 2019 RFA Governance Board Meeting	1730 Hours	Fire Station 78 17820 SE 256 th Street Covington, WA 98042
March 20, 2019 RFA Governance Board Meeting	1730 Hours	Fire Station 78 17820 SE 256 th Street Covington, WA 98042
April 17, 2019 RFA Governance Board Meeting	1730 Hours	Fire Station 78 17820 SE 256 th Street Covington, WA 98042

FUTURE AGENDA ITEMS

1.
2.

2019 Board Meetings

- February 20, 2019
- March 20, 2019
- April 17, 2019
- May 15, 2019
- June 19, 2019
- July 17, 2019
- August 21, 2019
- September 18, 2019
- October 2, 2019
- October 16, 2019
- November 6, 2019
- December 4, 2019

2019 Local 1747 Shift Schedule

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