



**Date:** Wednesday, January 16, 2019

**Time:** **1500 Hours** (change of time for this meeting only)

**Location:** **Station 78**  
**17820 SE 256<sup>th</sup> Street**  
**Covington, WA 98042**

**To:** Harry George, RFA Board Chairperson (Fire District 37) (19)  
Bill Boyce, RFA Board Vice Chair (City of Kent)  
Allan Barrie, RFA Board Member (Fire District 37) (23)  
Margaret Harto, RFA Board Member (Fire District 37) (21)  
Les Thomas, RFA Board Member (City of Kent)  
Toni Troutner, RFA Board Member (City of Kent)  
Joel Wachtel, RFA Advisory Member (City of SeaTac)  
Sean Smith, RFA Advisory Member (City of Covington)  
Chris Bodlovic (King County Fire District #43)  
Lindsey Arsanto, Human Resource Manager  
Margaret Martin, Finance Manager  
Joe Monteil, CFO  
Brian Snure, RFA Attorney  
Jane Ogren, Board Secretary

**From:** Matthew Morris, Fire Chief

**Date of Notice:** Friday, January 11, 2019

**cc:** Eric Tomlinson, Assistant Chief  
Aaron Tyerman, Deputy Chief  
Brian Carson, Deputy Chief  
Jon Napier, Deputy Chief  
Mark Jones, Deputy Chief  
John Madson, Division Chief  
Jeff Didonato, Division Chief  
Pat Pawlak, Division Chief  
Larry Rabel, Division Chief  
Greg Markley, Battalion Chief  
Ray Shjerven, Captain, Local 1747 President  
Don Gentry, IT Manager  
Derek Matheson, Chief Administrative Officer, City of Kent  
All Fire Department Personnel

**RFA VISION STATEMENT**

The Puget Sound Regional Fire Authority is a community partner, providing effective and sustainable fire and EMS services, that maximize the resources entrusted to us, to serve the needs of a changing community





---

## **Puget Sound Regional Fire Authority Governance Board Special Meeting AGENDA**

---

1. **Call Meeting to Order**
2. **Roll Call**
3. **Flag Salute**
4. **Agenda Modifications**
5. **Announcements, Proclamations, and Presentations**
6. **Public Comment**

Members of the audience may comment on items relating to any matter related to RFA business under the Public Comment period. Comments are limited to three (3) minutes per person, and a total of fifteen (15) minutes per topic pursuant to the rules established under Section 8 of these Bylaws. Citizens may also speak on individual agenda items on the printed agenda at the time they are considered by the Board as requested by the Chair.
7. **Consent Agenda**
  - Approval of Minutes from the December 5, 2018 RFA Board Meeting (Attachment 1)
  - Approval of Blanket Vouchers (Attachment 2)
8. **Committee Reports**
  - Citizens Advisory Planning Committee (Board Member Harto)
9. **Board Member Reports**
  - City of Covington (Board Advisory Member Smith)
  - City of Kent (Board Vice Chair Boyce)
  - City of SeaTac (Board Advisory Member Wachtel)
  - King County Fire District #43 (Board Advisory Member Bodlovic)
10. **Chief's Report**
11. **Department/Division Reports**
  - Finance Update (CFO Joe Monteil)
  - Human Resources Update (Human Resource Manager Arsanto)
  - Information Technology Update (IT Manager Gentry)
12. **Attorney Report**
13. **Correspondence**
14. **Unfinished Business**





**15. New Business**

- Election of Board Chairperson and Vice Chairperson – Action Item (Attorney Snure)
- Grant Consideration “FireDataLab” – Action Item (Division Chief Rabel) (Attachment 3)

**16. Executive Sessions**

- RCW 42.30.110 (1) (b) – Property Acquisition
- RCW 42.30.110 (1) (g) – To evaluate the qualifications of an applicant for public employment.
- RCW 42.30.110 (1) (i) – To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.
- RCW 42.30.110 (1) (f) – To receive and evaluate complaints or charges brought against a public officer or employee.
- RCW 42.30.140 (2) – That portion of a meeting of a quasi-judicial body which relates to a quasi-judicial matter between named parties as distinguished from a matter having general effect on the public or on a class or group
- RCW 42.30.140 (4) – Labor Negotiations

**17. Good of the Order**

**18. Future Meetings**

**19. Signing of Vouchers**

**20. Adjournment**

**CALENDAR OF EVENTS**

<b>February 6, 2019</b> RFA Governance Board Meeting Benefit Charge Appeals Hearing	1730 Hours	<b>Fire Station 78</b> 17820 SE 256 <sup>th</sup> Street Covington, WA 98042
<b>February 20, 2019</b> RFA Governance Board Meeting	1730 Hours	<b>Fire Station 78</b> 17820 SE 256 <sup>th</sup> Street Covington, WA 98042
<b>March 20, 2019</b> RFA Governance Board Meeting	1730 Hours	<b>Fire Station 78</b> 17820 SE 256 <sup>th</sup> Street Covington, WA 98042

**FUTURE AGENDA ITEMS**

1.
2.





## 2019 Board Meetings

- February 6, 2019 (Benefit Charge  
Appeal Hearing)
- February 20, 2019
- March 20, 2019
- April 17, 2019
- May 15, 2019
- June 19, 2019
- July 17, 2019
- August 21, 2019
- September 18, 2019
- October 2, 2019
- October 16, 2019
- November 6, 2019
- December 4, 2019

2019 Local 1747 Shift Schedule

A							B							C							D						
January							February							March													
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5						1	2											1	2		
6	7	8	9	10	11	12	3	4	5	6	7	8	9	3	4	5	6	7	8	9	10	11	12	13	14	15	16
13	14	15	16	17	18	19	10	11	12	13	14	15	16	10	11	12	13	14	15	16	17	18	19	20	21	22	23
20	21	22	23	24	25	26	17	18	19	20	21	22	23	17	18	19	20	21	22	23	24	25	26	27	28	29	30
27	28	29	30	31			24	25	26	27	28		24	25	26	27	28	29	30								
													31														
April							May							June													
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6				1	2	3	4												1		
7	8	9	10	11	12	13	5	6	7	8	9	10	11	2	3	4	5	6	7	8	9	10	11	12	13	14	15
14	15	16	17	18	19	20	12	13	14	15	16	17	18	9	10	11	12	13	14	15	16	17	18	19	20	21	22
21	22	23	24	25	26	27	19	20	21	22	23	24	25	16	17	18	19	20	21	22	23	24	25	26	27	28	29
28	29	30					26	27	28	29	30	31	23	24	25	26	27	28	29								
													30														
July							August							September													
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6					1	2	3	1	2	3	4	5	6	7	8	9	10	11	12	13	14
7	8	9	10	11	12	13	4	5	6	7	8	9	10	8	9	10	11	12	13	14	15	16	17	18	19	20	21
14	15	16	17	18	19	20	11	12	13	14	15	16	17	15	16	17	18	19	20	21	22	23	24	25	26	27	28
21	22	23	24	25	26	27	18	19	20	21	22	23	24	22	23	24	25	26	27	28	29	30					
28	29	30	31				25	26	27	28	29	30	31	29	30												
October							November							December													
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5						1	2	1	2	3	4	5	6	7	8	9	10	11	12	13	14
6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14	15	16	17	18	19	20	21
13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21	22	23	24	25	26	27	28
20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28	29	30	31				
27	28	29	30	31			24	25	26	27	28	29	30	29	30	31											

